

# KENAI PENINSULA BOROUGH

PLANNING DEPARTMENT

144 North Binkley Street ● Soldotna, Alaska 99669-7520 PHONE: (907) 714-2200 ● FAX: (907) 714-2378

Toll-free within the Borough: 1-800-478-4441, Ext. 2200 www.borough.kenai.ak.us

> MIKE NAVARRE BOROUGH MAYOR

# MEMORANDUM

TO:

Dale Bagley, Assembly President

Kenai Peninsula Borough Assembly Members

FROM:

Max Best, Planning Director

DATE:

November 12, 2014

SUBJECT:

Vacate the east 590 feet of Nenana Avenue a 60-foot right-of-way. 1) The north 30-feet adjacent to a portion of Lot B-4 and the entire length of Lot B-5 dedicated by Resubdivision of Tract B Marriot Subdivision (Plat KN 77-164); 2) and the south 30-feet adjacent to the entire length of Lot C-4 dedicated by Marriott Subdivision No. Two A Resubdivision of Tract C (Plat KN 84-168); and vacate the 10-foot utility easement along the north and east boundary of Tract C-4; and the 5-foot utility easement along the south boundary of Lots B-4 and B-5 adjacent to the proposed right-of- way; all within Section 20, Township 5 North, Range 9 West, Seward Meridian, Alaska and within the Kenai Peninsula Borough;

Location: On Nenana Avenue in Sterling, KPB File 2014-148

In accordance with AS 29.40.140, no vacation of a Borough right-of-way and/or easement may be made without the consent of the Borough Assembly.

During their regularly scheduled meeting of November 10, 2014 the Kenai Peninsula Borough Planning Commission granted approval of the proposed vacation by unanimous consent based on the following findings of fact. This petition is being sent to you for your consideration and action.

# **Findings**

- 1. Nenana Avenue has not been constructed for public use.
- 2. Nenana Avenue is not currently being used by the public to access any adjoining parcels.
- 3. All parcels will still front on a dedicated ROW
- 4. To my knowledge, utilities have not been placed within the ROW. If there are utilities within the ROW, an easement will be granted to the utility company.
- 5. The ROW crosses over steep terrain and low wet areas.
- 6. Because of this (steep and wet terrain), the cost to construct a roadway will be cost prohibitive.
- 7. Additional ROW is being dedicated this plat to provide for a cul-de-sac turn around
- No surrounding properties will be denied access.
- 11. Block length will still comply with KPB 20.30.170 if the requested vacation is approved.
- 13. All subdivision plats finalizing vacations are sent to utility companies for review and easement requirements.
- 14. Slopes greater than 20 percent were shown and labeled on the preliminary plat.

- 15. Low wet areas were shown and labeled on the preliminary plat.
- 16. Four-foot contours were provided on the preliminary plat.

The Assembly has 30 days from November 10, 2014 in which to veto the decision of the Planning Commission. If the Commission receives no veto within the 30-day period, the decision of the Commission will stand.

Draft, unapproved minutes of the pertinent portion of the meeting and other related materials are attached.

cc: petitioners' w/minutes only

### AGENDA ITEM F. PUBLIC HEARINGS

1. Vacate the east 590 feet of Nenana Avenue a 60-foot right-of-way. 1) The north 30-feet adjacent to a portion of Lot B-4 and the entire length of Lot B-5 dedicated by Resubdivision of Tract B Marriot Subdivision (Plat KN 77-164); 2) and the south 30-feet adjacent to the entire length of Lot C-4 dedicated by Marriott Subdivision No. Two A Resubdivision of Tract C (Plat KN 84-168); and vacate the 10-foot utility easement along the north and east boundary of Tract C-4; and the 5-foot utility easement along the south boundary of Lots B-4 and B-5 adjacent to the proposed right-of- way; all within Section 20, Township 5 North, Range 9 West, Seward Meridian, Alaska and within the Kenai Peninsula Borough; Location: On Nenana Avenue in Sterling; KPB File 2014-148

Staff Report given by Max Best

<u>Purpose as stated in petition</u>: This road was dedicated in 1977 and has never been (completely) built. Due to steep terrain, the cost to build would be prohibitive, and it is in a wet area. There is no need for this road.

PC Meeting: 11/10/14

Petitioners: Justin and Rachel M. Hanson & Brian P. and Tiffany M. McCorison all of Sterling, Alaska.

