



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda Assembly

Peter Ribbens, President
Kelly Cooper, Vice President
James Baisden
Tyson Cox
Willy Dunne
Cindy Ecklund
Brent Johnson
Leslie Morton
Ryan Tunseth

Tuesday, June 3, 2025

6:00 PM

Betty J. Glick Assembly Chambers
Meeting ID: 835 6358 3837 Passcode: 606672
[https://yourkpb.zoom.us/j/83563583837?](https://yourkpb.zoom.us/j/83563583837?pwd=eTO44Um9ao1JJGaVtBJG86PXlsuNvm.1)
[pwd=eTO44Um9ao1JJGaVtBJG86PXlsuNvm.1](https://yourkpb.zoom.us/j/83563583837?pwd=eTO44Um9ao1JJGaVtBJG86PXlsuNvm.1)

Meeting ID: 835 6358 3837 Passcode: 606672

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

Any invocation that may be offered at the beginning of the assembly meeting shall be a chaplain from borough fire and emergency service areas. No member of the community is required to attend or participate in the invocation.

ROLL CALL

COMMITTEE REPORTS

APPROVAL OF AGENDA AND CONSENT AGENDA

(All items listed with an asterisk () are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)*

ACTION ITEMS CURRENTLY ON CONSENT AGENDA:

KPB-6957: May 20, 2025 Regular Assembly Meeting Minutes

Resolution 2025-023: Authorizing the Mayor to Execute the Fiscal Year 2026 Alaska Land Mobile Radio Communication System Membership Agreements

Resolution 2025-024: Approving Twenty-Seven Unincorporated Communities for Participation in the State's Fiscal Year 2026 Community Assistance Program

Resolution 2025-26: Authorizing Participation of the Kenai Peninsula Borough and Kenai Peninsula Borough School District in the Alaska Public Risk Alliance

Ordinance 2024-19-39: Appropriating Funds from the Central Emergency Service Area Capital Project Fund to Replace the Septic and Wastewater Return System at Station Four

Ordinance 2025-10: An Ordinance Authorizing the Sale of Certain Parcels Owned by the Kenai Peninsula Borough via a Live Public Outcry/Simulcast Online Auction Followed by a Secondary Online-Only Auction

Ordinance 2025-11: Amending KPB 2.56.007 to Adopt the 2025 Kenai Peninsula Borough Safe Streets and Roads for All Comprehensive Safety Action Plan as an Element of the 2019 Kenai Peninsula Borough Comprehensive Plan

Ordinance 2025-12: Amending KPB 21.18.081 to Clarify the Requirements for Conditional Use Permits and Amending KPB 21.18.140 to Define "Water-Dependent"

KPB-6970: Confirming an Appointment to the Nikiski Senior Service Area Board

KPB 6971: Confirming an Appointment to the Nikiski Advisory Planning Commission

APPROVAL OF MINUTES

- *1. [KPB-6957](#) LAYDOWN May 20, 2025 Regular Assembly Meeting Minutes

Attachments: [LAYDOWN May 20, 2025 Regular Assembly Meeting Minutes](#)

COMMENDING RESOLUTIONS AND PROCLAMATIONS

1. [KPB-6990](#) LAYDOWN A Resolution in Memoriam Commending the Contributions and Commitments of Roberta Highland

Attachments: [LAYDOWN Resolution in Memoriam](#)

PRESENTATIONS WITH PRIOR NOTICE

(20 minutes total)

1. [KPB-6958](#) Positive Impacts to the Borough, Ben Wright, Chief Executive Officer Peninsula Community Health Services of Alaska, Inc. (10 Minutes)

PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

(3 minutes per speaker; 20 minutes aggregate)

MAYOR'S REPORT

[KPB-6960](#) Mayor's Report Cover Memo

Attachments: [Mayor's Report Cover Memo](#)

1. Assembly Requests/Responses

2. Agreements and Contracts

- a. [KPB-6961](#) Authorization to Award Contract - ITB25-025 CPL Leachate Phase II SCADA System 05.14.25

Attachments: [Authorization to Award Contract - ITB25-025 CPL Leachate Phase II SCADA Sy](#)

- b. [KPB-6962](#) Authorization to Award Contract - ITB25-060 Streambed Maintenance of Upper Kwechak Creek 05.19.25

