

**KENAI PENINSULA BOROUGH**  
Community & Fiscal Projects

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**MEMORANDIUM**

**TO:** Charlie Pierce, Mayor  
**FROM:** Brenda Ahlberg, Community & Fiscal Projects Manager   
**DATE:** January 20, 2021  
**SUBJECT:** **FY21-2Q Senior Center Grant Reports**

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The following senior grant reports have been submitted:

- Anchor Point Senior Citizens
- Cooper Landing Senior Center
- Forget-Me-Not Center
- Homer Friendship Center
- Homer Senior Center
- Kenai Senior Citizens
- Nikiski Senior Citizens
- Ninilchik Senior Center
- Seldovia Senior Center
- Seward Seniors Citizens
- Sterling Area Senior Center

The following report was not provided at the time this report was generated:

- Soldotna Area Senior Center



# Community & Fiscal Projects

144 N. Binkley Street, Soldotna, Alaska 99669 • (907) 714-2150 • (907) 714-2377

From: Anchor Point Senior Citizens, Inc.  
Account: 100.62110.ANCSR.43011

Award Amount: \$44,869  
2020/2021 Senior Grant Program

Submit Report To:  
Brenda Ahlberg, Community & Fiscal Projects  
bahlberg@kpb.us  
Kenai Peninsula Borough  
144 N. Binkley St., Soldotna, AK 99669

Period of Performance for this Report:  
Start Date: October 1<sup>ST</sup>, 2020  
End Date: December 31<sup>st</sup>, 2020

**FINAL REPORT IS DUE BEFORE 07/09/21**

<< DOUBLE-CLICK THE SPREADSHEET. FILL IN THE BUDGET COLUMN TO ACTIVATE THE EMBEDDED FORMULAS >>

Cost Category	Authorized budget	Total expenditures from ALL prior reports	Expenditures to reimburse this period	Total expenditures to date	Balance of Funds
Labor	\$ 32,789.00	\$ -	\$ -	\$ -	\$ 32,789.00
Contract Services	\$ 3,451.00	\$ -	\$ 2,693.68	\$ 2,693.68	\$ 757.32
Equipment	\$ 8,629.00	\$ 4,840.00	\$ -	\$ 4,840.00	\$ 3,789.00
	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTALS</b>	<b>\$ 44,869.00</b>	<b>4,840.00</b>	<b>\$ 2,693.68</b>	<b>\$ 7,533.68</b>	<b>\$ 37,335.32</b>

Expenditures this period to be reimbursed >>>

**\$ 2,693.68**

The following information is being collected each quarter to assist the Borough in determining future senior grant awards after the 2020 census has been certified. Add service or CDPs as necessary:

Type of Service	Census District Predict (CDP)	Number of Individuals
Meals & Groceries picked up at center	1. Over 76,076 pounds of dairy, produce, meat, and bread/misc. were distributed at no cost	1. 7607 people
	2. Takeout meals	2. 580 meals

**Progress Report:** Describe activities that have occurred during this reporting period. Describe any challenges you may have experienced, any foreseen problems, and/or any special requests. Attach additional pages.

The Anchor Point Senior Center promotes healthy choices along with garden to table products and partnered with farmers and transporters to an over-the-top spin on the CARES TRUST Farm to Table program. During this second quarter APSCI increased its ability to distribute larger loads of food to Anchor Point residents and surrounding communities. Takeout dinners were also brought back on a regular basis after a closure due to water damage.

October 16,700 pounds of: fresh produce (11000), meat (2000), bread (200), and fresh fish (3500) were distributed

November 19,376 pounds of: dairy/misc (7000), fresh produce (7850), and meat (4526) were distributed

December 40,000 pounds of: dairy/misc (7650), fresh produce (12400), and meat (5350) were distributed

**Grantee Certification:** I certify that the above information is true and correct, and that expenditures are made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.

Signature: Roberta Ness Date: January 5, 2020

Printed Name and Title: Roberta Ness APSCI President

Monthly Distribution Questionnaire

AGENCY: Anchor Point Senior Citizens Inc  
MONTH: December 2020 BY: CYNTHIA BUENS

For Agencies that distribute Food Boxes:

A food box is defined as each time you assist a family with food

How many food boxes did your agency distribute this month? 4000

Number of Adults the boxes were for 3160

Number of Children the boxes were for 840

Number of Disabled the boxes were for undetermined

Number of Veterans the boxes were for undetermined

Number of Senior Citizens (age 60 and over) the boxes were for 2812

Farm to Family program ended 12/31/20  
APSCI continued to be a "clearing house" for  
KPFB.

For Agencies that served prepared meals OR snacks:

Total number of meals/snacks served: 4068

Number of Adults served 3213

Number of Children served 855

Number of Disabled served undetermined

Number of Veterans served undetermined

Number of Senior Citizens (age 60 and over) served 2860

**Please return this questionnaire by the 15th of each month.**

**Thank you for supporting the Kenai Peninsula Food Bank.**

**If you have any questions or need assistance to fill out this form**

**please call the Kenai Peninsula Food Bank at 262-3111**

email address: [lindak@kpfoodbank.org](mailto:lindak@kpfoodbank.org)

FAX Number 262-6428

Thank you for partmering with us  
through these uncertain times! (CB)

Monthly Distribution Questionnaire

AGENCY:

Anchor Point Senior Citizens Inc

MONTH:

November

BY:

CYNTHIA BURNS

For Agencies that distribute Food Boxes:

A food box is defined as each time you assist a family with food

How many food boxes did your agency distribute this month? 1938

Number of Adults the boxes were for 1531

Number of Children the boxes were for 407

Number of Disabled the boxes were for undetermined

Number of Veterans the boxes were for undetermined

Number of Senior Citizens (age 60 and over) the boxes were for 1209

*Farm to Family still going on + Moose distribution continues as well as agreeing to be aka "Clearing House" for KPFB*

For Agencies that served prepared meals OR snacks:

Total number of meals/snacks served: 1948

Number of Adults served 1539

Number of Children served 409

Number of Disabled served undetermined

Number of Veterans served undetermined

Number of Senior Citizens (age 60 and over) served 1216

**Please return this questionnaire by the 15th of each month.**

**Thank you for supporting the Kenai Peninsula Food Bank.**

**If you have any questions or need assistance to fill out this form**

**please call the Kenai Peninsula Food Bank at 262-3111**

email address: [kpfoodbank@gmail.com](mailto:kpfoodbank@gmail.com)

FAX Number 262-6428

OCT 19 2020

**Monthly Distribution Questionnaire**

AGENCY: Ancor Point Senior Citizens Inc

MONTH: October BY: Cynthia Burns

For Agencies that distribute Food Boxes:

