

# Kenai Peninsula Borough Purchasing & Contracting

## MEMORANDUM

**TO:** Peter A. Micciche, Borough Mayor

**THRU:** John Hedges, Purchasing & Contracting Director *JH*

**FROM:** Carmen Vick, Project Manager *CV*

**DATE:** May 22, 2024

**RE:** Authorization to Award a Contract for ITB24-046 BAB Building Roof Replacement

The Purchasing and Contracting Office formally solicited and received bids for the ITB24-046 BAB Building Roof Replacement. Bid packets were released on April 5, 2024 and the Invitation to Bid was advertised in the Peninsula Clarion on April 6, 2024 and in the Anchorage Daily News on April 5, 2024.

The project consists of providing all labor, materials, and equipment to replace existing BUR system with EPDM, to include internal roof drain systems and electrical hardware as defined in bid documents.

On the due date of April 25, 2024, one (1) bid was received and reviewed to ensure that all the specifications and delivery schedules were met. The low bid of \$1,392,000.00 was submitted by Orion Construction, Inc., Soldotna, Alaska.

Your approval for this bid award is hereby requested. Funding for this project is in account number 407-94910-SLF09-43011 and 407-94910-23472-43011.



Peter A. Micciche, Borough Mayor

5/23/2024

Date

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No. <u>407-94910-SLF09-43011</u>	<u>\$575,255.00</u>
Acct. No. <u>407-94910-23472-43011</u>	<u>\$816,745.00</u>
5/23/2024	
By: <i>CV</i> - <i>BH</i>	Date: _____
NOTES: Funding approved at the May 21, 2024 Assembly Meeting – Ordinance 2023-19-52.	

NOTES

**KENAI PENINSULA BOROUGH  
PURCHASING & CONTRACTING**

**BID TAB FOR: ITB24-046 BAB Building Roof Replacement**

CONTRACTOR	LOCATION	BASE BID
Orion Construction, Inc.	Soldotna, Alaska	\$1,392,000.00

**DUE DATE:** April 25, 2024

**KPB OFFICIAL:**  John Hedges, Purchasing & Contracting Director

Introduced by: Mayor  
Date: 05/21/24  
Hearing on Shortened Time: 05/21/24  
Action:  
Vote:

**KENAI PENINSULA BOROUGH  
ORDINANCE 2023-19-52**

**AN ORDINANCE REDIRECTING PREVIOUSLY APPROPRIATED STATE AND  
FISCAL RECOVERY FUNDS TO THE BOROUGH ADMINISTRATION BUILDING  
ROOF REPLACEMENT PROJECT**

- WHEREAS,** in the FY2023 KPB budget, capital funds were appropriated to replace the existing roof system on the Borough Administration building at 144 N. Binkley St, Soldotna; and
- WHEREAS,** on April 25, 2023 a reduced scope of work was bid for just the roof replacement and structural repair portions of the project, with only one responsive bid, Orion Construction Inc. for \$1,392,000.00, being received; and
- WHEREAS,** currently there are American Rescue Plan Act (“ARPA”) State and Local Fiscal Recovery Funds available in projects that are either completed or may not be completed by the December 31, 2024 deadline for the use of ARPA funds; and
- WHEREAS,** the scope of the project does not make it practical to phase or further reduce the scope of services and it is recommended that \$575,614 in ARPA State and Local Fiscal Recovery Funds be redirected from previously appropriated projects for the award of the project; and
- WHEREAS,** it is recommended that the funding be appropriated and the award of the work to Orion Construction Inc. be allowed to proceed; and
- WHEREAS,** the FY2023 Roof Project currently has \$822,831.31 available, and an additional \$575,614.92 is needed to complete the roof replacement portion of the work;
- WHEREAS,** the justification for hearing this ordinance on shortened hearing is to allow an award to the only bidder so that the work can proceed immediately to ensure completion of the project in 2024;

**NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH:**

**SECTION 1.** That the sum of up to \$287,923.02 is deobligated from account number 400.71040.SLF08.49999 to be reappropriated to account 407.94910.SLF09.49999 to provide funds for the Borough Administration Building Roof Replacement Project and related costs.

**SECTION 2.** That the sum of \$19,313.25 is deobligated from account number 400.72010.SLF03.49999 to be reappropriated to account 407.94910.SLF09.49999 to provide funds for the Borough Administration Building Roof Replacement Project and related costs.

**SECTION 3.** That the sum of \$268,378.67 is deobligated from account number 400.72051.SLF04.49999 to be reappropriated transferred to account 407.94910.SLF09.49999 to provide funds for the Borough Administration Building Roof Replacement Project and related costs.

**SECTION 4.** That the appropriations made in this ordinance are of a project length nature and as such do not lapse at the end of any particular fiscal year.

**SECTION 5.** That this ordinance shall be effective immediately.

**ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS \* DAY OF \*, 2024.**

\_\_\_\_\_  
Brent Johnson, Assembly President

ATTEST:

\_\_\_\_\_  
Michele Turner, CMC, Borough Clerk

Yes:

No:

Absent: