



KENAI PENINSULA BOROUGH

Purchasing & Contracting
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**MIKE NAVARRE
BOROUGH MAYOR**

MEMORANDUM

TO: Mike Navarre, Mayor
THRU: Valentina Sustaita, Purchasing & Contracting Director *V. Sustaita*
FROM: Craig Chapman, Director – Finance Department *C Chapman*
DATE: February 22, 2017
SUBJECT: Authorization to Award Contract for RFP17-007 Banking Services

The Purchasing and Contracting Office formally solicited and received proposals for RF17-007 Banking Services. Proposal packets were released and the Request for Proposal was advertised in the Peninsula Clarion on November 29, 2106.

The project consists of providing banking services.

On the due date of January 19, 2017 three (3) proposals were received and ranked by a review committee as follows:

<u>FIRMS</u>	<u>LOCATION</u>	<u>TOTAL SCORE</u>
First National Bank	Anchorage, Alaska	327.38
Key Bank	Anchorage, Alaska	254.83
Wells Fargo Bank	Soldotna, Alaska	233.88

The highest ranking proposal, which includes a cost factor, was submitted by First National Alaska with a lump sum cost proposal of \$24,629.00. The proposal review committee recommends award of a contract to First National Bank Alaska. Your approval for this award is hereby requested.

Funding for this project is in account number 100.00000.00000.37350.

Mike Navarre

Mike Navarre, Mayor

2/27/2017

Date

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No. <u>100.00000.00000.37350</u>	
Amount <u>\$24,629.00</u>	
By: <u>pp</u>	Date: <u>2/23/17</u>