



THE STATE  
of **ALASKA**  
GOVERNOR MIKE DUNLEAVY

**Department of Military and  
Veterans Affairs**

Division of Homeland Security and  
Emergency Management

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April 7, 2021

Dan Nelson, Emergency Manager  
Kenai Peninsula Borough  
253 Wilson Lane  
Soldotna, AK 99669

RE: Obligating Award Document  
Disaster: DR-4413-AK, 2018 Cook Inlet Earthquake  
Subrecipient: Kenai Peninsula Borough  
PA ID: 122-00276-00  
Project Worksheet(s): 0388

Mr. Nelson:

Enclosed is your initial Grant Award Package for Project Worksheet (PW) 0388 under DR-4413-AK, 2018 Cook Inlet Earthquake. A pre-signed Obligating Award Document (OAD) and Grant Requirements Form are enclosed. Please return by email once signed to our office no later than two weeks after receipt.

Please note the following signature guide:

- Obligating Award Document: Three subrecipient signatures on the front page plus one subrecipient signature on the back page.
- Grant Requirements Form: Three subrecipient signatures on the back page.

No payments will be processed until we receive our copy of the signed forms. A current quarterly report (DHS&EM 30-60) is also due for the current quarter of this obligation and every quarter until the project is closed. Please use the table below when submitting your quarterly reports in the future.

<b>Period</b>	<b>Date Due</b>	<b>Period</b>	<b>Date Due</b>
Jan 1 – Mar 31	April 15	Apr 1 – Jun 30	July 15
Jul 1 – Sep 30	October 15	Oct 1 – Dec 31	January 15

Mr. Nelson  
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If you have any questions, please contact Duane Ruch, your assigned Division Representative at (907) 428-7076 or by email at [duane.ruch@alaska.gov](mailto:duane.ruch@alaska.gov).

Sincerely,



William A. Dennis  
Alternate Governor's Authorized Representative

Enclosure(s): Obligating Award Document  
Grant Requirements Forms  
Project Report  
Project Worksheet 0388