

Kenai Peninsula Borough
Finance Department

MEMORANDUM

TO: Brent Johnson, Assembly President
Members of the Kenai Peninsula Borough Assembly

THRU: Charlie Pierce, Borough Mayor *CP*

THRU: Brandi Harbaugh, Finance Director *BH*

FROM: Sarah Hostetter, Payroll Accountant *SH*

DATE: August 22, 2022

RE: Budget Revisions – July 2022

Attached is a budget revision listing for July 2022. The attached list contains budget revisions between major expenditure categories (i.e., maintenance & operations and capital outlay). Other minor transfers were processed between object codes within major expenditure categories.

JULY 2022**INCREASE****DECREASE****911 DISPATCH**

To cover Stancil maintenance support, overlooked in FY23 budget due to install date and because the first year was covered under contract.

264-11255-00000-40110 (Regular Wages)		\$8,037.78
264-11255-00000-43019 (Software Licensing)	\$8,037.78	

BEAR CREEK FIRE SERVICE AREA

To cover emergency repairs for an Engine.

207-51210-00000-50442 (Transfer Bear Creek Capital Project Fund)		\$30,000.00
207-51210-00000-43720 (Equipment Maintenance)	\$30,000.00	

CENTRAL EMERGENCY SERVICES

Transfer funds to complete the order of a forcible entry training door.

211-51610-00000-43780 (Buildings & Grounds Maintenance)		\$388.16
211-51610-00000-48311 (Machinery & Equipment)	\$388.16	

CENTRAL EMERGENCY SERVICES

Moving funds to the appropriate account to purchase a training Manikin.

211-51610-00000-42263 (Training Supplies)		\$2,485.28
211-51610-00000-48740 (Minor Machines & Equipment)	\$2,485.28	

FINANCE - SALES TAX

To cover maintenance fees for the mass communication tool integration, the integration process was started after FY23 budget was established.

100-11441-00000-40110 (Regular Wages)		\$2,700.00
100-11441-00000-43019 (Software Licensing)	\$2,700.00	

WESTERN EMERGENCY SERVICES

To cover various rental costs: PO box, oxygen cylinders, and maintenance shop rental.

209-51410-00000-50252 (Transfer to Land Trust Investment Fund)		\$8,120.00
209-51410-00000-43720 (Equipment Maintenance)		\$1,350.00
209-51410-00000-43810 (Rents & Operating Leases)	\$9,470.00	