Attachments: [Authorization to Award Contract - ITB25-060 Streambed Maintenance of Upper](#)

- c. [KPB-6963](#) Authorization to Award Contract - ITB25-063 Gravel Project Bonita Avenue, Fern Forest Street and Knackstedt Street 05.21.25

Attachments: [Authorization to Award Contract - ITB25-063 Gravel Project Bonita Avenue, Fer](#)

- d. [KPB-6964](#) Authorization to Award Contract - ITB25-069 Hohe Street Abatement and Demolition 05.14.25

Attachments: [Authorization to Award Contract - ITB25-069 Hohe Street Abatement and Demo](#)

- e. [KPB-6965](#) Authorization to Award Contract RFP25-025 2025 General Land Sale Marketing & Auction Services

Attachments: [Authorization to Award Contract - RFP25-025 2025 General Land Sale Marketir](#)

- f. [KPB-6966](#) Authorization to Award Contract RFP25-001 Deep Creek Fish Passage

Attachments: [Authorization to Award Contract - RFP25-001 Deep Creek Fish Passage 05.12.](#)

3. Other

- a. [KPB-6967](#) Budget Revisions – April 2025

Attachments: [Budget Revisions - April 2025 05.22.25](#)

- b. [KPB-6968](#) Revenue-Expenditure Report - April 2025 05.22.25

Attachments: [Revenue-Expenditure Report - April 2025 05.22.25](#)

ITEMS NOT COMPLETED FROM PRIOR AGENDA

PUBLIC HEARINGS ON ORDINANCES*(Testimony limited to 3 minutes per speaker)*

Ordinances referred to Finance Committee

1. [2025-19](#) An Ordinance Appropriating Funds for Fiscal Year 2026 (Mayor)
 (Additional Hearing on 06/17/25)

Attachments: [Ordinance 2025-19](#)
 [Johnson Amendment \(Postponed to 06/17/25\)](#)
 [LAYDOWN Public Comment 060325](#)
 [Memo](#)
 [Conflict of Interest Opinion](#)
 [Proposed FY26 Budget](#)
 [FY26 Budget Presentation](#)
 [Public Comment 052025](#)

Ordinances referred to Lands Committee

2. [2025-08](#) An Ordinance Approving Humpy Point (R-1) Local Option Zoning
 District and Amending KPB 21.46.040 (Mayor)

Attachments: [Ordinance 2025-08](#)
 [LAYDOWN Advisory Board Recommendations](#)
 [Memo](#)
 [Maps 1 - 4](#)
 [Maps and Planning Documents](#)

UNFINISHED BUSINESS**NEW BUSINESS**

1. Resolutions

Resolutions referred to Finance Committee

- *a. [2025-023](#) A Resolution Authorizing the Mayor to Execute the Fiscal Year 2026
 Alaska Land Mobile Radio Communication System Membership
 Agreements (Mayor)

Attachments: [Resolution 2025-023](#)
 [Memo](#)
 [Proposed Membership Agreement](#)

- *b.** [2025-024](#) A Resolution Approving Twenty-Seven Unincorporated Communities for Participation in the State's Fiscal Year 2026 Community Assistance Program (Mayor)

Attachments: [Resolution 2025-024](#)
 [LAYDOWN Amendment Memo](#)
 [Memo](#)

- c.** [2025-025](#) A Resolution Setting the Rate of Levy for Real and Personal Property Taxes for the Kenai Peninsula Borough and its Service Areas for Fiscal Year 2026, Tax Year 2025 (Mayor)

Attachments: [Resolution 2025-025](#)
 [LAYDOWN Ecklund Amendment](#)
 [LAYDOWN Public Comment 060325](#)
 [Memo](#)

- *d.** [2025-026](#) A Resolution Authorizing Participation of the Kenai Peninsula Borough and Kenai Peninsula Borough School District in the Alaska Public Risk Alliance (Mayor)

Attachments: [Resolution 2025-026](#)
 [LAYDOWN APRA Cooperative Agreement](#)
 [Memo](#)

2. Ordinances for Introduction

Ordinances for Introduction and referred to Finance Committee

- *a.** [2024-19-39](#) An Ordinance Appropriating Funds from the Central Emergency Service Area Capital Project Fund to Replace the Septic and Wastewater Return System at Station Four (Mayor) (Hearing on 06/17/25)

