

Kenai Peninsula Borough Purchasing & Contracting

MEMORANDUM

TO: Peter A. Micciche, Borough Mayor

THRU: John D. Hedges, Purchasing & Contracting Director *JH*

FROM: Kevin Kinnie, Project Manager *KK*

DATE: March 15, 2023

RE: Authorization to Award a Contract for RFP23-014 Soldotna Elementary School Education

On January 23, 2023, the Kenai Peninsula Borough Purchasing & Contracting Department formally solicited proposals for RFP23-014 Soldotna Elementary School Education. The request for proposals was advertised in the Peninsula Clarion on January 24, 2023, and the Anchorage Daily News on January 23, 2023.

The project consists providing professional consulting services in an effort to complete an Educational Specification following the Alaska Department of Education and Early Development guidelines with the successful consultant also coordinating with user groups to determine the needs for a new Soldotna Elementary facility.

On the due date of February 21, 2023, two (2) proposals were received and reviewed by a review committee as follows:

<u>FIRMS</u>	<u>LOCATION</u>	<u>TOTAL SCORE</u>
Architects Alaska	Anchorage, Alaska	479
Wolf Architecture	Palmer, Alaska	459

The highest-ranking proposal, which includes a cost factor, was submitted by Architects Alaska with a lump sum cost proposal of \$123,465.00. The proposal review committee recommends award of a contract to Architects Alaska of Anchorage, Alaska. Your approval for this award is hereby requested.

Funding of this contract will be charged to account number 401.78050.23S01.49311.

Peter A. Micciche

3/17/2023

Peter A. Micciche, Borough Mayor

Date

NA

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No. <u>401.78050.23S01.49311</u>	
Amount <u>\$123,465.00</u>	
By: <i>CJ BH</i>	Date: <u>3/15/2023</u>