



Central Emergency Services

Central Kenai Peninsula Fire & EMS Providers

Chris Mokracek
Fire Chief

MEMORANDUM

TO: Dale Bagley, Assembly President
Members of the Kenai Peninsula Borough Assembly

THRU: Mike Navarre, Borough Mayor *MN*
Craig Chapman, Finance Director *C Chapman*
Mark Fowler, Purchasing and Contracting Director *mf*

FROM: Chris Mokracek, Fire Chief *Ch. Mokracek*

DATE: December 5, 2014

SUBJECT: Ordinance 2014-19-38, An Ordinance Appropriating \$34,300 from Central Emergency Service Area Fund Balance for the Purchase of Personnel Scheduling Software

Central Emergency Services (CES) is requesting to purchase a personnel scheduling software program. This program is designed specifically for public safety personnel. CES currently has 33 shift personnel and an additional 35 volunteer firefighters anticipated by years' end. CES has long outgrown its paper-based calendar schedule system and needs this program which will vastly improve efficiencies and reduce labor costs.

It is in the best interest of the service area to make this purchase prior to the new fiscal year due to the increase in volunteer staff this winter.

The CES Service Area Board, at its November 20, 2014, meeting voted unanimously to appropriate up to \$34,300 for this project.

Your support for this ordinance would be appreciated.

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No.	211.27900
Amount	\$34,300
By: <i>pp</i>	Date: 12/5/14