



# Kenai Peninsula Borough

144 North Binkley Street  
Soldotna, AK 99669

## Meeting Agenda Assembly

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Tuesday, October 25, 2016

6:00 PM

Assembly Chambers

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### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### INVOCATION

*Any invocation that may be offered at the beginning of the assembly meeting shall be a voluntary offering of a private person, to and for the benefit of the assembly. No member of the community is required to attend or participate in the invocation.*

[Clerks Note: The invocation will be given by Pastor Hinkey from The River Covenant Church]

### ROLL CALL

### COMMITTEE REPORTS

### APPROVAL OF AGENDA AND CONSENT AGENDA

*(All items listed with an asterisk (\*) are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)*

### ASSEMBLY REORGANIZATION

[KPB-941](#) Election of President and Vice President

### H. APPROVAL OF MINUTES

[KPB-940](#) October 11, 2016 Regular Assembly Meeting Minutes

Attachments: [101116 Regular Assembly Meeting Minutes](#)

### COMMENDING RESOLUTIONS AND PROCLAMATIONS

[KPB-942](#) A Resolution Commending the Homer High School Girls and Boys as the 3A Alaska State Cross Country Champions for the Year 2016 (Mayor, Cooper)

*Attachments:* [Homer High Girls and Boys 3A Alaska Cross Country Champions](#)

#### **PRESENTATIONS WITH PRIOR NOTICE**

[KPB-927](#) Kenai Peninsula Tourism Marketing Council First Quarter Report, Shannon Davis (10 minutes)

*Attachments:* [KPTMC First Quarter Presentation](#)

[KPB-944](#) Ship Creek Group, PFD Voter Registration - Proposition 1, Forest Dunbar and John Heckendorn (10 minutes)

#### **PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

#### **MAYOR'S REPORT**

1. Assembly Requests/Responses - None.
2. Agreements and Contracts - None.
3. Other
  - a. [KPB-937](#) Revenue - Expenditure Report – September 2016  
*Attachments:* [Revenue - Expenditure Report - September 2016](#)
  - b. [KPB-938](#) Budget Revision – September 2016  
*Attachments:* [Budget Revision - September 2016](#)
  - c. [KPB-939](#) Litigation Status Report – October 2016  
*Attachments:* [Litigation Status Report - October 2016](#)

#### **ITEMS NOT COMPLETED FROM PRIOR AGENDA**

#### **PUBLIC HEARINGS ON ORDINANCES**

Ordinances referred to Finance Committee

[2016-19-10](#) An Ordinance Authorizing the Redirection of Deferred Administrative Fees of \$15,911.70 and the Appropriation of \$11,202.37 to Refund Payments to Qualifying Former Property Owners in the Pollard Loop, Scooters Landing, Char Subdivision and Tustumena Terrace Utility Special Assessment Districts (Mayor)

Attachments: [O2016-19-10](#)  
[Memo](#)

[2016-19-11](#) An Ordinance Accepting and Appropriating Grant Funds in the Amount of \$341,350 to Provide Supplemental Funding for the Central Peninsula Hospital Transitional Housing Project (Mayor)

Attachments: [O2016-19-11](#)  
[Memo](#)

[2016-19-12](#) An Ordinance Appropriating \$10,000,000 from the Central Peninsula Hospital Plant Replacement and Expansion Fund for the Design and Construction of the Obstetrics Facilities, Cardiac Catheterization Laboratory and Related Projects at Central Peninsula Hospital and Authorizing the Issuance of Central Kenai Peninsula Hospital Service Area Hospital Revenue Bonds (Obstetrics, Catheterization and Related Projects), In One or More Series, in an Amount Not to Exceed \$28,955,000 (Mayor) [Clerk's Note: Ordinance 2016-19-12 was amended by Ordinance 2017-27 09/19/17]

Attachments: [O2016-19-12](#)  
[Memo](#)

Ordinances referred to Policies and Procedures Committee

[2016-35](#) An Ordinance Amending KPB 5.10.040 Regarding the Kenai Peninsula Borough's Investment Policy to Delete an Unused Provision and Clarify the Source of Funds for the Investment in the Homer Special Assessment District (Mayor)

Attachments: [O2016-35](#)  
[Amendment Memo](#)  
[Memo](#)

[2016-37](#) An Ordinance Amending KPB 22.30.110(E) to Comply with Internal Revenue Service Rules Regarding Enrollment in the Borough Health and Life Insurance Plans (Gilman, Mayor)

*Attachments:* [O2016-37](#)  
[Memo](#)

## UNFINISHED BUSINESS

### P. NEW BUSINESS

#### 1. Resolutions

Resolutions referred to Finance Committee

[2016-060](#) A Resolution Authorizing Community Revenue Sharing Program Expenditures for Unincorporated Communities (Mayor)

*Attachments:* [R2016-060](#)  
[Memo](#)

