



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda Assembly

Brent Johnson, President

Tyson Cox, Vice President

Kelly Cooper

Cindy Ecklund

Bill Elam

Brent Hibbert

Peter Ribbens

Ryan Tunseth

Mike Tupper

Tuesday, November 7, 2023

6:00 PM

Betty J. Glick Assembly Chambers

Meeting ID: 884 7373 9641 Passcode: 671108

<https://us06web.zoom.us/j/88473739641?>

[pwd=dW1sY2RYV0F4dURjV25yVW9WUGw3QT09](https://us06web.zoom.us/j/88473739641?pwd=dW1sY2RYV0F4dURjV25yVW9WUGw3QT09)

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CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

Any invocation that may be offered at the beginning of the assembly meeting shall be a voluntary offering of a private person, to and for the benefit of the assembly. No member of the community is required to attend or participate in the invocation.

[Clerk's Note: The invocation was given by Annette O'Connell.]

ROLL CALL

COMMITTEE REPORTS

APPROVAL OF AGENDA AND CONSENT AGENDA

(All items listed with an asterisk () are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)*

ACTION ITEMS CURRENTLY ON CONSENT AGENDA:

KPB-5594: October 24, 2023 Regular Assembly Meeting Minutes
Resolution 2023-070: Accepting \$243,000 for Emergency Management Operations
Resolution 2023-071: Approving Revisions to Solid Waste Fee Schedule
Resolution 2023-072: Redistributing FY22 / FY23 CAP Funds within Nanwalek and Razdolna
Resolution 2023-073: Authorizing IT System Manager Position
Resolution 2023-074: Authorizing GIS Analyst Position
Resolution 2023-075: Amending the Assembly Invocation Policy
Resolution 2023-076: Establishing the KPB State Capital Project Priorities for 2024
Resolution 2023-077: Supporting the Transportation Priorities
Resolution 2023-078: Supporting HB 68 and SB66
Ordinance 2023-19-25: Accepting and \$394,725 for Community Purposes Under the 2023/2024 Community Assistance Program
Ordinance 2023-19-26: Redirecting \$500,000 to the Cybersecurity and Broadband Project
Ordinance 2023-19-27: Accepting and Appropriating \$36000 to Upgrade a Security Gate Motor
Ordinance 2023-19-28: Vessel Tax Proceeds to the City of Seward and to the City of Homer
Ordinance 2023-25: Approving Anchors Aweigh North Subdivision LOZ
KPB-5603: Approval of the 2024 Assembly Meeting Schedule
KPB-5604: Confirming Appointments to Service Area Boards
KPB-5605: Confirming Appointment to Advisory Planning Commission

ACTION ITEMS ELIGIBLE TO BE ADDED TO THE CONSENT AGENDA:

Ordinance 2023-19-24: Appropriating \$80,516 to the Disaster Response Fund

APPROVAL OF MINUTES

[KPB-5594](#) October 24, 2023 Regular Assembly Meeting Minutes

Attachments: [October 24, 2023 Regular Assembly Meeting Minutes](#)

COMMENDING RESOLUTIONS AND PROCLAMATIONS

1. [KPB-5595](#) Mayor's Proclamation Declaring November 25, 2023 as "Small Business Saturday"

Attachments: [Proclamation](#)

*2. [KPB-5616](#) A Resolution Commending the Service of Tim Dillon to the Communities of the Kenai Peninsula Borough (Cox, Hibbert)

Attachments: [Commending Resolution](#)

PRESENTATIONS WITH PRIOR NOTICE

(20 minutes total)

1. [KPB-5596](#) Kenai Peninsula Economic Development District Quarterly Report, Tim Dillion, Executive Director and Cassidi Cameron, Special Projects Manager (10 minutes)

Attachments: [Kenai Peninsula Economic Development District Quarterly Report Presentation](#)

2. [KPB-5597](#) Kenai Peninsula Borough School District Quarterly Report, Clayton Holland, Superintendent and Annaleah Karron, College & Career Readiness Coordinator (10 minutes)

Attachments: [Kenai Peninsula Borough School District Presentation](#)

PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

(3 minutes per speaker; 20 minutes aggregate)

MAYOR'S REPORT

Mayor's Report Cover Memo

[KPB-5598](#) Mayor's Report to the Assembly

Attachments: [Mayor's Report to the Assembly](#)
[Mayor's Report Meeting Notes](#)

