

Kenai Peninsula Borough Central Emergency Services

MEMORANDUM

TO: Brent Hibbert, Assembly President

THRU: Charlie Pierce, Borough Mayor *BH for CP*
Brandi Harbaugh, Finance Director *BH*
John Hedges, Purchasing and Contracting *JH*

FROM: Roy Browning, CES Fire Chief *RB*
Bryan Crisp, Nikiski Fire Chief *JBC*

DATE: June 24, 2021

RE: Resolution 2021-052 Authorizing the Sole Source Purchase of Ambulances through HGAC-Buy Purchasing Cooperative (Mayor)

The Kenai Peninsula Borough approved the standardization for the Fire Service Areas to purchase the same fire and ambulance apparatus in 2016. The approved ordinance 2016-17 expired on June 21, 2021. The Borough Fire Service Areas are currently working with Purchasing & Contracting to renew the standardization policies. However, due to recent constraints with national automotive manufacturers and ambulance vendors as a result of the Covid-Pandemic, CES and Nikiski are requesting a sole source purchase through the Houston-Galveston Area Cooperative (HGAC-Buy) of two ambulances that have been approved and funded in each service area for FY2022.

The administration requests approval of this purchase as orders for ambulances will only be available after July 1, 2021 for a modified order time-line of 14-days due to limited supplies by the automotive manufacturer. We are asking that these purchases through the HGAC be approved.

Your consideration and support of this request for the reasons outlined above would be appreciated.

FINANCE DEPARTMENT FUNDS/ACCOUNT VERIFIED	
Account:	<u>441.51110.22412.49999</u>
Amount:	<u>\$ 297,029</u>
Account:	<u>443.51610.22465.49999</u>
Amount:	<u>\$ 277,227</u>
By: <u>PP</u>	Date: <u>6/25/2021</u>