

# Kenai Peninsula Borough Purchasing & Contracting

## MEMORANDUM

**TO:** Mike Navarre, Mayor

**THRU:** John D. Hedges, Purchasing & Contracting Director *JH*

**THRU:** Dil Uhlin, Roads Director *DU*

**FROM:** Andrew Walsh, Project Manager *AW*

**DATE:** November 17, 2022

**RE:** Authorization to Award a Contract for RFP23-004 Gravel Road Design FY23

On October 17, 2022, the Kenai Peninsula Borough Purchasing & Contracting Department formally solicited proposals for RFP23-004 Gravel Road Design CIP FY23. The request for proposals was advertised in the Peninsula Clarion on October 4, 2022 and in the Anchorage Daily News on October 3, 2022.

The project consists providing professional design services, surveying and construction contract administration services for three groups of gravel roads:

- (1) Parkway Ave, Sylvan Circle, Northern Lights Blvd;
- (2) Lisburn Ave and (3) Griffing Way, Griffing Court, Territorial Drive  
in the Road Service Area (RSA) Capital Improvement Project (CIP).

On the due date of October 17, 2022, two (2) proposals were received and reviewed by a review committee as follows:

<u>FIRMS</u>	<u>LOCATION</u>	<u>TOTAL SCORE</u>
McLane Consulting, Inc.	Soldotna, Alaska	356
Nelson Engineering	Soldotna, Alaska	352

The highest-ranking proposal, which includes a cost factor, was submitted by McLane Consulting, Inc. with a cost proposal of \$53,330.00. The proposal review committee recommends award of a contract to McLane Consulting, Inc., Soldotna, Alaska. Your approval for this award is hereby requested.

Funding of this contract will be charged to account number 434.33950.C5PAR.43011, 434.33950.N3LIS.43011 and 434.33950.W1GRI.43011.

*Mike Navarre*  
\_\_\_\_\_  
Mike Navarre, Borough Mayor

11/28/2022  
\_\_\_\_\_  
Date

Funds are located in  
object code 49311.

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No. <u>434.33950.C5PAR.43011</u>	<u>-\$17,776.66</u>
Acct. No. <u>434.33950.N3LIS.43011</u>	<u>-\$17,776.67</u>
Acct. No. <u>434.33950.W1GRI.43011</u>	<u>-\$17,776.67</u>
By: <i>CJ BH</i>	Date: <u>11/18/2022</u>