


Kenai Peninsula Borough  
Office of the Borough Clerk

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**MEMORANDUM**

**TO:** Ryan Tunseth, Assembly President  
Members, KPB Assembly

**FROM:** Michele Turner, Borough Clerk 

**DATE:** January 6, 2026

**RE:** Ordinance 2025-19-20: Appropriating Nikiski Senior Service Area Funds to Support 2023 and 2024 Due Diligence Audit Procedures (Mayor, Niesen)

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Per KPB 22.40.050(F), the borough clerk, or the clerk's designee in his or her absence, has the authority to revise pending resolutions and ordinances prior to assembly action, by filling in any blanks in the legislation stating advisory board recommendations made concerning the legislation. This code provision does not give the borough clerk authority to delete a Whereas clause. This amendment is submitted for the Assembly's consideration.

The Nikiski Senior Service Area Board meets once a quarter (every three months). The board's last meeting was held on October 22, 2025, with their next meeting scheduled for January 21, 2026. Therefore, we are recommending the last Whereas clause be deleted.

[“**WHEREAS**, THE NIKISKI SENIOR SERVICE AREA BOARD, AT ITS REGULARLY SCHEDULED MEETING  
HELD ON \_\_\_\_\_, 20\_\_\_\_, RECOMMENDED \_\_\_\_\_;”]

Thank you for your consideration.