

# **C. CONSENT AGENDA**

## **\*7. Minutes**

**a. September 11, 2023 PC Meeting Minutes**

# Kenai Peninsula Borough Planning Commission

Betty J. Glick Assembly Chambers, Kenai Peninsula Borough George A. Navarre Administration Building

August 28, 2023

7:30 P.M.

## UNAPPROVED MINUTES

### **AGENDA ITEM A.      CALL TO ORDER**

Commissioner Brantley called the meeting to order at 7:30 p.m.

### **AGENDA ITEM B.      ROLL CALL**

#### *Commissioners Present*

Pamela Gillham, Kalifornsky/Kasilof District  
Jeffery Epperheimer, Nikiski District  
Jeremy Brantley, Ridgeway/Sterling District  
Virginia Morgan, Cooper Landing/Hope District  
Dawson Slaughter, South Peninsula District  
Franco Venuti, City of Homer  
Diane Fikes, City of Kenai  
Charlene Tautfest, City of Soldotna

With 8 members of a 9-member seated commission in attendance, a quorum was present.

#### *Staff Present*

Robert Ruffner, Planning Director  
Vince Piagentini, Platting Manager  
Jenny Robertson, Land Management Administrative Assistant  
Ann Shirnberg, Planning Administrative Assistant

### **AGENDA ITEM C.      CONSENT & REGULAR AGENDAS**

#### **\*3.      Plats Granted Administrative Approval**

- a. Clan Maxwell Estates Woodland Hollow Addition 2; KPB File 2022-017
- b. Fort Raymond Subdivision No. 1 Hemlock Addition; KPB File 2022-177

#### **\*6.      Commissioner Excused Absences**

- a. Diane Fikes, City of Kenai (*Unexcused*)
- b. City of Seward, Vacant

#### **\*7.      Minutes**

- a. August 14, 2023 Planning Commission meeting minutes.

Chair Brantley asked Ms. Shirnberg to read the consent agenda items into the record. Chair Brantley then asked if anyone wished to speak to any of the items on the consent agenda. Seeing and hearing no one wishing to comment, Chair Brantley brought it back to the commission for a motion.

**MOTION:** Commissioner Slaughter moved, seconded by Commissioner Gillham to approve the consent agenda and amend the regular agendas.

Hearing no objection or further discussion, the motion was carried by the following vote:

#### **MOTION PASSED BY UNANIMOUS VOTE:**

Yes - 7	Brantley, Epperheimer, Gillham, Morgan, Slaughter, Tautfest, Venuti
Absent - 1	Fikes

**AGENDA ITEM E.      NEW BUSINESS**

Chair Brantley asked Ms. Shirnberg to read the public hearing procedures into the record.

**ITEM #1 – STREET NAMING RESOLUTION 2023-04  
UNNAMED PRIVATE ROAD IN THE FRITZ CREEK COMMUNITY, ESN 202**

<b>Planning Commission Meeting:</b>	August 28, 2023
<b>SN Resolution #</b>	2023-05
<b>Emergency Service Number</b>	202
<b>Community</b>	Fritz Creek
<b>Year Named</b>	N/A
<b>Street Constructed</b>	Yes
<b>Total Lots</b>	4
<b>Residential Lots</b>	4
<b>Commercial Lots</b>	0
<b>E911 Addresses</b>	1
<b>Mailing Addresses</b>	1
<b>Recommended Name</b>	Shadow Drive

Staff report was given by Planning Director Robert Ruffner.

Chair Brantley opened the item for public comment. Seeing and hearing no one wishing to comment, public comment was closed and discussion was opened among the commission.

**MOTION:** Commissioner Slaughter moved, seconded by Commissioner Epperheimer to adopt Street Naming Resolution 2023-04 naming a certain private road within Section 14, Township 05 South, Range 12 West, Seward Meridian, within Emergency Service Number 202 to Shadow Drive.

Hearing no objection or further discussion, the motion was carried by the following vote:

**MOTION PASSED BY UNANIMOUS VOTE:**

Yes - 7	Brantley, Epperheimer, Gillham, Morgan, Slaughter, Tautfest, Venuti
Absent - 1	Fikes

**ITEM #2 ORDINANCE 2023-19-13  
AN ORDINANCE APPROPRIATING \$24,975.00 FROM THE EAGLE LAKE RECLAMATION  
ACCOUNT FOR RECLAMATION WORK AT THE EAGLE LAKE MATERIAL SITE**

Staff report was given by Planning Director Robert Ruffner.

Chair Brantley opened the item for public comment. Seeing and hearing no one wishing to comment, public comment was closed and discussion was opened among the commission.

**MOTION:** Commissioner Slaughter moved, seconded by Commissioner Morgan to forward to the Assembly a recommendation to adopt Ordinance 2023-19-13 Appropriating \$24,975.00 from the Eagle Lake Reclamation account for reclamation work at the Eagle Lake Material Site.

Hearing no objection or further discussion, the motion was carried by the following vote:

**MOTION PASSED BY UNANIMOUS VOTE:**

Yes - 7	Brantley, Epperheimer, Gillham, Morgan, Slaughter, Tautfest, Venuti
Absent - 1	Fikes

**AGENDA ITEM F.      PLAT COMMITTEE REPORT**

Commissioner Gillham reported the plat committee reviewed and granted preliminary approval to 3 plats,

**AGENDA ITEM H. PUBLIC COMMENT/PRESENTATIONS**

Chair Brantley asked if there was anyone from the public who would like to comment on anything not appearing on the agenda. No one wished to comment

**AGENDA ITEM K. ADJOURNMENT**

Commissioner Gillham moved to adjourn the meeting at 7:46 P.M.

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Ann E. Shirnberg  
Administrative Assistant

UNAPPROVED