A food box is defined as each time you assist a family with food

How many food boxes did your agency distribute this month? 1700  
 Number of Adults the boxes were for 1343  
 Number of Children the boxes were for 357  
 Number of Disabled the boxes were for undetermined  
 Number of Veterans the boxes were for undetermined  
 Number of Senior Citizens (age 60 and over) the boxes were for 11925

*Center reopened for meals on Oct 15  
Farm to Family still going on + Moose  
distribution and AKA "Clearing House" for KPFB*

For Agencies that served prepared meals OR snacks:

Total number of meals/snacks served: 1776  
 Number of Adults served 1403  
 Number of Children served 373  
 Number of Disabled served undetermined  
 Number of Veterans served undetermined  
 Number of Senior Citizens (age 60 and over) served 1108

**Please return this questionnaire by the 15th of each month.**

**Thank you for supporting the Kenai Peninsula Food Bank.**

**If you have any questions or need assistance to fill out this form  
please call the Kenai Peninsula Food Bank at 262-3111**

email address: [lindak@kpfoodbank.org](mailto:lindak@kpfoodbank.org)

FAX Number 262-6428



# Community & Fiscal Projects

144 N. Binkley Street, Soldotna, Alaska 99669 • (907) 714-2150 • (907) 714-2377

**From:** Cooper Landing Senior Citizens.  
**Account:** 100.621115.00000.43011

**Award Amount:** \$18,665  
**2020/2021 Senior Grant Program**

**Submit Report To:**  
Brenda Ahlberg, Community & Fiscal Projects  
bahlberg@kpb.us  
Kenai Peninsula Borough  
144 N. Binkley St., Soldotna, AK 99669

**Period of Performance for this Report:**  
**Start Date:** October 1, 2020  
**End Date:** December 31, 2020

**FINAL REPORT IS DUE BEFORE 07/09/21**

<< DOUBLE-CLICK THE SPREADSHEET. FILL IN THE BUDGET COLUMN TO ACTIVATE THE EMBEDDED FORMULAS >>

Cost Category	Authorized budget	Total expenditures from ALL prior reports	Expenditures to reimburse this period	Total expenditures to date	Balance of Funds
Utilities	\$ 2,140.00	\$ 243.06	\$ 232.29	\$ 475.35	\$ 1,664.65
Contract Services	\$ 11,000.00	\$ -	\$ 4,955.95	\$ 4,955.95	\$ 6,044.05
Supplies	\$ 2,525.00	\$ -	\$ -	\$ -	\$ 2,525.00
Insurance	\$ 3,000.00	\$ -	\$ 1,172.00	\$ 1,172.00	\$ 1,828.00
<b>TOTALS</b>	<b>\$ 18,665.00</b>	<b>243.06</b>	<b>\$ 6,360.24</b>	<b>\$ 6,603.30</b>	<b>\$ 12,061.70</b>

Expenditures this period to be reimbursed >>>

**\$ 6,360.24**

The following information is being collected each quarter to assist the Borough in determining future senior grant awards after the 2020 census has been certified. Add service or CDPs as necessary:

Type of Service	Census District Precinct (CDP)	Number of Individuals
Meals delivered	0	0
Meals picked up at center	0	0
Transportation	0	0

**Progress Report:** Describe activities that have occurred during this reporting period. Describe any challenges you may have experienced, any foreseen problems, and/or any special requests. Attach additional pages.

CLSCCI was busy this past quarter. Two pages of pictures are included with this report. Norman Starkey made several trips to Soldotna for CARES food boxes and bags and delivered them to seniors in Cooper Landing. Jan Mitchell and Jamie Gonzales also delivered CARES food. CLSCCI paid for Thanksgiving dinners for members made by the staff at Sunrise Inn and thanks to owner and CLSCCI Board member Arden Rankins. Board meetings were held by Telecom and ZOOM. KLB Church carolers sang at Helen Gwin Commons on Dec. 18. CL Emergency Services arrived at Senior Haven with fire trucks and ambulance and Santa who greeted residents and gave candy canes. An impromptu piano concert by Maya and Mason delighted residents Dec. 23. The CARES van is now operating. The contract with Best Route Productions for the CLSCCI website was signed.

**Grantee Certification:** I certify that the above information is true and correct, and that expenditures are made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.

Signature: Mona Painter Date: Jan 4, 2021

Printed Name and Title: Mona Painter CLSCCI BOARD SECRETARY



Cooper Landing  
Emergency Services  
brings Santa to Snug  
Harbor Senior Haven  
Dec. 20!

Kenai Lake Baptist  
Church carolers  
serenade Senior Haven  
residents Dec. 18.  
Ravens View resident  
hosts Bible study in  
JAM Commons in  
November. (mountains  
in background.)





CLSCCI supports members with Thanksgiving dinners from Sunrise Inn. Norman Starkey delivers CARES program food to seniors many times. CARES grant pays for much needed van for CLSCCI travel. Jan and Gary Mitchell's granddaughter and grandson, Maya and Mason, treat Senior Haven residents to a piano concert Dec. 23.

Senior Office  
 Follow Up Information for Van Pic  
 To: Yen Green, CC: Arden Rana



Ken,  
 Arden is driving Shirley and around 10 a.m. on Thursday 10:00a.m. - 4:00 p.m. and I

The address for Alaska Mo 5515 E Firwood Rd #1, Pt Phone number is (907) 24

Pat said to tell you they are on the edge of Wasilla/Palmer so do not take the Palmer Exit, stay on the Parks Highway towards Wasilla. (Apparently there is another road named Firwood all the way in Palmer and people get confused) When driving along the Parks Highway they will be located on the left side across from the Harley Davidson Dealership.

Kate will provide a signed check to Shirley in the amount of \$19,900 before Thursday.

Attached are some documents Pat will need:

- A current vehicle registration (He asked for this so he would title it the same as our other vehicles registered with the DMV. Shirley and Arden are both board members and one of them will need to paperwork on behalf of CLSCCI).
- CLSCCI Insurance Policy
- Incorporation of Nonprofit
- EIN

As soon as I get the VIN number I can add it to the insurance policy.

Thank you all very much!

