

**OPERATIONAL PLAN**  
**ATTACHMENT TO AUTOMATIC AID AGREEMENT**  
**ANCHOR POINT FIRE & EMERGENCY MEDICAL SERVICE AREA /**  
**NINILCHIK EMERGENCY SERVICES**

This Operational Plan (Plan) of the Kenai Peninsula Borough (KPB) between Anchor Point Fire & Emergency Medical Service Area (APFEMSA) and Ninilchik Emergency Services (NES) is for automatic aid response of fire apparatus and personnel.

The purpose of this Plan is to outline the procedures for carrying out an automatic aid response between APFEMSA and NES. This Plan is a guide for day-to-day operations, and may be revised, amended or altered annually by mutual consent of APFEMSA and NES, with approval by the KPB Mayor, for the purpose of carrying out the original intent of the Automatic Aid Agreement. In addition, this Plan may be cancelled by the Borough (on behalf of APFEMSA) or by NES by giving 30-day written notice to the other party involved in the Automatic Aid Agreement.

**I. AUTOMATIC AID RESPONSE AREAS AND AMOUNT AND TYPE OF ASSISTANCE**

- a. APFEMSA will automatically respond from Mile 144 of the Sterling Highway to approximately Mile 135.5 of the Sterling Highway at the intersection of Kingsley Road, and will provide a tanker/pumper and four personnel on a first alarm response. Unless re-directed by the On-Scene Incident Commander (OIC), the response will be to the fire scene. If the tanker/pumper responding can only safely carry two personnel, the additional responders will accompany the tanker/pumper in a utility vehicle or other vehicle suitable for emergency response.
- b. NES will automatically respond from Mile 144 of the Sterling Highway to approximately Mile 156.5 at Milo Fritz Avenue and will provide a tanker/pumper and four personnel on a first alarm response. Unless re-directed by the On-Scene Incident Commander, the response will be to the fire scene. If the tanker/pumper responding can only safely carry two personnel, the additional responders will accompany the tanker/pumper in a utility vehicle or other vehicle suitable for emergency response.
- c. Cancellation may occur in small, uncomplicated incidents that may be false alarms, out on arrival, out immediately after arrival, etc.

**II. TRAINING**

Joint training exercises shall be carried out annually under the direction of the Chief or the Chief's Operations or Training Officers in each department. Classroom instruction should be available upon request by each department, and should include ICS and unified command exercises.

**III. COMMUNICATIONS**

- a. RADIO – Dispatch shall announce by radio that Automatic Aid is needed. This will occur without direction by either department for fire incidents. The responding agency, after notifying dispatch that they are en route, will switch to the requesting agency's dispatch channel and advise the OIC they are en route.
- b. The responding agency will communicate with the OIC unless advised otherwise.
- c. Radio traffic will be kept to a minimum.
- d. Clear text will be used at all times.

**IV. FIRE INCIDENT REPORTING**

Each department shall be responsible for reporting the incident in accordance with their department policy and procedures and, in the case of APFEMSA, in accordance with Borough policy and procedures.

**V. REVISIONS**

The Operational Plan shall be cooperatively developed, reviewed annually and become part of the Automatic Aid Agreement upon consent of the agencies and execution by the Borough Mayor.

ANCHOR POINT FIRE & EMERGENCY  
MEDICAL SERVICE AREA

By: Alford Terry  
Alford Terry, Chief

Date: 2/16/17

ANCHOR POINT FIRE & EMERGENCY  
MEDICAL SERVICE AREA BOARD

By: Robert W Craig  
Chair

Date: 3-1-17

NINILCHIK EMERGENCY SERVICES

By: David Bear  
David Bear, Chief

Date: 2/20/17

NINILCHIK EMERGENCY SERVICES  
BOARD

By: Steve Vaneck  
President

Date: 2/17/17

**KENAI PENINSULA BOROUGH**

By: \_\_\_\_\_  
Mayor

Date: \_\_\_\_\_

**ATTEST:**

**APPROVED as to Form and Legal  
Sufficiency**

By: \_\_\_\_\_  
Borough Clerk

By: \_\_\_\_\_  
Assistant Borough Attorney