



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Minutes - Draft

Assembly

Blaine Gilman, President

Brent Johnson, Vice President

Dale Bagley

Kelly Cooper

Willy Dunne

Brandii Holmdahl

Gary Knopp

Wayne Ogle

Stan Welles

Tuesday, March 8, 2016

6:00 PM

Assembly Chambers

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

The invocation was given by Pastor Scott Coffman of the College Heights Baptist Church.

ROLL CALL

Present: 8 - Dale Bagley, Kelly Cooper, Willy Dunne, President Blaine Gilman, Brandii Holmdahl, Vice President Brent Johnson, Wayne Ogle, and Stan Welles

Excused: 1 - Gary Knopp

[Clerk's Note: Assembly Member Holmdahl attended via teleconference.]

Also present were:

Colette Thompson, Borough Attorney

Johni Blankenship, Borough Clerk

Michele Turner, Deputy Borough Clerk

COMMITTEE REPORTS

Assembly Member Cooper stated the Finance Committee met and discussed its agenda items.

Assembly Member Johnson stated the Policies and Procedures Committee met and discussed its agenda items.

Assembly Member Ogle stated the Legislative Committee met and discussed its agenda items.

President Gilman stated the Committee of the Whole met and conducted the Borough Clerk's annual review in executive session.

APPROVAL OF AGENDA AND CONSENT AGENDA

[KPB-0634](#) February 23, 2016 Regular Assembly Meeting Minutes

Attachments: [022316 Regular Assembly Meeting Minutes](#)

approved.

[KPB-0624](#) A Commending Resolution Thanking Jenny Neyman for Creating the "Redoubt Reporter" (Johnson)

Attachments: [Redoubt Reporter](#)

This Commending Resolution was adopted.

The following public hearing item met its required conditions of KPB 22.40.110 and were added to the consent agenda:

[2015-19-24](#) An Ordinance Accepting and Appropriating a Grant from the State of Alaska Department of Commerce, Community, and Economic Development in an Amount of up to \$118,300 and Appropriating \$62,500 from the Road Service Area FY16 Capital Improvement Project Fund for the Aspen Avenue Paving Project in Ninilchik (Mayor) (Hearing on 03/08/16)

Attachments: [O2015-19-24](#)

[LAYDOWN Roads Service Area Board Reccomendations](#)

[Memo](#)

[Grant Award Letter](#)

[R2015-042](#)

[Roads Service Area Board Reso 2015-12](#)

[Clerk's Note: Ordinance 2015-19-24 was amended as follows:

Title to read, "“Accepting and Appropriating a Grant from the State of Alaska Department of Commerce, Community, and Economic Development in an Amount of up to \$118,300 and Appropriating \$62,500 from the Road Service Area FY16 Capital Improvement Project Fund for the Aspen Avenue Paving Project in Ninilchik”; and

Last Whereas clause to read, "WHEREAS, at its meeting of February 25, 2016 the Road Service Area board recommended approval;"]

This Budget Ordinance was enacted as amended.

New Business

[2016-014](#) Confirming an Appointment of an Assembly Member to a Non-Borough Board (Gilman) (Postponed to 03/08/16)

Attachments: [R2016-014](#)
[Gilman's Request for Postponement \(dealt with on 2/23/16\)](#)
[LAYDOWN Council Carter 2016](#)

This Resolution was adopted.

[2016-015](#) A Resolution Extending the Contract for External Audit Services (Mayor)

Attachments: [R2016-015](#)
[Memo](#)

This Resolution was adopted.

[2016-016](#) Approving A Quarterly Update to the Borough Retention Schedule (Gilman at the Request of the Borough Clerk)

Attachments: [R2016-016](#)
[Grant Administration File Revisions](#)
[Payroll Revisions](#)
[Page 2 Excerpt from Retention Schedule](#)
[Various Record Series Revisions](#)

This Resolution was adopted.

[2015-19-25](#) An Ordinance Appropriating Commercial Passenger Vessel Tax Proceeds Received from the State of Alaska in the Amount of \$474,225.00 and Allocating \$447,170 to the City of Seward and \$27,055 to the City of Homer (Mayor) (Hearing on 04/05/16)

Attachments: [O2015-19-25](#)
[Memo](#)
[CPV Tax backup](#)

This Budget Ordinance was introduced and set for public hearing.

[2015-19-26](#) An Ordinance Appropriating \$100,000 in the School Maintenance Fund

for Snow Removal and Sanding (Mayor) (Hearing on 04/05/16)

Attachments: [O2015-19-26](#)

[Memo](#)

This Ordinance was introduced and set for public hearing.

[2015-19-27](#) An Ordinance Authorizing the Purchase of Imaging Equipment and Associated Service Agreements and Appropriating \$1,575,323 from the CPGH, Inc. Plant Replacement and Expansion Fund (Mayor) (Hearing on 04/05/16)

Attachments: [O2015-19-27](#)

[Memo](#)

[CPH Resolution 2016-02](#)

[CPH Executive Summary](#)

This Budget Ordinance was introduced and set for public hearing.