Jamie



piano concert in Helen Gwin Commons



# Community & Fiscal Projects

144 N. Binkley Street, Soldotna, Alaska 99669 • (907) 714-2150 • (907) 714-2377

**From:** Frontier Community Services  
**Account:** 100.62195.FTNCO.43011

**Award Amount:** \$36,282  
**2020/2021 Senior Grant Program**

**Submit Report To:**  
 Brenda Ahlberg, Community & Fiscal Projects  
 bahlberg@kpb.us  
 Kenai Peninsula Borough  
 144 N. Binkley St., Soldotna, AK 99669

**Period of Performance for this Report:**

**Start Date:** 10/01/20

**End Date:** 12/31/20

**FINAL REPORT IS DUE BEFORE 07/09/21**

<< DOUBLE-CLICK THE SPREADSHEET. FILL IN THE BUDGET COLUMN TO ACTIVATE THE EMBEDDED FORMULAS >>

Cost Category	Authorized budget	Total expenditures from ALL prior reports	Expenditures to reimburse this period	Total expenditures to date	Balance of Funds
Transportation	\$ 3,000.00	\$ 236.00	\$ 998.00	\$ 1,234.00	\$ 1,766.00
Senior Events	\$ 3,000.00	\$ 337.86	\$ 528.99	\$ 866.85	\$ 2,133.15
Program Supplies	\$ 9,782.00	\$ 1,291.78	\$ 676.31	\$ 1,968.09	\$ 7,813.91
FMN Program Assistant	\$ 20,500.00	\$ 3,729.00	\$ 5,033.00	\$ 8,762.00	\$ 11,738.00
<b>TOTALS</b>	<b>\$ 36,282.00</b>	<b>5,594.64</b>	<b>\$ 7,236.30</b>	<b>\$ 12,830.94</b>	<b>\$ 23,451.06</b>

Expenditures this period to be reimbursed >>>

\$ 7,236.30

The following information is being collected each quarter to assist the Borough in determining future senior grant awards after the 2020 census has been certified. Add service or CDPs as necessary:

Type of Service	Census District Precinct (CDP)	Number of Individuals
Programs Provided	Kenai	2 up
	Soldotna	11 up
Transportation	Transportation suspended due to Covid-19	N/A

**Progress Report:** Describe activities that have occurred during this reporting period. Describe any challenges you may have experienced, any foreseen problems, and/or any special requests. Attach additional pages.

**Forget-Me-Not (FMN) Adult Day Center Second Quarter Narrative, FY21**

During the second quarter of FY21, the Forget-Me-Not Center remained closed to the public due to Frontier Community Service's mindfulness of the Covid-19 virus and its potential effect on the senior population. To compensate for the closure, Covid-19 telephone check-ins and limited in-person Adult Day Services increased so that by the end of the quarter, FMN staff were providing in-home services each day of the week, Monday through Friday. Overall, FMN provided 13 individuals with 277 units of in-person Adult Day Services and 150 units of telephonic Covid-19 check-ins.

title and page number insert

Frontier Community Services began a Covid-19 vaccination drive-through clinic in December and each FMN participant was offered the vaccine. As the vaccine becomes more readily available for our senior population, it is our goal to resume community outreach and provide more seniors with our services.

The Forget-Me-Not Center's ventilation system was completed in December as a first step in preparation of a future opening date. This has been an extraordinary year; no one could have foreseen the effects of social distancing and isolation on our elders. Without the structure and routine that the FMN Center provided, the participants have shown an overall decline in cognition and an increased sense of loneliness. Many of the individuals have expressed their feelings on missing the comradery and friendships they have at FMN, the group activities, and the congregate lunches. They continue to inquire as to when the Center will re-open.

**Grantee Certification:** *I certify that the above information is true and correct, and that expenditures are made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.*

Signature: Larae Paxton Date: 1/14/2021

Printed Name and Title: Larae Paxton - Operations Director



# Community & Fiscal Projects

144 N. Binkley Street, Soldotna, Alaska 99669 • (907) 714-2150 • (907) 714-2377

**From:** Homer Friendship Center  
**Account:** 100.62125.HOMSR.43011

**Award Amount:** \$17,754  
**2020/2021 Senior Grant Program**

**Submit Report To:**  
 Brenda Ahlberg, Community & Fiscal Projects  
 bahlberg@kpb.us  
 Kenai Peninsula Borough  
 144 N. Binkley St., Soldotna, AK 99669

**Period of Performance for this Report: 2**  
**Start Date:** 10/01/2020  
**End Date:** 12/31/2020

**FINAL REPORT IS DUE BEFORE 07/09/21**

<< DOUBLE-CLICK THE SPREADSHEET. FILL IN THE BUDGET COLUMN TO ACTIVATE THE EMBEDDED FORMULAS >>

Cost Category	Authorized budget	Total expenditures from ALL prior reports	Expenditures to reimburse this period	Total expenditures to date	Balance of Funds
Labor	\$ 17,754.00	\$ 14,152.21	\$ 3,601.79	\$ 17,754.00	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
<b>TOTALS</b>	<b>\$ 17,754.00</b>	<b>14,152.21</b>	<b>\$ 3,601.79</b>	<b>\$ 17,754.00</b>	<b>\$ -</b>

Expenditures this period to be reimbursed >>> \$ 3,601.79

The following information is being collected each quarter to assist the Borough in determining future senior grant awards after the 2020 census has been certified. Add service or CDPs as necessary:

Type of Service	Census District Precinct (CDP)	Number of Individuals
Meals delivered		
Meals picked up at center		
Transportation		

**Progress Report:** Describe activities that have occurred during this reporting period. Describe any challenges you may have experienced, any foreseen problems, and/or any special requests. Attach additional pages.

**Our Adult Day Program continues to be closed due to Covid-19 restrictions. We are in the final stages of the remodel so we can open to the public. (See attached ADS Timeline) The ADS Manager has been contacting participant's families to assist them with COVID-19 vaccinations. The Adult Day Manager has been working diligently to meet the Covid-19 guidelines to reopen. New staff will be hired and trained to meet the needs of the seniors and Covid-19 mandates to safeguard the health of our participants.**

The new ventilation system has been installed. New flooring, new technology, and individual stations have been added to ensure ease of sanitation in the facility and that social distancing can be observed while still offering the interactive and enriching environment that the seniors, in the past, had come to expect.

**Grantee Certification:** I certify that the above information is true and correct, and that expenditures are made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.

Signature: Keren L Kelley, MPA, LNHA Digitally signed by Keren L. Kelley, MPA, LNHA  
 DN: cn=Keren L. Kelley, o=Kenai Peninsula Borough, ou=Homer Senior Citizens, Inc., email=kkelley@homercommunitycenter.com, o=AK  
 Date: 2021.01.11 14:27:57 -0800 Date: \_\_\_\_\_

Printed Name and Title: Keren L Kelley, MPA, LNHA Executive Director

## Homer Senior Citizens, Inc. Adult Day Services Project Timeline

Phase I – to be completed by December 30, 2020. – Meets CDC Safety requirements for safe re-opening.

- Install ventilation systems coupled with HEPPA filters to provide the CDC recommended air system for indoor dining.
- Install easy to sanitize flooring Adult Day Services
- Install hands free toilets, sinks, light switches, and automatic door openers.

Phase II – to be completed by January 15, 2021 - Enhances, modifies, and replaces service delivery

- Install all HSC systems and complete wiring for all computers and SMART TV– Requires ORR Systems to come on-site for installation.
- Install computer software to protect seniors and staff in social distancing Develop training plan for use of computers
- Develop activity plan for individuals unable to use computers
- Develop on-line use of the SMART TV programs

Phase III – to be completed by February 1, 2021—Enhances, modifies, and replaces the “old” way of providing service.