Attachments: [Ordinance 2024-19-39](#)
 [Memo](#)

Ordinances for Introduction and referred to the Lands Committee

- *b.** [2025-10](#) An Ordinance Authorizing the Sale of Certain Parcels Owned by the Kenai Peninsula Borough via a Live Public Outcry/Simulcast Online Auction Followed by a Secondary Online-Only Auction (Mayor) (Hearing on 06/17/25)

Attachments: [Ordinance 2025-10](#)
 [LAYDOWN Public Comment 060325](#)
 [Memo](#)
 [General Land Sale Vicinity Map](#)
 [General Land Sale Parcel Maps](#)
 [Reference Copy O2025-09](#)

Ordinances for Introduction and referred to the Policies and Procedures Committee

- *c.** [2025-11](#) An Ordinance Amending KPB 2.56.007 to Adopt the 2025 Kenai Peninsula Borough Safe Streets and Roads for All Comprehensive Safety Action Plan as an Element of the 2019 Kenai Peninsula Borough Comprehensive Plan (Mayor) (Hearing on 07/08/25)

Attachments: [Ordinance 2025-11](#)
 [Memo](#)

- *d.** [2025-12](#) An Ordinance Amending KPB 21.18.081 to Clarify the Requirements for Conditional Use Permits and Amending KPB 21.18.140 to Define “Water-Dependent” (Mayor) (Hearing on 07/08/25)

Attachments: [Ordinance 2025-12](#)
 [Memo](#)
 [Planning Commission Resolution 2015-35](#)

3. Other

Other items referred to Policies and Procedures Committee

- *a.** [KPB-6970](#) Confirming an Appointment to the Nikiski Senior Service Area Board (Mayor)

Reginald D. May, Seat D, Term Expires 10/2026

Attachments: [Appointment to Nikiski Senior Service Area Board](#)

- *b. [KPB-6971](#) Confirming an Appointment to the Nikiski Advisory Planning Commission (Mayor)

Colton Anderson, Seat C, Term Expires 09/30/27

Attachments: [Appointment to Nikiski Advisory Planning Commission](#)

PUBLIC COMMENTS AND PUBLIC PRESENTATIONS

ASSEMBLY COMMENTS

PENDING LEGISLATION

(This item lists legislation which will be addressed at a later date as noted.)

1. [2024-19-38](#) An Ordinance Appropriating an Additional \$150,029.03 to the Special Assessment Fund for the Rollins Way Road Improvement Assessment District (Mayor) (Hearing on 06/17/25)

Attachments: [Ordinance 2024-19-38](#)
[Memo](#)
[Estimated Assessment Roll](#)
[Reference Copy O2023-19-36](#)
[Reference Copy R2024-006](#)

2. [2025-19](#) An Ordinance Appropriating Funds for Fiscal Year 2026 (Mayor) (Additional Hearing on 06/17/25)

Attachments: [Ordinance 2025-19](#)
[Johnson Amendment \(Postponed to 06/17/25\)](#)
[LAYDOWN Public Comment 060325](#)
[Memo](#)
[Conflict of Interest Opinion](#)
[Proposed FY26 Budget](#)
[FY26 Budget Presentation](#)
[Public Comment 052025](#)

INFORMATIONAL MATERIALS AND REPORTS

1. [KPB-6969](#) Tourism Industry Working Group Final Report

Attachments: [Final Report to the Assembly](#)

ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

1. June 17, 2025 6:00 PM
Regular Assembly Meeting
Betty J. Glick Assembly Chambers
Borough Administration Building
Remote participation available through Zoom
Meeting ID: 835 6358 3837 Passcode: 606672

ADJOURNMENT

This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), and KIBH FM 91.7 (East Peninsula).

The meeting will be held in the Betty J. Glick Assembly Chambers, Borough Administration Building, Soldotna, Alaska. The meeting will also be held via Zoom, or other audio or video conferencing means whenever technically feasible. To attend the Zoom meeting by telephone call toll free 1-888-788-0099 or 1-877-853-5247 and enter the Meeting ID: 835 6358 3837 Passcode: 606672. Detailed instructions will be posted on at the Kenai Peninsula Borough's main page at www.kpb.us

For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at <https://kpb.legistar.com/Calendar.aspx> for copies of the agenda, meeting minutes, ordinances and resolutions.