

# Kenai Peninsula Borough Assembly

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## MEMORANDUM

**TO:** Kenai Peninsula Borough Assembly Members  
**THRU:** Brent Johnson, Assembly President  
**FROM:** Michele Turner, Acting Borough Clerk  
**DATE:** April 18, 2023  
**RE:** 2023 Meeting Schedule Amendment – Out-of-Town Meetings

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At the April 4, 2023 Policies and Procedures Committee, the assembly discussed possibly amending the meeting schedule to include out-of-town meetings in the City of Seward and City of Homer.

Below are the remaining approved meeting dates for 2023.

As requested, a memo outlining the preparations, as well as the direct and indirect costs for out-of-town meetings is attached.

MONTH	1ST MEETING	2ND MEETING	COMMENTS
June	6	20	
July	11		<i>Only one meeting scheduled – Summer Break (Second Tuesday in the month due to July 4<sup>th</sup> Holiday)</i>
August	1	15	
September	5	19 <b>Homer</b>	
October	10	17	<i>2<sup>nd</sup> and 4<sup>th</sup> Tuesday Due to Election October 3, 2023 - Regular Municipal Election</i>
November	7		<i>Only one regular meeting scheduled – Winter Break</i>
December	12		<i>Only one meeting scheduled – Holiday Break (Second Tuesday in the month due to AML Annual Conference Schedule)</i>

Thank you.