- Invite Terrace Assisted Living participants to ADS – (Positive COVID Residents may not attend until they are cleared.)
- Provide virtual links to SMART TV programs to community participants
- Check out computers for those individuals who do not have access to computers
- Develop Plan for sanitizing and documentation
- Develop Plan for Positive COVID Participants

Phase IV – to be completed by March 1, 2021—Meets CDC Safety requirements for safe re-opening.

- Open Adult Day Program to community participants
- Screening and/or verification of vaccination
- Assign one staff to each group of participants – Either Terrace or Community
- Train all participants with regard to safety protocols – wearing a mask, six foot distancing, washing hands

## Homer Senior Citizens, Inc. Project Timeline

Phase I – to be completed by December 30, 2020. – Meets CDC Safety requirements for safe re-opening.

- Install ventilation systems coupled with HEPPA filters to provide the CDC recommended air system for indoor dining.
- Install easy to sanitize flooring in Administration, Adult Day Services, Activity room and hallways.
- Install hands free toilets, sinks, light switches, and automatic door openers.
- Install computer software to protect seniors and staff in social distancing.
- Purchase plexiglass table dividers.
- Replace steam tables to accommodate two entrée meals.
- Redesign congregate meal program dining hours to meet the needs of seniors, by receiving State and Board of Director approval to extend our dining hours into the dinner hour to accommodate more seniors.

Phase II – to be completed by February 28, 2021. –Enhances, modifies, and replaces the dining experience to increase service delivery

- Update kitchen equipment (stove and convection ovens) to allow multiple entrees to be cooked simultaneously.
- Update refrigerator and freezer to allow for additional storage of increased food supply.
- Update the mixer to provide large batches of ingredients.
- Purchase a vegetable steamer to accommodate vegan and additional vegetables for 2 entrees.
- Update the food processor to meet the needs of the Caesar Salad option.
- Update dishwasher to accommodate proper sterilization of dinnerware.
- Relocate the beverage station to a secure area for staff only use.
- Purchase a soft ice cream maker for an added delight.

Phase III – to be completed by February 28, 2021—Enhances, modifies, and replaces the “old” way of providing service.

- Update the menu to offer a six-week cycle for two entrees following the DASH Diet.
- Create a dinner menu which offers two entrees following the DASH Diet.
- Create a weekly menu for Vegan meals.
- Submit menu to registered dietician for approval.
- Submit new menus to State of Alaska for approval.

Phase IV – to be completed by March 1, 2021—Meets CDC Safety requirements for safe re-opening.

- Create a computer training program for seniors to make reservations via the internet.
- Install computers for sign-in registration.
- Update NAPIS data to include senior special identification and assign senior a “hands free” registration card. This card will allow them to sign up for activities, meals, transportation, and/or adult day services sign-in.

- Hire a staff member to train seniors on the use of the new technology and be available for questions.
- Hire a server for lunch and dinner.
- Bring back our furloughed dinner attendant for bussing tables.
- Hire a part-time employee for bussing tables in the evening.

Phase V – Re-opening Plan to be completed by January 31, 2020. Board Approval at their February 17, 2021 Board Meeting.

- Create a re-opening Plan with phases to watch and identify safety concerns from positive cases.
- Watch the daily case counts for positive cases on our Peninsula.
- Notify seniors if it is safe to attend or to receive a takeout meal.
- Open safely for dining following CDC Guidelines.

## Homer Senior Citizens, Inc. Adult Day Services Project Timeline

Phase I – to be completed by December 30, 2020. – Meets CDC Safety requirements for safe re-opening.

- Install ventilation systems coupled with HEPPA filters to provide the CDC recommended air system for indoor dining.
- Install easy to sanitize flooring Adult Day Services
- Install hands free toilets, sinks, light switches, and automatic door openers.

Phase II – to be completed by January 15, 2021 - Enhances, modifies, and replaces service delivery

- Install all HSC systems and complete wiring for all computers and SMART TV– Requires ORR Systems to come on-site for installation.
- Install computer software to protect seniors and staff in social distancing Develop training plan for use of computers
- Develop activity plan for individuals unable to use computers
- Develop on-line use of the SMART TV programs

Phase III – to be completed by February 1, 2021—Enhances, modifies, and replaces the “old” way of providing service.

- Invite Terrace Assisted Living participants to ADS – (Positive COVID Residents may not attend until they are cleared.)
- Provide virtual links to SMART TV programs to community participants
- Check out computers for those individuals who do not have access to computers
- Develop Plan for sanitizing and documentation
- Develop Plan for Positive COVID Participants

Phase IV – to be completed by March 1, 2021—Meets CDC Safety requirements for safe re-opening.

- Open Adult Day Program to community participants
- Screening and/or verification of vaccination
- Assign one staff to each group of participants – Either Terrace or Community
- Train all participants with regard to safety protocols – wearing a mask, six foot distancing, washing hands



# Community & Fiscal Projects

144 N. Binkley Street, Soldotna, Alaska 99669 • (907) 714-2150 • (907) 714-2377

**From:** Homer Senior Citizens, Inc.  
**Account:** 100.62120.HOMSR.43011

**Award Amount:** \$132,884.  
**2020/2021 Senior Grant Program**

**Submit Report To:**  
 Brenda Ahlberg, Community & Fiscal Projects  
 bahlberg@kpb.us  
 Kenai Peninsula Borough  
 144 N. Binkley St., Soldotna, AK 99669

**Period of Performance for this Report: 2**  
**Start Date:** 10/01/2020  
**End Date:** 12/31/2020

**FINAL REPORT IS DUE BEFORE 07/09/21**

<< DOUBLE-CLICK THE SPREADSHEET. FILL IN THE BUDGET COLUMN TO ACTIVATE THE EMBEDDED FORMULAS >>

Cost Category	Authorized budget	Total expenditures from ALL prior reports	Expenditures to reimburse this period	Total expenditures to date	Balance of Funds
Labor	\$ 48,800.00	\$ 12,217.68	\$ 12,212.00	\$ 24,429.68	\$ 24,370.32
Supplies	\$84,084	\$ 21,235.11	\$ 23,848.78	\$ 45,083.89	\$ 39,000.11
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
<b>TOTALS</b>	<b>\$ 132,884.00</b>	<b>33,452.79</b>	<b>\$ 36,060.78</b>	<b>\$ 69,513.57</b>	<b>\$ 63,370.43</b>

Expenditures this period to be reimbursed >>> **\$ 36,060.78**

The following information is being collected each quarter to assist the Borough in determining future senior grant awards after the 2020 census has been certified. Add service or CDPs as necessary:

Type of Service	Census District Precinct (CDP)	Number of Individuals
Meals delivered	Southern Kenai Peninsula District	4510
Meals picked up at center	Southern Kenai Peninsula District	208
Transportation	Southern Kenai Peninsula District	

**Progress Report:** Describe activities that have occurred during this reporting period. Describe any challenges you may have experienced, any foreseen problems, and/or any special requests. Attach additional pages.

**Provided wages for Food Services Department. Meals were served to the senior population and Meals on Wheels program. We serve quality meals that are home cooked and do not use packaged materials.**

Effective March 18<sup>th</sup>, in order to observe Social Distancing, we closed our dining room to the Congregate Meal program and made it Pick-Up Only. Participants call into the office in the morning and come pick their meal up at lunchtime. Our employees are masked and gloved when the meals are delivered to the participants. With dining room and kitchen remodeling almost completed to meet COVID19 guidelines, we anticipate opening the dining room to the public in March.

We served 208 meals in our Congregate Meal program, which includes community members that come to PickUp a daily lunch instead of eating in the dining room. We served 4,510 Home Delivered Meals, which includes the Meals on Wheels program, those who live in our Assisted Living Facility, and those served due to the inability to leave their homes because of COVID-19. Together we were able to serve 4,718 meals for the quarter.

Even though the facility is still closed to the public, we will still offer outings into the community, games, and arts & crafts to our resident seniors. We have reworked the activities to observe social distancing while still taking care of their individual and social needs. Snacks are provided on the outings and with other senior activities.



## Community & Fiscal Projects

144 N. Binkley Street, Soldotna, Alaska 99669 • (907) 714-2150 • (907) 714-2377

**Grantee Certification:** *I certify that the above information is true and correct, and that expenditures are made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.*

Signature: Keren L. Kelley, MPA,  
LNHA Digitally signed by Keren L. Kelley, MPA, LNHA  
DN: cn=Keren L. Kelley, MPA, LNHA, o=Home Service  
Company, Inc., email=kelley@home-services.com, ou=US  
Date: 2021.01.11 16:15:09 -0900 Date: \_\_\_\_\_

Printed Name and Title: Keren L Kelley, MPA, LNHA Executive Director

5

Homer Senior Citizens, Inc.  
 Expanded General Ledger - Unposted Transactions Included In Report  
 From 10/1/2020 Through 12/31/2020

**Homer Senior  
 Citizens**

**Expenses**  
 Effective Date

Name

10/01 - 12/31/2020

PETERKIN DISTRIBUTORS, INC

\$ 5,236.63

10/01 - 12/31/2020

SYSCO

\$ 18,612.15

**TOTAL EXPENSES**

**\$ 23,848.78**

**Payroll**

10/9/2020

Payroll

\$ 7,335.68

10/23/2020

Payroll

\$ 4,876.32

**\$ 12,212.00**

**TOTAL  
 REQUESTED**

**\$ 36,060.78**

**Agency Summary Report**

Service Period: From 10/1/2020 to 12/31/2020

1/11/2021

**- HSC - Monthly Agency Summary**

	* Consumers/ Consumer Groups	Units
<b>Agency: SDS Grants</b>		
Service: <b>MW Home Delivered Meals</b>		
Subservice: <b>(No Subservice)</b>		
Subtotal for Subservice:	4 / 0	188.00
Subtotal for Service:	4 / 0	188.00
Service: <b>NTS Congregate Meals</b>		
Subservice: <b>(No Subservice)</b>		
Subtotal for Subservice:	6 / 0	208.00
Subtotal for Service:	6 / 0	208.00
Service: <b>NTS Home Delivered Meals</b>		
Subservice: <b>COVID Home Delivered Meals</b>		
Subtotal for Subservice:	50 / 0	761.00
Subservice: <b>HD MEALS COMMUNITY</b>		
Subtotal for Subservice:	24 / 0	1,172.00
Subservice: <b>HDM AL/RF</b>		
Subtotal for Subservice:	24 / 0	2,024.00
Subtotal for Service:	96 / 0	3,957.00
Service: <b>Other Contracted Meals</b>		
Subservice: <b>(No Subservice)</b>		
Subtotal for Subservice:	3 / 0	365.00
Subtotal for Service:	3 / 0	365.00
Service: <b>Other Employee Meals</b>		
Subservice: <b>(No Subservice)</b>		
Subtotal for Subservice:	44 / 0	2,042.00
Subtotal for Service:	44 / 0	2,042.00
Total For Agency:	147 / 0	6,760.00
Grand Total:	147 / 0	6,760.00

\* Consumer counts are distinct over group totals. Grand Total represents the distinct count of consumers served.



# Community & Fiscal Projects

144 N. Binkley Street, Soldotna, Alaska 99669 • (907) 714-2150 • (907) 714-2377

**From:** Kenai Senior Citizens  
**Account:** 100.62130.KENSR.43011

**Award Amount:** \$169,221  
**2020/2021 Senior Grant Program**

**Submit Report To:**  
 Brenda Ahlberg, Community & Fiscal Projects  
 bahlberg@kpb.us  
 Kenai Peninsula Borough  
 144 N. Binkley St., Soldotna, AK 99669

**Period of Performance for this Report:**  
**Start Date:** 10/01/2020  
**End Date:** 12/31/2020

**FINAL REPORT IS DUE BEFORE 07/09/21**

<< DOUBLE-CLICK THE SPREADSHEET. FILL IN THE BUDGET COLUMN TO ACTIVATE THE EMBEDDED FORMULAS >>

Cost Category	Authorized budget	Total expenditures from ALL prior reports	Expenditures to reimburse this period	Total expenditures to date	Balance of Funds
Labor	\$ 96,456.00	\$ 96,456.00	\$ -	\$ 96,456.00	\$ -
Contractual Services	\$ 28,623.69	\$ 28,623.69	\$ -	\$ 28,623.69	\$ -
Supplies	\$ 44,141.31	\$ 44,141.31	\$ -	\$ 44,141.31	\$ -
		\$ -	\$ -	\$ -	\$ -
<b>TOTALS</b>	<b>\$ 169,221.00</b>	<b>169,221.00</b>	<b>\$ -</b>	<b>\$ 169,221.00</b>	<b>\$ -</b>
Expenditures this period to be reimbursed >>>					\$ -

The following information is being collected each quarter to assist the Borough in determining future senior grant awards after the 2020 census has been certified. Add service or CDPs as necessary:

Type of Service	Census District Precinct (CDP)	Number of Individuals
Meals delivered	PLEASE SEE ATTACHMENT	
Meals picked up at center		
Transportation		

**Progress Report:** Describe activities that have occurred during this reporting period. Describe any challenges you may have experienced, any foreseen problems, and/or any special requests. Attach additional pages.

**Attached**

**Grantee Certification:** I certify that the above information is true and correct, and that expenditures are made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.

