

Kenai Peninsula Borough
Office of the Borough Mayor

MEMORANDUM

TO: Brent Hibbert, Assembly President
Members of the Kenai Peninsula Borough Assembly

FROM: Charlie Pierce, Kenai Peninsula Borough Mayor *cp*

DATE: April 5, 2022

RE: Appointment to the *KPB Planning Commission*

In accordance with AS 29.40.020, appointments to the Borough Planning Commission are recommended by the Borough Mayor, subject to confirmation by the Assembly. In accordance with KPB 2.40.030(A), the applicant listed below has been verified as a qualified voter of the borough. I hereby submit to the Assembly my recommendation for confirmation of the following appointment to the Kenai Peninsula Borough Planning Commission:

<u>Appointment</u>	<u>Commission Seat</u>	<u>Term expires</u>
Charlene Tauffest	Soldotna City Seat	07/31/2024

Cc: Melanie Aeschliman, Planning Director
Ann Shirnberg, Planning Administrative Asst.
Clerk's Office

Kenai Peninsula Borough

Planning Department

Soldotna City Seat (Term Expires 07/31/2024) PC Application Submitted 2022-01-19 20:26:44

Name: Charlene Tautfest

Mailing Address:
192 W Riverview Ave
Soldotna, AK 99669

Residence Address

,

Email: xyzcharlene@yahoo.com

Home Phone: 9072526737

Mobile Phone: 9072526737

What knowledge, experience, or expertise will you bring to the Planning Commission?
Planning and Zoning Commission City of Soldotna Vice Chair

State of Alaska Real Estate License (not current)

Voter #

SSN

Date of Birth

██████████

Charlene Tautfest

192 W Riverview

Soldotna AK 99669

(907)252-6737 xyzcharlene@yahoo.com

Qualifications

<i>Skills:</i>	Advocacy	Fundraising/Marketing
	Leadership	Medical coding
	Problem Solving/Decision Making	Strong Work Ethic
	Community Engagement	Management – Employee
<i>Strengths:</i>	I am dependable, a quick learner, work well under pressure and can work independently or in a team.	

Volunteer/Work Experience

State of Alaska Boards:

Alaska Mental Health Board

Board Member, Chair elect 2021-2022, Chair 2019-2020, 2015-2017, Vice Chair 2017-2019

Alaska Psychiatric Institute (API) Governing Board

Alaska Coalition of Housing and Homelessness Board

Governor's Council on Disabilities and Special Education

Alaska Primary Care Association Legislative Advocacy Chair

State of Alaska teams and committees:

Legislative Advocacy Committee Alaska Mental Health Board (AMHB)

API Workgroup (AMHB)

Peer Certification Steering Committee –Division of Behavioral Health (DBH)

1115 Medicaid Waiver benefit team - DBH

Full Lives Conference Planning Committee

Kenai Peninsula Boards and Committees:

Planning Commission City of Soldotna Vice Chair

Peninsula Community Health Services (PCHS) President

Kenai Peninsula Transportation Committee

Shelter Development workgroup

Service Organizations:

Soldotna Rotary – President

Red Cross

Past Employment:

Will supply list if requested, includes: Peninsula Health Services-Medical Coder, Soldotna Realty-Agent, Mosler Inc.–Office Manager. Adkins Chiropractic – Office Manager

Education

New Frontier Vo-Tech – Medical Coding and Billing CPC-A Certification

Portland Community College – Fire Science – EMT Certification

UAA Business Administration