



# Kenai Peninsula Borough

144 North Binkley Street  
Soldotna, AK 99669

## Meeting Agenda

### Assembly

*Dale Bagley, President*  
*Sue McClure, Vice President*  
*Kelly Cooper*  
*Blaine Gilman*  
*Mako Haggerty*  
*Brent Johnson*  
*Wayne Ogle*  
*Stan Welles*  
*Kelly Wolf*

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Tuesday, February 3, 2015

6:00 PM

Assembly Chambers

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#### CALL TO ORDER

#### PLEDGE OF ALLEGIANCE

#### INVOCATION

#### ROLL CALL

#### COMMITTEE REPORTS

#### APPROVAL OF AGENDA AND CONSENT AGENDA

*(All items listed with an asterisk (\*) are considered to be routine and non-controversial by the Assembly and approved by one motion. There will be no separate discussion of these items unless an Assembly Member so request which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)*

#### APPROVAL OF MINUTES

[KPB-0192](#) January 20, 2015 Regular Assembly Meeting Minutes

Attachments: [012015 Regular Assembly Meeting Minutes](#)

#### COMMENDING RESOLUTIONS AND PROCLAMATIONS

#### PRESENTATIONS WITH PRIOR NOTICE

#### PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

#### MAYOR'S REPORT

1. Assembly Requests/Responses - None.
2. Agreements and Contracts
  - a. [KPB-0186](#) Authorization to Award Contract for Central Peninsula Landfill Equipment Maintenance Building Professional Design Services to Klauder & Company Architects, Inc.  
*Attachments:* [Authorization to Award Contract - Klauder & Company Architects](#)
  - b. [KPB-0188](#) Authorization to Award Contract for Chapman Elementary School Window-Wall and Siding Replacement Professional Design Services to K+A designstudios  
*Attachments:* [Authorization to Award Contract - K & A designstudios](#)
3. Other
  - a. [KPB-0189](#) Budget Revision – December 2014  
*Attachments:* [Budget Revision - December 2014](#)
  - b. [KPB-0190](#) Revenue - Expenditure Report – December 2014  
*Attachments:* [Revenue Expenditure Report - December 2014](#)
  - c. [KPB-0191](#) Project Reports – December 31, 2014  
*Attachments:* [Project Reports - December 31, 2014](#)

## ITEMS NOT COMPLETED FROM PRIOR AGENDA

### PUBLIC HEARINGS ON ORDINANCES

Public Hearings referred to Finance Committee

- [2014-19-38](#) An Ordinance Appropriating \$34,300 from Central Emergency Service Area Fund Balance for the Purchase of Personnel Scheduling Software (Mayor)

*Attachments:* [O2014-19-38.pdf](#)  
[Memo](#)

[2014-19-39](#) An Ordinance Appropriating \$200,000 to Fund Consultants and Research Efforts to Identify Ways to Provide the Most Affordable Health Care for Kenai Peninsula Borough Employees and Residents (Mayor)

*Attachments:* [O2014-19-39.pdf](#)  
[Memo](#)  
[Public Comment](#)  
[LAYDOWN Assembly Member Welles Comments for Consideration](#)

Public Hearings referred to Policies and Procedures Committee

[2015-01](#) An Ordinance Amending KP.B. 3.04.160 to Allow the Administration to Establish Personnel Policies for Administrative Employees and Repealing Resolution 2011-087 (Mayor, Bagley)

*Attachments:* [O2015-01.pdf](#)  
[Memo](#)  
[Amendment Memo](#)  
[LAYDOWN R2011-087](#)

## UNFINISHED BUSINESS

## NEW BUSINESS

### 1. Resolutions

Resolutions referred to Finance Committee

[2015-008](#) A Resolution Designating the Newspaper and Authorizing Award of a Contract for the Publication of the 2015 Foreclosure List, and the Delinquent Leasehold, Mobile Homes, Personal and Other Tax Lists for the Tax Year 2014 (Mayor)

*Attachments:* [R2015-008.pdf](#)  
[Memo](#)

Resolutions referred to Legislative Committee

[2015-009](#) A Resolution Establishing Kenai Peninsula Borough Federal Capital Project Priorities for the Year 2015 (Legislative Committee)

*Attachments:* [R2015-009.pdf](#)  
[R2015-009 Federal priorities pamphlet](#)