Signature: Paul Ostrander Date: 1/14/2021

Printed Name and Title: Paul Ostrander, City Manager

Kenai Senior Services  
Borough Quarterly Progress Report  
2nd Quarter Ending December 31, 2020

There is light at the end of the tunnel! As the rumors and new information regarding the COVID vaccine began to surface, it seemed to be the awakening of hope our seniors needed. The phones have been ringing with questions about when we open and where people can get their shots. As the State of Alaska works through the rigorous task of moving through the vaccination stream, we stand ready to help our seniors get the **correct** information. One of the challenges we see working through this are those individuals who do not have an email address, much less a computer. As our world becomes more electronically automated, it leaves behind an age group who struggle with anything from refilling their prescription to signing up for a COVID vaccination. Our senior centers remain a vital part in the lives of our senior population as we help those in need through these difficult modifications.

This last quarter was filled with providing home and pick-up meals, answering all types of questions, and working through COVID grants. We have been fortunate with these grants as they have helped provide not only the extra food and supplies, but also the ability to mitigate changes to our operations and facility when we reach the point where it is safe to open. These grants allowed us to purchase or upgrade the following:

- Meal trays - for preparing hot and frozen meals.
- Frozen prepared meals. We have kept two to three weeks for frozen meals in stock in preparation of an emergency shut down.
- PPE and sanitizing materials.
- Food – restocking meat and canned goods.
- Shelf stable food box supplies - complete with canned fish or other protein, nuts and dried fruits, canned juices, granola bars and game/puzzle books.
- Additional thermal meal delivery bags.
- Dining Room tables refurbished to allow for non-table covering dining.
- Touchless faucets and soap dispensers.
- Disposable utensils, cups, plates, and bowls for reopening.
- Card Room/Library remodel to allow for better accessibility and safe distancing.
- Napkin dispensers and napkins for each table.
- Electrostatic handheld sprayer with cleaner.
- Signage for masks and social distancing guidelines.
- Digital touchless thermometer.
- Webcams for offices and computer lab.

During the first week of November, Soldotna Senior Center was closed for a short time due to COVID-19. We were able to provide the home meals while employees from local area service agencies participated in delivery to Soldotna's senior population. This was a wonderful collaboration for the benefit of the clients all of us serve.

The holidays have always been a special time around the Senior Center and while we remained closed to the public, there was still some good old-fashioned Christmas cheer for our seniors. All of those who receive home meals were treated to a Christmas Bag full of goodies, primarily sponsored by the Kenai Senior Connection, Inc. with additional items from Peninsula Community Health Services and Hilcorp Alaska. It was a bright spot in the lives of so many as 2020 ended.

Training opportunities throughout this quarter were entirely spent on COVID-19, the vaccine and how to prepare.

During October – December, we served 9,084 home delivered meals, 559 pick-up meals, and provided 24 shopping assistances. The Director or the Administrative Assistant participated via Zoom in one Council on Aging meeting, six City of Kenai Department Head meetings, three Senior Center staff meetings, three State of Alaska NTS Teleconferences, and three Alaska Project ECHO teleconferencing meetings regarding the COVID-19 vaccine. This is the time of year for Senior Benefits renewals, Medicare Part D Open Enrollment, Heating Assistance Applications and CSFP Food Box Renewals. While we were closed and unable to have face-to-face appointments with most of our seniors, zoom meetings and telephone conferencing allowing us to help over 100 individuals!

Our mission statement: *To serve as a community focal point for senior services where adults 60+ come together for fellowship and program participation, to engage in opportunities for dignity and personal growth, **to improve and enrich their quality of life, to support the needs of older individuals, to enhance their independence, and to broaden their involvement within the community.***

As COVID-19 continued on much longer than any of us expected, it has been interesting to see the challenges and how our team has approached these issues. We were no longer able to provide some of the very basics of our mission statement – a community focal point for coming together or enhancing the senior's involvement within the community. Each of us found ourselves working "outside of our box", covering for and supporting each other to maintain the task at hand, providing and supporting our aging population. We found new ways to stay in touch with our clients even when it meant meal drivers had to socially distance, which meant unable to reach out and give those much-needed hugs. Long days of delivering meals in dark, cold, and icy conditions and then turning around and doing it all over the next day, because you realize you are making a difference in people's lives in spite of what is happening in the world around us. Our cooks making hundreds of meals day after day, all the while working to ensure they consistently put out their best efforts and stay within budget.

We as a staff, as a team are so much stronger and are a better unit for it. We look forward to the day when masks and hand sanitizer aren't a part of our every waking minutes, when we can greet happy seniors as they come through our doors again, and we sit face-to-face with them as they relay their everyday lives to us and the challenges of getting older. Thank you to the Kenai Peninsula Borough for your continued support with our program.

Type of Service	Census District Precinct (CDP)	Number of Individuals
Home Delivered Meals	Funny River	3
	Kalifornsky West	31
	Kasilof (East of Sterling Highway)	5
	Kasilof (West of Sterling Highway)	4
	Kenai	121
	Ridgeway	6
	Nikiski	5
	Salamatof	4
	Soldotna	53
	Sterling Highway South West	1
Pickup Meals (at Center)	Kenai	25
	Kalifornsky West	3
	Nikiski	4
	Salamatof	6
	Soldotna	6
Information and Assistance	Funny River	2
	Kalifornsky West	34
	Kasilof (East of Sterling Highway)	5
	Kasilof (West of Sterling Highway)	5
	Kenai	154
	Ridgeway	6
	Nikiski	13
	Salamatof	4
	Soldotna	47
	Sterling Highway South West	1
Shopping Assistance	Kenai	6



# Community & Fiscal Projects

144 N. Binkley Street, Soldotna, Alaska 99669 • (907) 714-2150 • (907) 714-2377

**From:** Nikiski Senior Center  
**Account:** 280.63190

**Award Amount:** \$52,981  
**2020/2021 Senior Grant Program**

**Submit Report To:**  
 Brenda Ahlberg, Community & Fiscal Projects  
 bahlberg@kpb.us  
 Kenai Peninsula Borough  
 144 N. Binkley St., Soldotna, AK 99669

**Period of Performance for this Report:**  
**Start Date:** October 1, 2020  
**End Date:** December 31, 2020

**FINAL REPORT IS DUE BEFORE 07/09/21**

<< DOUBLE-CLICK THE SPREADSHEET. FILL IN THE BUDGET COLUMN TO ACTIVATE THE EMBEDDED FORMULAS >>

Cost Category	Authorized budget	Total expenditures from ALL prior reports	Expenditures to reimburse this period	Total expenditures to date	Balance of Funds
Personnel	\$ 52,981.00	\$ 13,245.28	\$ 13,245.24	\$ 26,490.52	\$ 26,490.48
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
<b>TOTALS</b>	<b>\$ 52,981.00</b>	<b>13,245.28</b>	<b>\$ 13,245.24</b>	<b>\$ 26,490.52</b>	<b>\$ 26,490.48</b>

Expenditures this period to be reimbursed >>> \$ 13,245.24

The following information is being collected each quarter to assist the Borough in determining future senior grant awards after the 2020 census has been certified. Add service or CDPs as necessary:

Type of Service	Census District Precinct (CDP)	Number of Individuals
Meals delivered	1,281	1,157
Meals picked up at center	993	993
Transportation		

**Progress Report:** Describe activities that have occurred during this reporting period. Describe any challenges you may have experienced, any foreseen problems, and/or any special requests. Attach additional pages.

