

Kenai Peninsula Borough Purchasing & Contracting

MEMORANDUM

TO: Peter A. Micciche, Borough Mayor

THRU: John Hedges, Purchasing & Contracting Director *JH*

FROM: Andrew Walsh, Project Manager *AW*

DATE: October 24, 2023

RE: Authorization to Award a Contract for RFP23-002 Seclusion St, Robin Ave, Lourdes Ave & Robert Ave West Design Capital Improvement District

On September 6, 2023, the Kenai Peninsula Borough Purchasing & Contracting Department formally solicited proposals for RFP23-002 Seclusion St, Robin Ave, Lourdes Ave & Robert Ave West Design Capital Improvement District. The request for proposals was advertised in the Peninsula Clarion and the Anchorage Daily News on September 6, 2023.

The project consists of providing professional design services, surveying, and construction contract administration services for the subject group of roads, in the Road Service Area (RSA) Capital Improvement Project. (CIP).

On the due date of September 21, 2023, two (2) proposals were received and reviewed by a review committee as follows:

<u>FIRMS</u>	<u>LOCATION</u>	<u>TOTAL SCORE</u>
McLane Consulting, Inc.	Soldotna, Alaska	328
Nelson Engineering, PC	Kenai, Alaska	318

The highest-ranking proposal, which includes a cost factor, was submitted by McLane Consulting, Inc. with a lump sum negotiated cost proposal of \$83,380. The proposal review committee recommends award of a contract to McLane Consulting, Inc, Soldotna, Alaska. Your approval for this award is hereby requested.

Funding of this contract will be charged to account number 434-33950-C3SEC-49311.

P. Micciche

Peter A. Micciche, Borough Mayor

10/31/2023

Date

NOTES : NA

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No. <u>434-33950-C3SEC-49311</u>	
Amount: <u>\$83,380.00</u>	
By: <i>CJ BH</i>	Date: <u>10/27/2023</u>