[2016-08](#) An Ordinance Approving the Revised Kenai Peninsula Borough Emergency Operations Plan (Mayor) (Hearing on 04/05/16)

Attachments: [O2016-08](#)

[Memo](#)

[Summary of Changes](#)

[Updated 2015 Emergency Operations Plan](#)

This Ordinance was introduced and set for public hearing.

Approval of the Consent Agenda

President Gilman called for public comments with none being offered.

The motion to approve the Consent Aгенad and Agenda as amended carried by the following vote:

Yes: 8 - Bagley, Cooper, Dunne, Gilman, Holmdahl, Johnson, Ogle, and Welles

[Clerk's Note: The mayor exercised a veto of Resolution 2016-007 on February 23, 2016. No action was taken by the assembly and therefore, the veto of Resolution 2016-007 stands.]

COMMENDING RESOLUTIONS AND PROCLAMATIONS

[KPB-0624](#) A Commending Resolution Thanking Jenny Neyman for Creating the "Redoubt Reporter" (Johnson)

Attachments: [Redoubt Reporter](#)

[Clerk's Note: Assembly Member Brent Johnson presented the commending resolution to Jenny Neyman of the "Redoubt Reporter".]

[KPB-638](#) LAYDOWN Mayor's Proclamation Declaring March 6-12, 2016 as Girl Scout Week in the Kenai Peninsula Borough (Mayor)

Attachments: [LAYDOWN Mayor's Proclamation - Girl Scout Week](#)

[Clerk's Note: Mayor Navarre presented the proclamation to Haley Dunham, Brianna Hammond and Reagan Briggs.]

PRESENTATIONS WITH PRIOR NOTICE

[KPB-0631](#) South Peninsula Hospital Quarterly Report (10 minutes)

Attachments: [LAYDOWN SPH Quarterly Report](#)

[Clerk's Note: Bob Letson, CEO and Lori Skaggs, CFO of South Peninsula Hospital presented their quarterly report to the assembly.]

[KPB-0632](#) Kenai Peninsula Borough School District Quarterly Report (10 minutes)

Attachments: [LAYDOWN KPBSD Quarterly Report](#)

[Clerk's Note: Sean Dusek, Superintendent and Joe Arness, Board President presented the school district's quarterly report to the assembly.]

PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

President Gilman called for public comments with none being offered.

MAYOR'S REPORT

1. Assembly Requests/Responses - None.
2. Agreements and Contracts
 - a. [KPB-0630](#) Seward Elementary Control Retrofit to Siemens Under the Government General Services Administration (GSA) Contract

Attachments: [Authorization to Award Contract - Siemens](#)

3. Other

ITEMS NOT COMPLETED FROM PRIOR AGENDA

None.

PUBLIC COMMENTS AND PUBLIC PRESENTATIONS

President Gilman called for public comments with none being offered.

ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

1. March 9, 2016 Health Care Task Force “Provider/Delivery Subcommittee Meeting 5:30 PM Conference Room C, Borough Administration Building
2. March 9, 2016 Health Care Task Force Meeting Charter Development Work Session 7:00 PM Assembly Chambers, Borough Administration Building
3. March 30, 2016 Health Care Task Force Meeting 6:30 PM Assembly Chambers, Borough Administration Building
4. April 5, 2016 Regular Assembly Meeting 6:00 PM Assembly Chambers, Borough Administration Building

ASSEMBLY COMMENTS

Assembly Member Welles wished everyone a good evening.

Assembly Member Dunne congratulated the Homer Mariners Girl's Nordic Ski Team for winning the Small School's Division State Championship. He also congratulated Homer High School student, Nolan Bunting for receiving Drama Debate and Foresics Student of the Year award. Mr. Dunne reminded the assembly of the passage of Resolution 2016-009 supporting Senate Bill 23 relating to overdoses on opioid drugs and stated the Senate and House passed that bill, but were working out a few small differences before it goes to the Governor for signature. He stated while he thought SB23 was a small step; it did remove the legal barrier for the overdose drug Naloxone.

Assembly Member Ogle thanked the school board for the joint work session today and stated he learned a lot.

Assembly Member Cooper thanked the government students for attending the meeting. She stated it was a short meeting and encouraged them to attend another meeting to get the real sense of how the government process works.

Assembly Member Johnson reminded everyone of the public hearing meeting at Tustumena School 6:30 - 8:00 p.m. March 8, 2106 regarding the parking lot DNR and State Parks would like to build on the north side of the mouth of the Kasilof River. He stated public comments were being taken until March 21, 2016. Mr. Johnson stated he was honored to appear on the "Sound Off" radio show to talk about right-of-way clearing, which he indicated was more of a state matter. He stated he has heard both pros and cons of the right-of-way clearing on the Sterling Highway. Mr. Johnson stated he spoke to both Representative Seaton and Senator Micciche regarding the issue. He stated Senator Micciche was going to write a letter to Department of Transportation Commissioner Marc Luiken.

INFORMATIONAL MATERIALS AND REPORTS

None.

NOTICE OF NEXT MEETING AND ADJOURNMENT

With no further business to come before the assembly, President Gilman adjourned the meeting at 7:06 p.m.

I certify the above represents accurate minutes of the Kenai Peninsula Borough Assembly meeting of March 8, 2016.

Johni Blankenship, MMC, Borough Clerk

Approved by the Assembly: _____