1. Assembly Requests/Responses - None.
2. Agreements and Contracts
 - a. [KPB-5599](#) Authorization to Award a Contract for ITB24-026 Snow Removal and Sanding of Various Borough Schools and Facilities:
 1. Steam on Wheels, LLC Section A, Groups 1, 2, 3, 4, 5, 6, 7 & 8
 2. Todaly Unlimited, Inc. Section A, Group 9
 3. Gregoire Construction Section B, Groups 1, 2, 3, 5 & 6
 4. Alaska Welding Works Section B, Group 4
 5. Metco Alaska, LLC Section C, Group 2
 - b. [KPB-5600](#) Authorization to Award a Contract for ITB24-027 Central Peninsula Landfill Cell 3 Gas Piping Materials
 - c. [KPB-5601](#) Authorization to Award a Contract for RFP-004 McGahan Drive and Goodrich Street / Center Avenue Capital Improvement Project

Attachments: [RFP23-004 McGahan Dr and Goodrich St](#)

3. Other

- a. [KPB-5602](#) Capital Project Reports - September 30, 2023

Attachments: [Capital Project Reports - September 30, 2023](#)

ITEMS NOT COMPLETED FROM PRIOR AGENDA**PUBLIC HEARINGS ON ORDINANCES**

(Testimony limited to 3 minutes per speaker)

Ordinances referred to Finance Committee

[2023-19-24](#) An Ordinance Appropriating \$80,516 to the Disaster Response Fund for Expenditures Responding to the Recent Local Disaster Emergency Declaration (Mayor)

Attachments: [Ordinance 2023-19-24](#)
[Memo](#)

UNFINISHED BUSINESS**NEW BUSINESS**

Resolutions

Resolutions referred to Finance Committee

[2023-070](#) A Resolution Accepting \$243,000 from the State of Alaska Department of Military and Veterans Affairs, Division of Homeland Security and Emergency Management for Emergency Management Operations (Mayor)

Attachments: [Resolution 2023-070](#)
[Memo](#)
[2022 Award Letter](#)
[2023 Award Letter](#)
[2023 Award by Jurisdiction](#)

[2023-071](#) A Resolution Approving Revisions to the Solid Waste Section of the Borough's Schedule of Rates, Charges and Fees (Mayor)

Attachments: [Resolution 2023-071](#)
[Memo](#)
[2024 Fee Schedule](#)

[2023-072](#) A Resolution Redistributing Fiscal Years 2022 and 2023 Community Assistance Program Funds to Eligible Fiduciaries within the Unincorporated Communities of Clam Gulch, Nanwalek and Razdolna (Mayor)

Attachments: [Resolution 2023-072](#)
[Memo](#)
[Reference Copy O2021-19-14](#)
[Reference Copy O2022-19-35](#)

Resolutions referred to Policies and Procedures Committee

[2023-073](#) A Resolution Authorizing One Full-Time IT System Manager Administrative Service Position (Mayor)

Attachments: [Resolution 2023-073](#)
[Memo](#)

[2023-074](#) A Resolution Authorizing the Reinstatement of One Full-Time GIS Analyst Classified Service Position (Mayor)

Attachments: [Resolution 2023-074](#)
[Memo](#)

[2023-075](#) A Resolution Amending the Assembly Invocation Policy to Provide that Invocations will be given by Chaplains (Mayor, Cox, Cooper, Elam)

Attachments: [Resolution 2023-075](#)
[Memo](#)
[Reference Copy R2016-056](#)
[110723 Public Comment](#)
[eComments](#)

[2023-079](#) A Resolution Authorizing a Memorandum of Agreement Between the Kenai Peninsula Borough and the Cities of Kachemak, Kenai, Homer, Seldovia, Seward, and Soldotna for the Joint Exercise of Tourism Promotion (Mayor, Cox)

Attachments: [Resolution 2023-079](#)
[Memo](#)
[Memorandum of Agreement Backup](#)

Resolutions referred to Legislative Committee

[2023-076](#) A Resolution Establishing the Kenai Peninsula Borough's State Capital Project Priorities for the Year 2024 (Mayor)

- [Attachments:](#) [Resolution 2023-076](#)
[Kenai Peninsula Borough State Funding Priorities - 2024](#)
[Kasilof Priority One Current Copy](#)
- [2023-077](#) A Resolution Supporting the Transportation Priorities to be Considered for Grant Funding to be Submitted to the State of Alaska Department of Transportation and Public Facilities (Mayor)
- [Attachments:](#) [Resolution 2023-077](#)
[Memo](#)
[Reference Copy R2019-045](#)
- [2023-078](#) A Resolution Supporting House Bill 68 and Senate Bill 66 Relating to Human and Sex Trafficking (Mayor, Ecklund, Cox, Tupper, Elam, Hibbert)
- [Attachments:](#) [Resolution 2023-078](#)
[Memo](#)

