

# Kenai Peninsula Borough Community & Fiscal Projects

## MEMORANDUM

**TO:** Assembly President  
Members, Kenai Peninsula Borough Assembly

**THRU:** Charlie Pierce, Mayor *CP*  
Melanie, Aeschliman, Planning Dir. *MA*  
Brandi Harbaugh, Finance Director *BH*

**FROM:** Brenda Ahlberg, Community & Fiscal Projects Manager *Ba*

**DATE:** October 14, 2021

**SUBJECT:** Ordinance 2021-19-27 Approving and Accepting \$89,997 from the U.S. Department of Agriculture, Natural Resources Conservation Service for the Community Compost & Food Waste Recovery Program and Entering into a Memorandum of Agreement with Bridges Community Resource Center, Inc. to Administer the Project (Mayor)

The U.S. Department of Agriculture, Natural Resource Conservation Service ("NRSC") provided award notification to fund the Community Compost & Food Waste Recovery Program ("Program") for the central peninsula area in the amount of \$89,997. The primary goal of the project is to execute an initial composting program centrally located with a long-term objective of a sustainable community compost program on the Kenai Peninsula that is scalable with community involvement.

The Borough request approval to waive the two percent, required administrative service fee in the amount of \$1,799.94, which will be calculated as part of the in-kind match contribution. The Borough will enter into an agreement with Bridges Community Resource Center, Inc. doing business as Kenai Local Food Connection to manage the program and to meet the in-kind match contribution. The Resilience & Security Advisory Commission fully supported this Project, which is based upon a similar model that is successfully operational in Homer.

Some oversight by the planning staff is required to ensure that quarterly reports are submitted to NRSC, as required for reimbursements. Planning staff time and expenditures may be reimbursed through this grant.

<b>FINANCE DEPARTMENT</b>	
<b>MATCH &amp; ADMIN FEE FUNDS/ACCOUNT VERIFIED</b>	
Account	<u>271.94910.CCFWR.49999</u>
Amc	<u>89,997</u>
By <u>BH</u>	Date <u>10/14/2021</u>