



# Kenai Peninsula Borough

144 North Binkley Street  
Soldotna, AK 99669

## Meeting Minutes - Draft

### Assembly

*Brent Johnson, President*

*Tyson Cox, Vice President*

*Kelly Cooper*

*Cindy Ecklund*

*Bill Elam*

*Brent Hibbert*

*Peter Ribbens*

*Ryan Tunseth*

*Mike Tupper*

---

Tuesday, September 17, 2024

6:00 PM

Betty J. Glick Assembly Chambers

Meeting ID: 895 1103 3332 Passcode: 193069

[https://yourkpb.zoom.us/j/89511033332?](https://yourkpb.zoom.us/j/89511033332?pwd=GThg6CA4QuaaPihm3rpMKljbZoy5ZG.1)

[pwd=GThg6CA4QuaaPihm3rpMKljbZoy5ZG.1](https://yourkpb.zoom.us/j/89511033332?pwd=GThg6CA4QuaaPihm3rpMKljbZoy5ZG.1)

---

**Meeting ID: 895 1103 3332 Passcode: 193069**

### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### INVOCATION

The invocation was given by Frank Alioto, Chaplain for Central Emergency Services.

### ROLL CALL

**Present:** 9 - Brent Hibbert, Cindy Ecklund, Mike Tupper, Brent Johnson, Tyson Cox, Ryan Tunseth, Kelly Cooper, Peter Ribbens, and Bill Elam

Also present were:

Peter A. Micciche, Borough Mayor

Brandi Harbaugh, Finance Director

Sean Kelley, Borough Attorney

Michele Turner, Borough Clerk

Jason Kasper, Deputy Borough Clerk

### COMMITTEE REPORTS

Assembly Member Ribbens stated the Finance Committee met and discussed its agenda items.

*[9 Present: Cox, Cooper, Ecklund, Elam, Hibbert, Ribbens, Tunseth, Tupper, Johnson]*

Assembly Member Tupper stated the Policies and Procedures Committee met and

discussed its agenda items.

*[9 Present: Cox, Cooper, Ecklund, Elam, Hibbert, Ribbens, Tunseth, Tupper, Johnson]*

Assembly President Johnson stated the Committee of the Whole met and discussed its agenda items.

*[9 Present: Cox, Cooper, Ecklund, Elam, Hibbert, Ribbens, Tunseth, Tupper, Johnson]*

## APPROVAL OF AGENDA AND CONSENT AGENDA

**Cox moved to approve the agenda and consent agenda.**

Copies have been made available to the public, Borough Clerk Michele Turner noted by title only the resolutions and ordinances on the consent agenda.

[KPB-6313](#) LAYDOWN September 3, 2024 Regular Assembly Meeting Minutes approved.

[KPB-6318](#) A Resolution Commending the State of Alaska Department of Transportation and Public Facilities for Their Extraordinary Efforts in the Structural Upgrades to Funny River Road During the Construction Period March 2023 Through August 2024 (Assembly, Mayor)  
**This Commending Resolution was adopted.**

The following public hearing items met the required conditions of KPB 22.40.110 and were added to the consent agenda:

[2024-19-06](#) An Ordinance Deobligating Bond Proceeds in the South Kenai Peninsula Hospital Service Area Capital Project Fund and Appropriating the Remaining Bond Proceeds to Fund the Annual Debt Service for South Kenai Peninsula Hospital Service Area General Obligation Bonds (Mayor)  
**This Budget Ordinance was enacted.**

[2024-19-07](#) An Ordinance Authorizing the Acquisition of Real Property Located Adjacent to the North Star School Campus in Nikiski Necessary for Future School Use and Appropriating Funds from the Land Trust Fund for the Purchase (Mayor)  
**This Budget Ordinance was enacted.**

[2024-19-08](#) An Ordinance Appropriating Funds from the Road Service Area

Operating Fund Balance to the Engineer's Estimate Fund to Support RSA Board Approved RIAD Projects in Process and to Prepare the Fund for Proposed Fiscal Year 2025 Projects (Mayor)

**This Budget Ordinance was enacted.**

[2024-19-10](#) An Ordinance Redirecting Previously Appropriated Solid Waste Capital Project Funds for Projects at Solid Waste Facilities in Seward and Homer (Mayor)

**This Budget Ordinance was enacted.**

[2024-26](#) Accepting Grant Funds from the State of Alaska Department of Education and Early Development for the Homer High School Partial Roof Replacement and Authorizing the Mayor to Execute the Project Agreement (Mayor)

**This Ordinance was enacted.**

#### New Business

[2024-19-11](#) An Ordinance Deobligating Some or All In-Kind Services by the Cities of Kenai, Soldotna, and Homer and Appropriating their Cash Contributions as Required Match Funds for the Safe Streets and Roads for All Grant Project (Mayor) (Hearing on 10/08/24)

**This Budget Ordinance was introduced and set for public hearing.**

[2024-19-12](#) An Ordinance Appropriating Up To \$53,221.25 to the Disaster Response Fund for Expenditures Responding to the Recent Flooding in the Seward Bear Creek Flood Service Area (Mayor) (Hearing on 10/08/24)

**This Budget Ordinance was introduced and set for public hearing.**

[2024-27](#) LAYDOWN An Ordinance Authorizing the Assessor to Accept One Late-Filed Non-Profit Exemption Application and Providing an Exception to KPB 5.12.040(B) (Mayor, Tunseth) (Hearing on 10/08/24)

**This Ordinance was introduced and set for public hearing.**

[2024-19-09](#) LAYDOWN An Ordinance Appropriating Funds for the Repair and Replacement of the Water Service Line at North Peninsula Recreational Service Area's Pool Facility (Mayor) (Hearing on 10/08/24)

**This Budget Ordinance was introduced and set for public hearing.**

[KPB-6316](#) Approval of Precinct Boards, Canvass Board, and Absentee Voting Officials for the October 1, 2024 Regular Municipal Election  
**approved.**

Approval of the Agenda and Consent Agenda

President Johnson called for public comment.

