

Kenai Peninsula Borough  
Finance Department

**MEMORANDUM**

**TO:** Wayne Ogle, Assembly President  
Kenai Peninsula Assembly Members

**THRU:** Charlie Pierce, Mayor *CP*

**FROM:** Brandi Harbaugh, Finance Director *BA*  
Colette Thompson, Borough Attorney *CT*  
James Baisden, Chief Emergency Services, Nikiski Fire Service Area *JCB*

**DATE:** February 20, 2018

**RE:** Ordinance 2017-19-16, Appropriating \$50,000 from the Nikiski Fire Service Area Capital Project Fund for Septic System Replacement at the Nikiski Fire Service Area, Station 1 (Mayor)

When this ordinance was included in the assembly packet on February 8, 2018, the Nikiski Fire Service Area ("NFSA") expected the septic system to last until spring, at which time it would be replaced. On February 14, 2018, the septic system failed, resulting in significant flooding and damage to Station 1 of the NFSA. As a result, the service area needs to immediately replace the septic system. The \$50,000 to be appropriated in ordinance 2017-19-16 will not be sufficient to fund replacement at this time of the year. The estimated cost of this project has increased to \$75,000. Due to the urgent need to proceed for health and safety purposes, the NFSA has been authorized to proceed with the project using its operating funds. As it will take about a week to thaw the ground much of the needed funds will not be spent prior to the March 6, 2018 hearing. The intent is to reclass these funds as capital project funds if this ordinance is approved on March 6, 2018.

While the assembly cannot amend this ordinance at introduction, this memo is to advise you of the circumstances and notify you of the expected request to amend it on March 6 to increase the dollar amount to \$75,000.

FINANCE DEPARTMENT ACCOUNT / FUNDS VERIFIED	
Acct. No.	<u>441.27910 (FB)</u>
Amount:	<u>\$75,000.00</u>
By: <u>pp</u>	Date: <u>2/20/18</u>