[2016-061](#) A Resolution Approving a \$10,000 Budget Revision in the 2016/2017 Borough Senior Grant Program for the Homer Senior Citizens, Inc. (Cooper, Mayor)

*Attachments:* [Memo](#)  
[Homer Senior Citizens, Inc. Letter](#)  
[R2016-061](#)

[2016-062](#) A Resolution Authorizing Fiscal Year 2015/2016 Community Revenue Sharing Program Expenditures for the Unincorporated Community of Ninilchik (Mayor)

*Attachments:* [R2016-062](#)  
[Memo](#)

[2016-063](#) A Resolution Accepting Emergency Response Equipment and Electronic Reader Board from Bear Creek Volunteer Fire and Emergency Services, Inc. on Behalf of the Bear Creek Fire Service Area (Mayor)

*Attachments:* [R2016-063](#)  
[Amendment Memo](#)  
[Memo](#)

Resolutions referred to Policies and Procedures Committee

[2016-064](#) A Resolution Approving a Mutual Aid Agreement and Operational Plan Between the Bear Creek Fire Service Area and the Seward Fire Department t (Mayor)

Attachments: [R2016-064](#)  
[SAB and City Council Recommendations](#)  
[Memo](#)  
[Mutual Aid Agreement](#)  
[Operational Plan](#)

[2016-065](#) A Resolution Approving an Automatic Aid Agreement and Operational Plan Between the Bear Creek Fire Service Area and the Seward Fire Department for Fire Apparatus and Personnel (Mayor)

Attachments: [R2016-065](#)  
[SAB & City Council Recommendations](#)  
[Memo](#)  
[Auto Aid Agreement](#)  
[Operational Plan](#)

## 2. Ordinances for Introduction

Ordinances for Introduction and referred to Finance Committee

[2016-19-13](#) An Ordinance Accepting and Appropriating \$104,000 from the State of Alaska Department of Military and Veterans Affairs, Division of Homeland Security and Emergency Management to Purchase Radio Consoles (Mayor)

Attachments: [O2016-19-13](#)  
[Memo](#)  
[Amended Grant Award Letter](#)

[2016-19-14](#) An Ordinance Appropriating \$75,000 from the Seward/Bear Creek Flood Service Area Fund Balance to Complete Repair and Recovery Work on Box Canyon Creek, Sawmill Creek and Two Sites on Salmon Creek near Seward, Alaska (Mayor)

Attachments: [O2016-19-14](#)  
[Memo](#)

[2016-19-15](#) An Ordinance Approving Construction and Accepting and Appropriating \$5,142,231.38 from the U.S. Department of Transportation, Western Federal Lands Highway Division to Extend a Portion of the Kenai Spur Highway within the Borough Right-of-Way (Mayor, Ogle)

Attachments: [O2016-19-15](#)  
[Service Area Board Recommendations](#)  
[Memo](#)  
[Reso 2016-017](#)  
[Memorandum of Agreement](#)  
[Federal Lands Access Program Match Agreement](#)

Ordinances for Introduction and referred to the Policies and Procedures Committee

[2016-38](#) An Ordinance Amending KPB 5.12.245 Allowing for Permanent Motor Vehicle Registration Tax for Non-Commercial Motor Vehicles and Non-Commercial Trailers that are at Least Eight Years Old (Bagley) (Hearing on 11/22/16)

Attachments: [O2016-38](#)  
[Memo](#)  
[DMV Revenues - additional page added 11/23/16](#)  
[Backup](#)  
[Craig Chapman email dated 10/25/16](#)  
[Bagley Memo dated 11/04/16](#)  
[City of Kenai Resolution and Backup](#)

### 3. Other

Other Items referred to Policies and Procedures Committee

[KPB-945](#) Confirming Appointments to the Joint Operations Board for the Central Peninsula Emergency Medical Service Area and the Central Emergency Service Area Board

Steve Tachick, Seat A, Term Expires October, 2017  
Ralph Linn, Seat B, Term Expires October, 2017

Attachments: [Memo](#)  
[Applications](#)

## PUBLIC COMMENTS AND PUBLIC PRESENTATIONS

**ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS**

November 22, 2016 Regular Assembly Meeting 6:00 PM Assembly Chambers, Borough Administration Building

**ASSEMBLY COMMENTS****PENDING LEGISLATION**

*(This item lists legislation which will be addressed at a later date as noted.)*

**INFORMATIONAL MATERIALS AND REPORTS****NOTICE OF NEXT MEETING AND ADJOURNMENT**

*The next meeting of the Kenai Peninsula Borough Assembly will be held on November 22, 2016, at 6:00 P.M. in the Borough Assembly Chambers, Soldotna, Alaska.*

*This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), K201AO-FM 88.1 (East Peninsula).*

*Copies of agenda items are available at the Borough Clerk's Office in the Meeting Room just prior to the meeting. For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at [www.borough.kenai.ak.us](http://www.borough.kenai.ak.us) for copies of the agenda, meeting summaries, ordinances and resolutions.*