**Due to the Corona Virus shutdown of senior centers, by the governor, we are not able to open. We still have administrative payroll that this grant covers. We currently have two administrative personnel to keep the building open for meals on wheels (MOW) and take-out meals. We are hoping to open the center soon with the introduction of Covid-19 vaccine becoming available to seniors over 65 years of age.**

**Grantee Certification:** I certify that the above information is true and correct, and that expenditures are made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.

Signature: *Sue Tauriainen* Date: 01/07/21

Printed Name and Title: Sue Tauriainen – Finance Director



# Community & Fiscal Projects

144 N. Binkley Street, Soldotna, Alaska 99669 • (907) 714-2150 • (907) 714-2377

**From:** Ninilchik Senior Citizens  
**Account:** 100.62140.NINSR.43011

**Award Amount:** \$30,159  
**2020/2021 Senior Grant Program**

**Submit Report To:**  
 Brenda Ahlberg, Community & Fiscal Projects  
 bahlberg@kpb.us  
 Kenai Peninsula Borough  
 144 N. Binkley St., Soldotna, AK 99669

**Period of Performance for this Report:**  
**Start Date:** 10/01/20  
**End Date:** 12/31/20

**FINAL REPORT IS DUE BEFORE 07/09/21**

<< DOUBLE-CLICK THE SPREADSHEET. FILL IN THE BUDGET COLUMN TO ACTIVATE THE EMBEDDED FORMULAS >>

Cost Category	Authorized budget	Total expenditures from ALL prior reports	Expenditures to reimburse this period	Total expenditures to date	Balance of Funds
Labor	\$30,159	\$ -	\$ 19,000.00	\$ 19,000.00	\$ 11,159.00
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
<b>TOTALS</b>	<b>\$ 30,159.00</b>	<b>-</b>	<b>\$ 19,000.00</b>	<b>\$ 19,000.00</b>	<b>\$ 11,159.00</b>

Expenditures this period to be reimbursed >>> \$ 19,000.00

The following information is being collected each quarter to assist the Borough in determining future senior grant awards after the 2020 census has been certified. Add service or CDPs as necessary:

Type of Service	Census District Precinct (CDP)	Number of Individuals
Meals delivered	Kasilof/ Clam Gulch/ Ninilchik/ Happy Valley Mile 106-144	25
Meals picked up at center	Kasilof/ Clam Gulch/ Ninilchik/ Happy Valley Mile 106-144	72
Congregate meals provided at center	Kasilof/ Clam Gulch/ Ninilchik/ Happy Valley Mile 106-144	63
Transportation	Kasilof/ Clam Gulch/ Ninilchik/ Happy Valley Mile 106-144	9

**Progress Report:** Describe activities that have occurred during this reporting period. Describe any challenges you may have experienced, any foreseen problems, and/or any special requests. Attach additional pages.

FY21 Q2 overall was a good quarter for us. We saw the number of meals overall increase a little over 10% when compared to the FY20 Q2 numbers with 3,045 total meals served this year compared to 2,748 meals served during this same quarter last year. What is interesting when comparing this year to last is the significant increase in home delivered meals we've seen. Of the total meals served in FY21 Q2, 1,145 of them were home delivered meals compared to 767 home delivered meals during this quarter of FY20. We may see that number decrease in the coming quarters as we've lost several recipients over the quarter for one reason or another but one thing that hasn't changed is the ability for many seniors to be able to pay for those meals. Of the 25 individuals served through our home delivered meal program, only 7 of them are able to donate money towards their meals with an additional 2 being paid through Medicaid which leaves over ½ of our recipients not able to donate any monies at all. Not sure how this trend can be reversed but it shows us just how much struggle goes on in many of our senior's lives when it comes to paying for basic living needs. The pandemic continues to dominate most of our senior's lives, with many of

title and page number insert

them still afraid to go out in public very often. We opened our doors back up to congregate dining in September of 2020 only to shut down again in November due to high COVID numbers. We did open again after Thanksgiving and remained open in December. Of those choosing the center for their midday meal, the amount coming in for congregate dining is slightly less than those that choose to pick up their meals which supports the fact that the pandemic is still a major concern. Hopefully the vaccine will change that and things can return back to "normal", or whatever "normal" will look like now. At this time, the center is only open for congregate dining with mitigation strategies in place. We are not open at this time for any activities. Thank you for your continued support of our seniors through this grant. It is appreciated by many!

**Grantee Certification:** *I certify that the above information is true and correct, and that expenditures are made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.*

Signature: Julie Otto Date: 1/8/21

Printed Name and Title: Julie Otto, Executive Director



# Community & Fiscal Projects

144 N. Binkley Street, Soldotna, Alaska 99669 • (907) 714-2150 • (907) 714-2377

**From:** Seldovia Senior Center  
**Account:** 100.62160.SELSR.43011

**Award Amount:** \$10,770  
**2020/2021 Senior Grant Program**

**Submit Report To:**  
 Brenda Ahlberg, Community & Fiscal Projects  
 bahlberg@kpb.us  
 Kenai Peninsula Borough  
 144 N. Binkley St., Soldotna, AK 99669

**Period of Performance for this Report:**  
**Start Date:** October 1, 2020  
**End Date:** December 31, 2020

**FINAL REPORT IS DUE BEFORE 07/09/21**

<< DOUBLE-CLICK THE SPREADSHEET. FILL IN THE BUDGET COLUMN TO ACTIVATE THE EMBEDDED FORMULAS >>

Cost Category	Authorized budget	Total expenditures from ALL prior reports	Expenditures to reimburse this period	Total expenditures to date	Balance of Funds
Supplies	\$ 10,770.00	\$ 2,231.23	\$ 6,058.44	\$ 8,289.67	\$ 2,480.33
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
<b>TOTALS</b>	<b>\$ 10,770.00</b>	<b>2,231.23</b>	<b>\$ 6,058.44</b>	<b>\$ 8,289.67</b>	<b>\$ 2,480.33</b>

Expenditures this period to be reimbursed >>>

\$ 6,058.44

The following information is being collected each quarter to assist the Borough in determining future senior grant awards after the 2020 census has been certified. Add service or CDPs as necessary:

Type of Service	Census District Precinct (CDP)	Number of Individuals
Meals delivered		4 people, 86 meals
Meals picked up at center		27 people, 474 meals
Transportation		

**Progress Report:** Describe activities that have occurred during this reporting period. Describe any challenges you may have experienced, any foreseen problems, and/or any special requests. Attach additional pages.