## 2. Ordinances

Ordinances for Introduction and referred to the Policies and Procedures Committee

[2015-03](#) An Ordinance Amending KPB 5.18.200 to Repeal the Seasonal Exemption from Sales Taxes of Non-Prepared Food Items (Gilman) (Hearing on 03/17/15)

Attachments: [O2015-03](#)  
[Memo](#)  
[Public Comment](#)

## 3. Other

[KPB-0193](#) Confirming an Appointment to the Planning Commission (Mayor)

Robert F. Ernst, Board Seat Northwest Borough, Term Expires July 31 2017

Attachments: [Planning Commission Appointment](#)  
[LAYDOWN Public Comments](#)

**PUBLIC COMMENTS AND PUBLIC PRESENTATIONS****ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS**

February 24, 2015 Regular Assembly Meeting Soldotna

**ASSEMBLY COMMENTS****S. PENDING LEGISLATION**

*(This item lists legislation which will be addressed at a later date as noted.)*

[2014-32](#) An Ordinance Authorizing an Exchange with Paula and Timothy Keohane of a 4.3 Acre Drainage Easement at Karluk Avenue for a 1.84 Acre Parcel of Borough Land at Mile 12.1 K-Beach Road Which Shall be Subject to the Reservation of a 0.9 Acre Drainage Outlet Easement (Mayor) TABLED

**Attachments:**

[O2014-32.pdf](#)

[Memo](#)

[Planning Commission Recommendations](#)

[Drainage Easement](#)

[Draft Quitclaim Deed](#)

[Exchange Proposal Response Letter](#)

[Exhibit A](#)

[Maps](#)

[Keohane Exchange Postponement Assembly Memo.doc](#)

[Public Comment](#)

[Welles Comment](#)

[Amendment Memo](#)

[Request for Postponement](#)

[Additional Public Comment](#)

[2014-35](#) An Ordinance Approving Diamond Willow – Fairfield Single-Family Residential R-1 Local Option Zoning District, and Amending KPE 21.46.040 (Mayor) (Postponed as Amended Unitl 03/17/15)

**Attachments:**

[O2014-35](#)

[Memo](#)

[Maps](#)

[Local Option Zoning Info](#)

[Petition](#)

[Planning Commission Recommendations](#)

[Public Comment - Morse](#)

[Additional Planning Commission Documentation](#)

[Sean Cude's Submission](#)

[Clerk's Certificate of Publication and Mailing](#)

[PC Recommendations Replacement Memo](#)

[Second Certificate of Publication and Mailing](#)

[2014-39](#) An Ordinance Approving Diamond Willow - Ravenwood Single-Family Residential R-1 Local Option Zoning District, and Amending KPB 21.46.040 (Mayor) (Hearing on 03/17/15)

**Attachments:**

[O2014-39](#)

[Memo](#)

[Petition](#)

[Maps](#)

[Local Option Zoning Information](#)

[Request to amend introduction date](#)

[Planning Commission Recommendations](#)

[Public Comments](#)

[Certificate of Publication and Mailing](#)

[2015-02](#) An Ordinance Enacting KPB Chapter 10.14 Prohibiting the Operation of Marijuana Cultivation Facilities in the Area of the Kenai Peninsula Borough Outside of the Cities, Subject to Voter Approval (Wolf (Hearing on 2/24/15)

[Clerk's Note: A teleconference site will be established at the Borough Office in Homer to receive public testimony on the above ordinance during the Assembly meeting.]

**Attachments:**

[O2015-02](#)

[Memo](#)

[Backup Documentation provided by Assembly Member Wolf](#)

[Public Comments](#)

[Additional Public Comment](#)

[Copy of Outside Code Provided by KJohnson](#)

## INFORMATIONAL MATERIALS AND REPORTS

## NOTICE OF NEXT MEETING AND ADJOURNMENT

*The next meeting of the Kenai Peninsula Borough Assembly will be held on February 24, 2015, at 6:00 P.M. Borough Assembly Chambers, Soldotna, Alaska.*

*This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), K201.88.1 (East Peninsula).*

*Copies of agenda items are available at the Borough Clerk's Office in the Meeting Room just prior to the meeting. For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4442, 2160. Visit our website at [www.borough.kenai.ak.us](http://www.borough.kenai.ak.us) for copies of the agenda, meeting summaries, ordinance resolutions.*