3. Ordinances for Introduction

Ordinances for Introduction and referred to Finance Committee

- [2023-19-25](#) An Ordinance Accepting and Appropriating Funding from the State of Alaska in the Amount of \$394,725 and Approving Projects to be Completed for Community Purposes Under the 2023/2024 Community Assistance Program (Mayor)
- [Attachments:](#) [Ordinance 2023-19-25](#)
[Memo](#)
[Reference Copy R2013-022](#)
[Reference Copy R2023-039](#)
- [2023-19-26](#) Redirecting \$500,000 in U.S. Treasury State and Local Fiscal Recovery Funds from the Bridge Infrastructure Project to the Cybersecurity and Broadband Project and Expanding the Scope of Road Service Area Locally Funded Bridge Project (Mayor)
- [Attachments:](#) [Ordinance 2023-19-26](#)
[Memo](#)
[Advisory Board Recommendation](#)
[Reference Copy O2021-19-28](#)
[Reference Copy O2022-19-13](#)
- [2023-19-27](#) An Ordinance Accepting and Appropriating \$36,000 from the State of Alaska Department of Military and Veterans Affairs, Division of

Homeland Security and Emergency Management to Upgrade a Security Gate Motor (Mayor)

Attachments: [Ordinance 2023-19-27](#)
[Memo](#)
[Award Letter](#)

[2023-19-28](#) An Ordinance Appropriating Commercial Passenger Vessel Tax Proceeds Received from the State of Alaska in the Amount of \$304,177.50 and Allocating \$303,825 to the City of Seward and \$352.50 to the City of Homer (Mayor)

Attachments: [Ordinance 2023-19-28](#)
[Memo](#)
[Amendment](#)
[Email from State of Alaska Award](#)
[City of Seward Letter](#)
[City of Homer Letter](#)

Ordinances for Introduction and referred to the Lands Committee

[2023-25](#) An Ordinance Approving Anchors Aweigh North Subdivision Single-Family Residential (R-1) Local Option Zoning District and Amending KPB 21.46.040 (Mayor)

Attachments: [Ordinance 2023-25](#)
[Memo](#)
[Advisory Board Recommendations](#)
[Anchors Aweigh North - Local Option Zoning District](#)

3. Other

Other Items referred to Policies and Procedures Committee

[KPB-5603](#) Approval of the 2024 Assembly Meeting Schedule (Johnson at the Request of the Borough Clerk)

Attachments: [Memo](#)

[KPB-5604](#) Confirming the Appointments to Service Area Boards (Mayor)

Kachemak Emergency
Milli Martin, Seat A, Term to Expire: October, 2026

Seldovia Recreational
Jeseca Lowdermilk, Seat B, Term to Expire: October, 2026

Jenifer Cameron, Seat E, Term to Expire: October, 2026

Seward Bear Creek Flood

Rodney Roemmich, Seat D, Term to Expire: October, 2026

Attachments: [Confirming the Appointments to Service Area Boards](#)

[KPB-5605](#) Confirming an Appointment to the Hope / Sunrise Advisory Planning Commission (Mayor)

Barbra Bureau, Seat F, Term to Expire: September 30, 2026

Attachments: [Confirming the Appointment to Advisory Planning Commission](#)

PUBLIC COMMENTS AND PUBLIC PRESENTATIONS

ASSEMBLY COMMENTS

PENDING LEGISLATION

(This item lists legislation which will be addressed at a later date as noted.)

1. [2023-005](#) A Resolution of Intent by the Kenai Peninsula Borough Assembly Establishing that Financing of Energy and Resilience Improvement Projects through Assessments Serves a Valid Public Purpose and Related Matters (Ecklund) [Tabled on 10/24/23]

Attachments: [Resolution 2023-005](#)
[Memo](#)
[Ecklund Amendment](#)
[C-PACER Program Handbook](#)
[102423 Public Comments](#)
[010323 Public Comments](#)
[eComment](#)

INFORMATIONAL MATERIALS AND REPORTS

ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

1. December 12, 2023 6:00 PM
Regular Assembly Meeting
Betty J. Glick Assembly Chambers
Remote Participation Available Through Zoom
Meeting ID: 884 7373 9641 Passcode: 671108

ADJOURNMENT

This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula) and FM 88.1 (East Peninsula).

The meeting will be held through Zoom, the Meeting ID: 884 7373 9641 Passcode: 671108 and in-person from the Betty J. Glick Assembly Chambers, Borough Administration Building, Soldotna, Alaska. To attend the Zoom meeting by telephone call toll free 1-888-788-0099 or 1-877-853-5247 and enter the Meeting ID: 884 7373 9641 Passcode: 671108. Detailed instructions will be posted on at the Kenai Peninsula Borough's main page at www.kpb.us: "Meeting and Public Notices" "Assembly Meeting Calendar".

For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at www.kpb.us for copies of the agenda, meeting minutes, ordinances and resolutions.