

Kenai Peninsula Borough  
Kenai Peninsula Borough School District  
Office of Risk Management

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**MEMORANDUM**

**TO:** Brent Hibbert, Assembly President  
Members, Kenai Peninsula Borough Assembly

**THRU:** Charlie Pierce, Mayor *CR*  
John Hedges, Purchasing & Contracting Director *JH*  
Brandi Harbaugh, Finance Director *BH*  
Kim Saner, Human Resources Director *KS*

**FROM:** Sovala Kisenia, Claims Manager *SK*  
Roy Browning, Fire Chief - CES *RB*

**DATE:** September 30, 2021

**RE:** Ordinance 2021-19-23, Appropriating Estimated Insurance Proceeds of \$100,000 for the Cost of Repairs to CES Ambulance AM-0027 and Authorizing a Sole Source Award to Braun Northwest for the Repairs (Mayor)

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A 2017 Braun Northwest ambulance (AM-0027), owned by the Kenai Peninsula Borough (KPB) and operated by Central Emergency Services (CES), was severely damaged during a vehicle collision on February 24, 2021. This is a primary ambulance for CES Station 1.

In June of 2021, an estimate for the cost of repairs was submitted to the original equipment manufacturer, Braun Northwest. The repairs will be performed by Braun Northwest and require sole source authorization due to CES's need to maintain the manufacturer's warranty on the equipment. The total project cost is estimated to be \$177,000 including remount, refurbish, delivery, and other related project costs. The estimate was submitted to the liability insurer for the other vehicle involved in this collision, Allstate Fire & Casualty Insurance Company (Allstate), which was subsequently acknowledged and approved by Allstate.


Allstate has agreed to tender the property damage liability policy limits of \$100,000 for the damage to the ambulance. Additional costs of repair in the amount of \$77,000 are to be borne by KPB's Insurance and Litigation Fund.

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If approved, this ordinance will appropriate \$100,000 in estimated insurance proceeds from Allstate to the Central Emergency Services Capital Project Fund to repair this ambulance and authorize a sole source award to the manufacturer, Braun Northwest, to perform the repairs.

Your consideration of this ordinance is appreciated.

<b>FINANCE DEPARTMENT FUNDS/ACCOUNT VERIFIED</b>	
<b>Account:</b> <u>443.J026C.37315</u>	
<b>Amount:</b> <u>\$100,000 (est. insurance proceeds)</u>	
By: <u></u>	Date: <u>9/29/2021</u>