

Kenai Peninsula Borough
Risk Management

MEMORANDUM

TO: Peter Ribbens, Assembly President
Members, KPB Assembly

THRU: Peter A. Micciche, Mayor *PM*
Brandi Harbaugh, Finance Director *BT*

FROM: Sovala Kisena, Risk Manager *SK*
Sean Kelley, Borough Attorney *SK*

DATE: September 4, 2025

SUBJECT: Administration Amendment to Ordinance 2025-19-12, Appropriating Funds from the Insurance and Litigation Fund Balance for Additional Insurance Premiums and Claim Reserves (Mayor)

This memorandum proposes increasing the appropriation due to the fact that the reserve amount in *Yragui v. KPB*, 3KN-24-123CI, must be increased to the KPB’s full deductible amount. This increase is due to the fact that costs have increased in preparation for trial and if this matter proceeds to trial, costs will increase substantially. Further details should be discussed in executive session pursuant to AS 44.62.310(c)(1) and the attorney-client exception to allow for a candid discussion of the facts and litigation strategies in the case.

[Please note the bold underlined language is new and the strikeout language in brackets is to be deleted.]

➤ Amend Section 2 of the ordinance, as follows:

SECTION 2. That funds in the amount of [~~\$695,295~~] **\$870,295** are appropriated from the Insurance and Litigation Fund, fund balance to account no. 700.11237.43999 for additional insurance premiums and claim reserves.

Your consideration is appreciated.

FINANCE DEPARTMENT ACCOUNT / FUNDS VERIFIED	
Acct. No.	<u>700.27910 (FB)</u>
Amount:	<u>\$870,295</u>
By: <i>CS</i>	Date: <u>9/3/2025</u>