The following people spoke in support of KPB-6318 Commending Resolution for the State of Alaska Department of Transportation and Public Facilities:

**Jim Harpring**, Funny River

**Donovan Fritz**, Funny River

There being no one else who wished to speak, the public comment period was closed.

**The motion to approve the agenda and consent agenda as amended carried by the following vote:**

**Yes:** 9 - Hibbert, Ecklund, Tupper, Johnson, Cox, Tunseth, Cooper, Ribbens, and Elam

## COMMENDING RESOLUTIONS AND PROCLAMATIONS

[KPB-6318](#) A Resolution Commending the State of Alaska Department of Transportation and Public Facilities for Their Extraordinary Efforts in the Structural Upgrades to Funny River Road During the Construction Period March 2023 Through August 2024 (Assembly, Mayor)

*[Clerk's Note: Assembly Member Elam read excerpts of the Commending Resolution to the State of Alaska Department of Transportation and Public Facilities.]*

## PRESENTATIONS WITH PRIOR NOTICE

[KPB-6273](#) Central Peninsula General Hospital Inc., Quarterly Report, Shaun Keef, CEO

*[Clerk's Note: Shaun Keef, CEO of Central Peninsula General Hospital, Inc. gave a presentation to the Assembly.]*

**This Presentations with Prior Notice was presented.**

[KPB-6312](#) Cooper Landing Library Update, Virginia Morgan, Board Member (10 Minutes)

*[Clerk's Note: Virginia Morgan, Board Member of Cooper Landing Library,*

*gave a presentation to the Assembly.]*

**This Presentations with Prior Notice was presented.**

**PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

President Johnson called for public comment.

**Ray Southwell**, addressed the Assembly regarding 2025 presidential candidates.

There being no one else who wished to speak, the public comment period was closed.

**MAYOR’S REPORT**

[KPB-6314](#) Mayor's Report Cover Page

1. Assembly Requests/Responses

None.

2. Agreements and Contracts

None.

3. Other

a. [KPB-6315](#) Certification of the 2024 Personal Property Tax Supplemental Assessment Roll

**ITEMS NOT COMPLETED FROM PRIOR AGENDA**

None.

**PUBLIC HEARINGS ON ORDINANCES**

None.

**UNFINISHED BUSINESS**

None.

**PUBLIC COMMENTS AND PUBLIC PRESENTATIONS**

President Johnson called for public comment with none being offered.

**ASSEMBLY COMMENTS**

Assembly Member Elam stated he appreciated everyone that attended and thanked

the two presenters for their presentations. He stated he visited Central Emergency Services Station 1. He wished everyone a good night.

Assembly Member Hibbert thanked Central Peninsula Hospital for the services they provided to the community.

Assembly Member Tunseth thanked the staff and administration their work. He stated he was going to miss the departing Assembly members. He thanked Central Peninsula Hospital for their presentation.

Assembly Member Cooper thanked both presenters for their presentations. She was grateful for the partnership between the two hospitals and their focus on keeping medical care on the peninsula. She stated she understands the difficulties the libraries had to support their communities without sufficient resources. She stated that the Legislative Capital Projects and Community Assistance Program meetings was scheduled in the Kachemak area on 9/28/24. She recommended everyone attend the community meeting scheduled in their area.

Assembly Member Tupper stated his last meeting was 10/08/24 and thanked the staff for their excellence. He reminded everyone to go vote.

Assembly Member Ecklund stated Absentee in Person voting opened 9/16/24. She encouraged everyone to consider substitute teaching.

Vice President Cox congratulated Soldotna High School Football Coach Galen Brantley, most winning coach with 161 wins. He wished good luck to runners competing in Kodiak. He shared that his son was joining the Army on 9/22/24, and how proud he was.

President Johnson discussed his support for libraries. He extended his condolences to Danny Presley's and Keith Presley's family for their loss. He thanked the public media for attending Jacob Dye, Peninsula Clarion and Ashlyn O'hara, KDLL radio.

## **INFORMATIONAL MATERIALS AND REPORTS**

None.

## **ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS**

October 8, 2024 6:00 PM  
Regular Assembly Meeting  
Betty J. Glick Assembly Chambers  
Borough Administration Building  
Remote participation available through Zoom  
Meeting ID: 895 1103 3332 Passcode: 193069

**ADJOURNMENT**

With no further business to come before the assembly, President Johnson adjourned the meeting at 7:50 p.m.

I certify the above represents accurate minutes of the Kenai Peninsula Borough Assembly meeting of September 17, 2024.

\_\_\_\_\_  
Michele Turner, CMC, Borough Clerk

Approved by the Assembly: \_\_\_\_\_