

# Kenai Peninsula Borough

## Western Emergency Services

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### MEMORANDUM

**TO:** Brent Johnson, Assembly President  
Members, Kenai Peninsula Borough Assembly

**THRU:** Peter A. Micciche, Mayor *PM*  
Brandi Harbaugh, Finance Director *BH*

**FROM:** Jon Marsh, WES Fire Chief *JM*

**DATE:** August 31, 2023

**RE:** Ordinance 2023-19-18, Appropriating \$25,000 from the Western Emergency Service Area Operating Fund to Complete Installation of Mobile Radios, Station Consolettes and Repeater (Mayor)

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Western Emergency Service Area (“WES”) began work on a capital project in FY2023 to replace all mobile radios, station consolettes, and repeater. All of the necessary equipment has been purchased and received but still needs to be installed. The Borough fire service areas and Office of Emergency Management entered into a contract with Articom last year using a combination of grant funding and service area funding that we had originally thought would cover the installation of the radios. The contract expired at the end of FY23 and the radio installations were not completed.

WES’ funding of \$10,363 that was appropriated for the contract in FY2023 was never spent and lapsed into fund balance at June 30, 2023. There is \$7,429 in remaining grants funds that can be used towards installation. There is also \$7,630 remaining in our capital project fund that is available for installation. The total cost of the installation based on the lowest quotes received is approximately \$37,000. In order to complete installation for all of the communication equipment an additional \$25,000 is being requested.

This ordinance appropriates \$25,000 from the Western Emergency Service Area Operating Fund fund balance to provide for communication equipment installation. Your consideration is appreciated.

FINANCE DEPARTMENT FUNDS/ACCOUNT VERIFIED	
Acct. No.	<u>209.27910</u>
Amount	<u>\$25,000</u>
By: <u><i>CF</i></u>	Date: <u>9/7/2023</u>