



THE STATE  
of **ALASKA**  
GOVERNOR BILL WALKER

**Department of Military and  
Veterans Affairs**

Division of Homeland Security  
and Emergency Management

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[www.ready.alaska.gov](http://www.ready.alaska.gov)



September 13, 2017

The Honorable Mike Navarre, Mayor  
Kenai Peninsula Borough  
144 N Binkley Street  
Soldotna, AK 99669

RE: 2017 State Homeland Security Program, EMW-2017-SS-00048-S01  
State Grant No.: 20SHSP-GY17

Certified Mail: 9171 9690 0935 0145 1965 66

Dear Mayor Navarre:

We received funds from the U.S. Department of Homeland Security under the 2017 State Homeland Security Program. We are pleased to award the Kenai Peninsula Borough the amount of \$440,457.00 under this grant. Funding from this program is provided to support, build, and sustain the ability of states, territories, and urban areas to prevent, protect against, mitigate, respond to, and recover from terrorist attacks and other all-hazards events.

Please review the Grant Requirement and Program Terms and Conditions as articles have changed to incorporate the provisions of 2 CFR Part 200. All changes to these items will be discussed at the 2017 Grant Kick-Off Meetings. Participation at a Kick-Off Meeting is required.

Please review Project Budget Details for Environmental and Historical Preservation (EHP) requirements and approved project specifics. As a reminder, all procurement transactions must be conducted in a manner providing full and open competition. To ensure this, we require a Procurement Method Report with every expense (with the exception of local advertising, legal notices, and travel arrangements) submitted for reimbursement under this grant and pre-approvals may be required at multiple steps in the procurement process. Please see the Procurement Method Report for additional details.

Enclosed are two pre-signed Obligating Award Documents (OADs). Please review the information for accuracy and review any Special Conditions. Sign both OADs, keep one original for your records, and return the other original within 30 days of jurisdiction receipt to:

State Administrative Agency Point of Contact  
PO Box 5750  
JBER, AK 99505

Mayor Navarre  
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If the OAD cannot be returned within 30 days due to local jurisdiction policies, a Notice of Intent to Accept Grant Award form must be submitted. The form and instructions are available for download on our Grants website, <http://ready.alaska.gov/grants.htm>.

If signatory points of contacts have changed since submittal of the application, please complete and return a Signatory Authority Form with the signed OAD. The Signatory Authority Form is available for download on our Grants website. If needed, Electronic Payment enrollment forms are also available upon request.

If you have any questions, please contact the Division Project Manager for this grant, Bill Dennis, at (907) 428-7089 or by email at [mva.grants@alaska.gov](mailto:mva.grants@alaska.gov).

Sincerely,



Michael J. Sutton  
Deputy Director

Enclosure(s): (2 originals) Obligating Award Document  
Project Budget Details Report  
EHP Screening Form

cc: Tammy Goggia, Jurisdiction Project Manager  
Craig C. Chapman, Jurisdiction Chief Financial Officer