

# Kenai Peninsula Borough

## Road Service Area

### MEMORANDUM

**TO:** Brent Johnson, Assembly President  
Members, Kenai Peninsula Borough Assembly

**THRU:** Peter Micciche, Borough Mayor *PM*

**FROM:** Scott Griebel, Roads Director *SG*  
Brandi Harbaugh, Finance Director *BH*

**DATE:** September 7, 2023

**RE:** Ordinance 2023-19-20, Appropriating \$250,273 from the Roads Service Area Fund Balance to Replenish Road Maintenance Funding for the Remainder of the Fiscal Year (Mayor)

Due to a high-water table condition in the Kalifornsky Beach Road/Ridgeway areas the Road Service Area (RSA) has expended a higher than projected amount of road maintenance and minor capital improvement funds to date and therefore the RSA is seeking supplemental funding to replenish the road maintenance funding needed for the remainder of the fiscal year.

The RSA and project focus has been as follows: Impacted areas were identified through multiple department and agency involvement; surveyors were enlisted to provide elevation benchmark data; RSA staff utilized benchmark data to shoot area grades and produce station details to assist with contracted excavation; and, excavation contractors were hired to produce detailed ditch grading work and install additional culverts at defined locations. At present, the vicinity needs that can be currently addressed are identified, and project solutions are planned. The majority of the project work has been completed and any remaining work is expected to be completed by the October/November 2023 freeze.

The planned and accomplished work to protect public right-of-way infrastructure has been funded from the base annual operational budget of the RSA. Therefore, it is being requested that the amount of \$250,273 is appropriated from the Road Service Area operating fund to replenish road maintenance funding to provide for maintenance costs for the remainder of the fiscal year.

Your consideration is appreciated.

<b>FINANCE DEPARTMENT ACCOUNT / FUNDS VERIFIED</b>	
Acct. No.:	<u>236-27910 (FB)</u>
Amount:	<u>\$ 250,273</u>
By: <i>CG</i>	Date: <u>9/8/2023</u>