

Kenai Peninsula Borough
Planning Department

MEMORANDUM

TO: Peter Ribbens, Assembly President
Members, KPB Assembly

THRU: Peter A. Micciche, Mayor *PM*
Brandi Harbaugh, Finance Director *BT*
Heather Geer, Grants Administrator & Community Liaison *HG*

FROM: Robert Ruffner, Planning Director *RR*

DATE: September 4, 2025

RE: Ordinance 2024-19 -42 , Deobligating Some or All In-Kind Services by the City of Seldovia and the City of Seward, and Appropriating their Cash Contributions as Required Match Funds for the Safe Streets and Roads for All Grant Project (Mayor)

The Safe Streets and Roads for All Assistance (US Department of Transportation) grant and required match was accepted and appropriated pursuant to O2022-19-50. The purpose of the grant program is to develop and approve a comprehensive safety action plan that can later be used to further funding opportunities for the actions listed in the plan.

The cities of Homer, Kenai, Seldovia, Seward and Soldotna lent their support to the project and committed to provide matching funds, calculated on their number of road miles and population. All the cities agreed to meet their match portion with allowable in-kind activities, and approved that funding through individual resolutions.

Since that time, the City of Seldovia has not met the match obligation of \$735 with cash contribution and is being asked to provide cash contribution in lieu of in-kind . The City of Seward has chosen to meet a portion of their match with cash rather than in-kind activities in the amount of \$7,282.89. The remainder of their match is being met with in-kind activities.

The ordinance requests de-obligation of in-kind activities from the City of Seldovia and the City of Seward equal to the amount of their cash contribution, and appropriates those contributions as required match for the Safe Streets and Roads for All Grant Project, retroactive to June 30, 2025.

Your consideration is appreciated.

FINANCE DEPARTMENT FUNDS/ACCOUNT VERIFIED	
Account:	<u>271.94910.23SSR.49999</u>
Amount:	<u>\$ 8,017.89</u>
By:	<u><i>CR</i></u>
Date:	<u>9/4/2025</u>