



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda Policies and Procedures Committee

Lane Chesley, Chair
Mike Tupper, Vice Chair
Bill Elam, Member

Tuesday, August 1, 2023

2:15 PM

Betty J. Glick Assembly Chambers

<https://us06web.zoom.us/j/88473739641?>

[pwd=dW1sY2RYV0F4dURjV25yVW9WUGw3QT09](#)

Meeting ID: 884 7373 9641 Passcode: 671108

PUBLIC HEARING ON ORDINANCES

4. [2023-15](#) An Ordinance Amending Borough Code Title 4, Elections, Regarding Declared Write-In Candidates, Canvass of Election Returns, Public Notice, and Certification of Election Results (Mayor, Johnson, Ribbens)

Attachments:

[Ordinance 2023-15](#)

[Memo](#)

[Public Comment](#)

[Amendment Memo #1](#)

UNFINISHED BUSINESS

1. Postponed Items

- a. [2023-048](#) A Resolution Placing an Advisory Question on the Ballot at the Next Regular Election to be Held October 3, 2023 Asking Whether the Kenai Peninsula Borough Should Change its Regular Election Date (Derkevorkian) (Postponed from 07/11/23)

Attachments:

[Resolution 2023-048](#)

[Memo](#)

[Public Comment](#)

[Reference Copy R2021-055](#)

[Homer's Resolution 23-072\(A\)](#)

[City of Seward's Action Memo](#)

[City of Soldotna Resolution 2023-049](#)

[Public Comment 08/01/23](#)

NEW BUSINESS

1. Resolutions

- *b. [2023-053](#) A Resolution Establishing a Voter Turnout Working Group to Explore Actionable Options and Ideas Aimed at Increasing Awareness, Participation, and Voting in Local Elections (Cox, Hibbert)

Attachments: [Resolution 2023-053](#)
[Memo](#)
[Public Comments](#)
[Elam Amendment](#)
[eComment](#)

3. Other

- a. [KPB-5388](#) Confirming Appointments to the Kenai Peninsula Borough Planning Commission (Mayor)

Pamela Gillham, Kalifornsky/Kasilof District, Term Expires 07/31/2026
Jeffrey Allen Epperheimer, Nikiski District, Term Expires 07/31/2026

Attachments: [Planning Commission Applications for Appointment](#)

MAYOR'S REPORT

Mayor's Report Cover Memo

[KPB-5374](#) Mayor's Report to the Assembly

Attachments: [Mayor's Report to the Assembly](#)
[Mayor's Report - Meeting Notes](#)

1. Assembly Requests/Responses- None.

2. Agreements and Contracts

- a. [KPB-5375](#) Authorization to Award a Contract for RFP23-019 Assessing Mass Mailings

Attachments: [RFP23-019 Assessing Mass Mailings](#)

- b. [KPB-5376](#) Authorization to Award a Contract for ITB23-039 Summer & Winter Road Maintenance - East Region, Unit 2
Attachments: [ITB23-039 Summer & Winter Road Maintenance - East Region, Unit 2](#)
- c. [KPB-5377](#) Authorization to Award a Contract for ITB23-050 Summer & Winter Road Maintenance - North Region, Unit 5
Attachments: [ITB23-050 Summer & Winter Road Maintenance - North Region, Unit 5](#)
- d. [KPB-5378](#) Authorization to Award a Contract for ITB23-052 Summer & Winter Road Maintenance - West Region, Unit 2
Attachments: [ITB23-052 Summer & Winter Road Maintenance - West Region, Unit 2](#)
- e. [KPB-5379](#) Authorization to Award a Contract for ITB23-053 Summer & Winter Road Maintenance - West Region, Unit 7
Attachments: [ITB23-053 Summer & Winter Road Maintenance - West Region Unit 7](#)
- f. [KPB-5380](#) Authorization to Award a Contract for ITB23-067 Eastway Road Drainage Improvements
Attachments: [ITB23-067 Eastway Road Drainage Improvements](#)
- g. [KPB-5381](#) Authorization to Award a Contract for ITB23-068 Lost Creek Maintenance
Attachments: [ITB23-068 Lost Creek Maintenance](#)
- h. [KPB-5382](#) Authorization to Award a Contract for ITB23-069 NPRSA Pool Building Boiler Replacement
Attachments: [ITB23-069 NPRSA Pool Building Boiler Replacement](#)
- i. [KPB-5383](#) Authorization to Award a Contract for ITB23-071 Sawmill Creek Maintenance
Attachments: [ITB23-071 Sawmill Creek Maintenance](#)

3. Other

a. [KPB-5384](#) Litigation Status Report - Quarter Ending 06/30/23

[Clerk's Note: Executive Session May be Held During Policies and Procedures Committee: Attorney-Client Litigation Status Update Regarding Halstead v. KPB 3KN-18-744CI and to Discuss Legal Strategy and/or Receive Direction Regarding KPB v. Yragui 3KN-23-00527CI, Pursuant to AS 44.62.310(b) and AS 44.62.310(c) (1). (15 minutes).]

Attachments: [Litigation Status Report](#)

b. [KPB-5385](#) Tax Adjustment Request Approval

Attachments: [Tax Adjustment Request Approval](#)