

Kenai Peninsula Borough  
Office of the Borough Clerk

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**MEMORANDUM**

**TO:** Brent Hibbert, Assembly President  
Kenai Peninsula Borough Assembly Members

**THRU:** Johni Blankenship, Borough Clerk (JB)

**FROM:** Michele Turner, Deputy Borough Clerk (MT)

**DATE:** July 6, 2021

**RE:** Resolution 2021-048: Approving an Updated Management Agreement for the Sea Otter Community Center on Behalf of the Seldovia Recreational Service Area (Mayor) [Postponed on 06/15/21]

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The Seldovia City Council has considered the referenced agreement.

Please amend the eighth Whereas clause to read:

**"WHEREAS,** at its meeting of June [14]28, 2021, the Seldovia City Council considered this Agreement and recommended approval as amended by the passage of Seldovia City Council Resolution 21-35; and"

The Seldovia Recreational Service Area board is considering this agreement at their meeting scheduled tonight, 07/06/21.

Thank you.

**CITY OF SELDOVIA  
RESOLUTION 21-35**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SELDOVIA  
RENEWING THE MANAGEMENT AGREEMENT FOR THE SEA OTTER  
COMMUNITY CENTER FOR THE TERM BEGINNING JULY 1, 2021 AND ENDING  
JUNE 30, 2026 AND AUTHORIZES THE CITY MANAGER TO EXECUTE THE  
APPROPRIATE DOCUMENTS. - AS AMENDED**

**WHEREAS**, The City's current five-year contract with the Kenai Peninsula Borough on behalf of the Seldovia Recreational Service Area (SRSA) for management of the Sea Otter Community Center (SOCC) is set to expire June 30, 2021; and

**WHEREAS**, The City of Seldovia still wishes to assist the SRSA with the management of the SOCC in the same fashion as the current five-year contract specifies in order to provide this service to the community; and

**WHEREAS**, City administration, the Mayor, and the SOCC Administrator have been working with SRSA Leadership and the Kenai Peninsula Borough City Attorney to renegotiate the contract; and

**WHEREAS**, The contract presented before Council renews the contract for an additional five years beginning July 1, 2021 and terminating June 30, 2026; and

**WHEREAS**, Other amendments to the contract include expanding the number of positions at the SOCC as approved by SRSA; providing a clause that addresses the opportunity for off campus recreational activities; updating the amount of the contract as approved by SRSA which compensates the City for the full cost of SOCC employees and provides the city with a 3% admin fee; the SOCC Administrator providing the facility and finance report to the Borough Finance Director on a monthly basis; requiring a monthly invoice be provided with supporting documentation and that Borough Finance and Purchasing Departments' code requirements be followed; providing for an opportunity to negotiate a facility use agreement for the use of the SOCC as an incident command center for the city; and requiring the city manager to meet annually with the SRSA to request feedback on the services provided within the past fiscal year; and

**WHEREAS**, All other terms from the previous agreement remain in effect; and

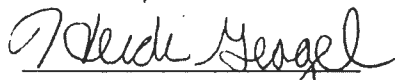
**WHEREAS**, The Seldovia Recreational Service Area will cover the cost incurred by the City to provide liability insurance for the SOCC; and

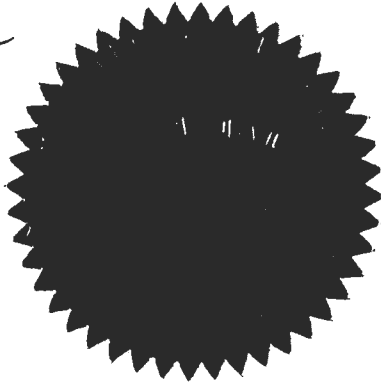
**WHEREAS**, After Seldovia City Council's consideration, the agreement will be presented to the Kenai Peninsula Borough Assembly for consideration.

**NOW THEREFORE BE IT RESOLVED** that the City Council of the City of Seldovia authorizes the renewal of the Management Agreement for the Sea Otter Community Center for the term beginning July 1, 2021 and ending June 30, 2026 and authorizes the execution of the appropriate documents by the City Manager.


**PASSED AND APPROVED** by a duly constituted quorum of the City Council of Seldovia, Alaska, on this 28<sup>th</sup> day of June, 2021.

ATTEST:

  
Heidi Geagel, City Clerk



APPROVED:

  
Jeremiah Campbell, Mayor