We continue to serve noon meals on Mondays, Wednesdays and Fridays. All meals are either delivered or picked up; at this time we have no set schedule for returning to congregate dining given the vulnerable population we serve. In total we served 560 meals to 31 different individuals. We continue to purchase most of our food through SYSCO and to supplement locally as needed. Ferry service was limited to two (and sometimes one) boat/month the last quarter of 2020; we will not have any ferry service this quarter so will be relying entirely on groceries that are flown in. In addition to food, we did purchase some kitchen supplies, such as utensils and baking pans, to replace items that were becoming worn out or, in some cases, personal items that staff had brought in to use.

**Grantee Certification:** I certify that the above information is true and correct, and that expenditures are made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.

Signature:  Date: 1.15.21

Printed Name and Title: RACHEL FRIEDLANDER, CITY MANAGER



# Community & Fiscal Projects

144 N. Binkley Street, Soldotna, Alaska 99669 • (907) 714-2150 • (907) 714-2377

**From:** Seward Senior Citizens, Inc.  
**Account:** 100.62160.SELSR.43011

**Award Amount:** \$47,238  
**2020/2021 Senior Grant Program**

**Submit Report To:**  
 Brenda Ahlberg, Community & Fiscal Projects  
 bahlberg@kpb.us  
 Kenai Peninsula Borough  
 144 N. Binkley St., Soldotna, AK 99669

**Period of Performance for this Report:**  
**Start Date:** October 1<sup>st</sup>, 2020 (2nd Qtr Report)  
**End Date:** December 31<sup>st</sup>, 2020

**FINAL REPORT IS DUE BEFORE 07/09/21**

<< DOUBLE-CLICK THE SPREADSHEET. FILL IN THE BUDGET COLUMN TO ACTIVATE THE EMBEDDED FORMULAS >>

Cost Category	Authorized budget	Total expenditures from ALL prior reports	Expenditures to reimburse this period	Total expenditures to date	Balance of Funds
Personnel	\$ 47,238.00	\$ 6,838.82	\$ 13,466.40	\$ 20,305.22	\$ 26,932.78
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
<b>TOTALS</b>	<b>\$ 47,238.00</b>	<b>6,838.82</b>	<b>\$ 13,466.40</b>	<b>\$ 20,305.22</b>	<b>\$ 26,932.78</b>

Expenditures this period to be reimbursed >>>

**\$ 13,466.40**

The following information is being collected each quarter to assist the Borough in determining future senior grant awards after the 2020 census has been certified. Add service or CDPs as necessary:

Type of Service	Census District Precinct (CDP)	Number of Individuals
Meals delivered	2977	52
Meals picked up at center	1440	18
Transportation	Not offered at this time.	0

**Progress Report:** Describe activities that have occurred during this reporting period. Describe any challenges you may have experienced, any foreseen problems, and/or any special requests. Attach additional pages.

Currently we are allowing one on one appointments in the facility, at times when no volunteers are here in food service. Social Security enrollment for 5 seniors and one widow; medicare, part D plan enrollment for 16 seniors; distributed/delivered food boxes monthly; delivered holiday goody bags with \$50 safeway gift card, a partnership with Royal Caribbean Cruises.

The dining room area is blocked off, another level of protection of food staff and volunteers.

Unfortunately, we had two clients who were placed under state guardianship due to inability for family support or the lack of independent living skills to live safely alone.

Staff turnover due to school closures, so spent October training two new staff members.

Staff anxiety due to covid has been challenging over the past three months, with the spike in Seward cases, creating missed work. Didn't see that coming!

Will be challenged in creating new policies for visitors when we can re-open our facility in a congregate fashion, And we will all be prepared when this day arises hopefully sooner than later.

**Grantee Certification:** I certify that the above information is true and correct, and that expenditures are made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.

Signature: MARK KIMMANCE Date: 1-14-2021



# Community & Fiscal Projects

144 N. Binkley Street, Soldotna, Alaska 99669 • (907) 714-2150 • (907) 714-2377

**From:** Sterling Area Senior Citizens  
**Account:** 100.62180.STESR.43011

**Award Amount:** \$60,376  
**2020/2021 Senior Grant Program**

**Submit Report To:**  
 Brenda Ahlberg, Community & Fiscal Projects  
 bahlberg@kpb.us  
 Kenai Peninsula Borough  
 144 N. Binkley St., Soldotna, AK 99669

**Period of Performance for this Report:**  
**Start Date:** 10/01/2020  
**End Date:** 12/31/2020

**FINAL REPORT IS DUE BEFORE 07/09/21**

<< DOUBLE-CLICK THE SPREADSHEET. FILL IN THE BUDGET COLUMN TO ACTIVATE THE EMBEDDED FORMULAS >>

Cost Category	Authorized budget	Total expenditures from ALL prior reports	Expenditures to reimburse this period	Total expenditures to date	Balance of Funds
Labor	\$ 43,000.00	\$ -	\$ 5,712.45	\$ 5,712.45	\$ 37,287.55
Contractual Services	\$ 15,000.00	\$ 790.02	\$ 1,550.78	\$ 2,340.80	\$ 12,659.20
Supplies	\$ 2,378.00	\$ 1,724.94	o	\$ 1,724.94	\$ 651.06
		\$ -	\$ -	\$ -	\$ -
<b>TOTALS</b>	<b>\$ 60,376.00</b>	<b>2,514.96</b>	<b>\$ 7,263.23</b>	<b>\$ 9,778.19</b>	<b>\$ 50,597.81</b>
<b>Expenditures this period to be reimbursed &gt;&gt;&gt;</b>					<b>\$ 7,263.23</b>

The following information is being collected each quarter to assist the Borough in determining future senior grant awards after the 2020 census has been certified. Add service or CDPs as necessary:

Type of Service	Census District Precinct (CDP)	Number of Individuals
Meals delivered	29-180, 29-190	40
Meals picked up at center		5
Transportation		5

**Progress Report:** Describe activities that have occurred during this reporting period. Describe any challenges you may have experienced, any foreseen problems, and/or any special requests. Attach additional pages.

Our challenge continues to be a "closed" center as well as ongoing effort to keep the virus out of our facility and avoid impact on our employees and their families.  
 With the arrival of vaccinations and access to those over 65 we are hoping to open in the spring or when advised by the state.

**Grantee Certification:** I certify that the above information is true and correct, and that expenditures are made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.

Signature:           *Jacqui Turpin*           Date:           01/06/2021          

Printed Name and Title:   Jacqui Turpin, Treasurer, Board of Directors