



# KENAI PENINSULA BOROUGH

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**MIKE NAVARRE  
BOROUGH MAYOR**

## MEMORANDUM

**TO:** Mike Navarre, Mayor

**THRU:** Valentina Sustaita, Acting Purchasing & Contracting Director *Valentina Sustaita*

**FROM:** Scott Griebel, Maintenance Director *Scott Griebel*

**DATE:** February 19, 2016

**SUBJECT:** Seward Elementary Control Retrofit to Siemens, Under the Government General Services Administration (GSA) Contract.

There exists a strong need to replace the aged digital control system (DDC) at the Seward Elementary School. The existing system is obsolete and no longer vendor supported. All replacement parts are acquired via surplus sourcing. Additionally, the limited support available is all third party. We own other similar systems throughout the borough. If replaced, in addition to acquiring a viable upgrade, we will provide ourselves with an additional stock of surplus parts to aid with the extended maintenance of other systems that we own.

It is our desire to utilize our group purchasing organization involvement (GPO), specifically GSA to select a qualified vendor that matches our system compatibility needs. In the Seward area we possess a high concentration of Siemens control systems. There are already working systems at: Seward High, Seward Middle and Bear Creek Fire. All existing systems were acquired through open/competitive bidding. It is our preference to align the proposed Seward Elementary system with the other systems in the area. This would greatly streamline the demand on maintained parts inventory, service technician training and server maintenance costs.

Siemens Industries (an approved GSA vendor) has been requested to assess the system and provide a quotation for its conversion. Utilizing the established GSA pricing structure, they have provided a quotation for the sum of \$68,662.00, to provide parts and services for the conversion of the Seward Elementary system. For reasons stated above we (Maintenance) would like to award Siemens Industries with the contract to convert the Seward Elementary DDC. The main qualifiers restated: Local system alignment, parts, training and system requirement savings and satisfaction of procurement code through GPO/GSA involvement.

Your approval is hereby requested. Funding for this project is in account number 400.78050.16801.43780.

Approved:

*Mike Navarre*  
Mike Navarre, Mayor

*2/22/16*  
Date

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct #400.78050.16801.43780 - \$68,662.00	
BY: <i>B.M.</i>	DATE: <i>2/19/16</i>
<i>for ecc</i>	