

Kenai Peninsula Borough Maintenance

MEMORANDUM

TO: Mike Navarre, Mayor

Thru: John Hedges, Purchasing & Contracting Director *JH*

FROM: Tom Nelson, Maintenance Director *TN*

DATE: October 26, 2022

RE: Nikiski High School Lockers, Co-op Purchase Authorization

Under Section 5.28.030e of the Borough code, it is requested that Nikiski High School corridor locker purchase quoted to KCDA purchasing cooperative pricing be approved. The price quoted from the KCDA bid approved vendor is for \$185,595.00 for 591 lockers, with freight quoted at \$32,200.00, for a total of \$217,795. The replacement of lockers at the Nikiski High School was selected from many potential locker projects due to the deterioration of existing lockers.

The KCDA (King County Director's Association) purchasing cooperative bid process includes newspaper advertising and posting bids on their website; allowing bidders a month to respond to bids; 2 months are provided for evaluating bids and request and receive clarifications; bid awards are recommended by assigned purchasing agents, reviewed by the Purchasing Manager and approved by the KCDA Board of Directors for final approval.

Your approval of this request will allow the timely purchase of needed lockers, and significantly reduce time and effort in obtaining competitive pricing by taking advantage of the competitive bidding process utilized by KCDA.

This office is available for any questions regarding this request.

Approved: Mike Navarre Date: 10/27/2022
Mike Navarre, Mayor

NA

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No.	<u>400.74050.21855.48630 - \$53,163.94</u>
	<u>400.74050.23855.48630 - \$164,631.06</u>
Amount	<u>\$217,795.00</u>
By: <i>cg BH</i>	Date: <u>10/27/2022</u>