#### Notification:

Public notice appeared in the October 30, 2014 issue of the Peninsula Clarion. Notice of the proposed vacation was advertised in the Peninsula Clarion, Homer News, and Seward Journal on November 6, 2014 as part of the tentative agenda.

Nine certified mailings were sent to owners of property within 300 feet of the parcels. Four receipts had been returned when the staff report was prepared.

Fifteen regular mailings were sent to agencies and interested parties. Five notices were sent to KPB Departments. Notices were mailed to the Soldotna Post Office, Sterling Post Office, and Soldotna Community Library to be posted in public locations. The notice and maps were posted on the Borough bulletin board and Planning Department public hearing notice web site.

# Comments Received:

ENSTAR requested a 10-foot wide easement centered on the existing natural gas service line that crosses the proposed Tract B-4-A to serve Tract A-5-1.

River Center review states the property is not affected by the Anadromous Stream Habitat Protection District or a mapped flood hazard zone.

#### Surveyor's Discussion:

The two landowners would like to vacate Nenana Avenue so that it can be blocked off to help prevent trespassing. Currently, many people snowmachine in the low wet area and trespass on the lots within this subdivision. The snowmachiners do not stay within the ROW because it is not usable, and it has not been constructed. Because of this, the snowmachiners tend to drive through the private gravel driveways and cut through the middle of the tracts within this subdivision.

The ROW vacation is not being replatted in the normal manner. Usually, the two parcels will be replatted to the centerline of the vacated ROW. In this case the ROW is being replatted so that tract B-4-1 will retain the west area of the vacated ROW where the private drive is located. Tract C-4-1 will retain the east portion of the vacated ROW. The two landowners are in agreement to the replatting of the ROW in this manner.

A new driveway will be installed in the future to access the building on Tract A-5-1. If land ownership of Tract A-5-1 is transferred then Tract B-4-1 will grant a private access easement to Tract A-5-1. This will be completed by separate document.

## Surveyor's Findings

Nenana Avenue has not been constructed for public use.

- Nenana Avenue is not currently being used by the public to access any adjoining parcels.
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- 4. To my knowledge, utilities have not been placed within the ROW. If there are utilities within the ROW, an easement will be granted to the utility company.
- The ROW crosses over steep terrain and low wet areas.
- 6. Because of this (steep and wet terrain), the cost to construct a roadway will be cost prohibitive.
- 7. Additional ROW is being dedicated this plat to provide for a cul-de-sac turn around
- 8. It will help to stop trespassing on private property
- Tract A-5-1 will front on Panoramic Drive and Water Street.

<u>Platting Staff Discussion</u>: The owners affected by the vacated right-of-way distribution will sign the final plat, thereby providing written permission for the replatted right-of-way as proposed.

The Plat Committee is now scheduled to review the preliminary plat that would accomplish the proposed vacation and replat the parcels on November 24, 2014 (originally scheduled for October 27, 2014).

# **Platting Staff Findings:**

- 10. No surrounding properties will be denied access.
- 11. Block length will still comply with KPB 20.30.170 if the requested vacation is approved.
- 12. ENSTAR requested a 10-foot utility easement centered on their existing facilities.
- 13. All subdivision plats finalizing vacations are sent to utility companies for review and easement requirements.
- 14. Slopes greater than 20 percent were shown and labeled on the preliminary plat.
- 15. Low wet areas were shown and labeled on the preliminary plat.
- 16. Four-foot contours were provided on the preliminary plat.

STAFF RECOMMENDATION: Based on Findings 1-7, 10, 11, and 13-16, staff recommends approval of the vacation as petitioned, subject to:

- 1. Conditions and approval of the preliminary plat by the Plat Committee.
- Submittal of a final plat in accordance with Chapter 20 of the KPB Code within one year of vacation approval.

If the vacation is approved, the Kenai Peninsula Borough Assembly has thirty days in which they may veto Planning Commission approval of the vacation.

#### Per KPB 20.70.120:

- A. Denial of a vacation petition is a final act for which no further consideration shall be given by the Kenai Peninsula Borough.
- B. Upon denial by the planning commission, no reapplication or petition concerning the same vacation may be filed within one calendar year of the date of the final denial action except in the case where new evidence or circumstances exist that were not available or present when the original petition was filed.

**END OF STAFF REPORT** 

#### VERBAL STAFF REPORT ADDENDUM

Verbal Staff Report Addendum given by Max Best

PC Meeting: 11/10/14

The cul-de-sac will be redesigned as per the subdivision plat review which is not part of this action. The redesign of the cul-de-sac will give access to Tract C-4-1 over the existing driveway.

# **END OF STAFF REPORT ADDENDUM**

Chairman Bryson read the rules by which public testimony is taken.

Chairman Bryson opened the meeting for public comment. Seeing and hearing no one wishing to speak, Chairman Bryson closed the public comment period and opened discussion among the Commission.

KENAI PENINSULA BOROUGH PLANNING COMMISSION NOVEMBER 10, 2014 MEETING MINUTES

PAGE 5

**MOTION:** Commissioner Isham moved, seconded by Commissioner Holsten to approve the petition to vacate the east 590 feet of Nenana Avenue, a 60 foot right of way and the vacations as petitioned based on the following findings of fact and conditions.

# Findings:

- Nenana Avenue has not been constructed for public use.
- Nenana Avenue is not currently being used by the public to access any adjoining parcels.
- 3. All parcels will still front on a dedicated ROW
- 4. To my knowledge, utilities have not been placed within the ROW. If there are utilities within the ROW, an easement will be granted to the utility company.
- The ROW crosses over steep terrain and low wet areas.
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### Conditions

- 1. Conditions and approval of the preliminary plat by the Plat Committee.
- 2. Submittal of a final plat in accordance with Chapter 20 of the KPB Code within one year of vacation approval.

# **VOTE:** The motion passed by unanimous consent.

BRYSON	CARLUCCIO	COLLINS	ECKLUND	FOSTER	HOLSTEN	ISHAM
YES	YES	YES	YES	YES	YES	YES
LOCKWOOD YES	MARTIN YES	RUFFNER YES	VENUTI YES	WHITNEY YES		12 YES

# AGENDA ITEM F.

#### **PUBLIC HEARINGS**

 Ordinance 2014-19-32; Authorizing the Acquisition of Real Property Located at 262 N. Binkley Street, Soldotna, Alaska on Behalf of Central Peninsula Hospital, Appropriating \$604,000 from the CPGH, Inc. Plant Replacement and Expansion Fund for the Purchase, and Authorizing an Amendment to the CPGH, Inc Lease and Operating Agreement

Memorandum & Staff Report given by Marcus Mueller

The Kenai Peninsula Borough owns and provides for the operation of the Central Peninsula Hospital and for other health services and medical facilities through the Central Kenai Peninsula Hospital Service Area. The borough has entered into a Lease and Operating Agreement with Central Peninsula General Hospital, Inc. (CPGH, Inc.) to operate these medical facilities on a nonprofit basis to ensure continued availability of medical services within the service area.

CPGH, Inc. received an offer to sell from the owner of property currently utilized as a urology medical practice at 262 N. Binkley Street and has evaluated the practicability of purchasing the property for its continued use in providing urology services through the service area. The property has been independently appraised and is being offered at the appraised fair market value of \$600,000, plus one half of closing costs. Additional information is presented in the July 7, 2014 memorandum from CPGH, Inc.

The administration is scheduling due diligence inspections which will be reported to the assembly by the November 25, 2014, public hearing. Consideration of this ordinance is appreciated.

#### END OF MEMORANDUM AND STAFF REPORT

PC Meeting: 11/10/14

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## Surveyor's Discussion:

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The ROW vacation is not being replatted in the normal manner. Usually, the two parcels will be replatted to the centerline of the vacated ROW. In this case the ROW is being replatted so that tract B-4-1 will retain the west area of the vacated ROW where the private drive is located. Tract C-4-1 will retain the east portion of the vacated ROW. The two land owners are in agreement to the replatting of the ROW in this manner.

A new driveway will be installed in the future to access the building on Tract A-5-1. If land ownership of Tract A-5-1 is transferred then Tract B-4-1 will grant a private access easement to Tract A-5-1. This will be completed by separate document.

### Surveyor's Findings

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- 7. Additional ROW is being dedicated this plat to provide for a cul-de-sac turn around
- 8. It will help to stop trespassing on private property
- Tract A-5-1 will front on Panoramic Drive and Water Street.

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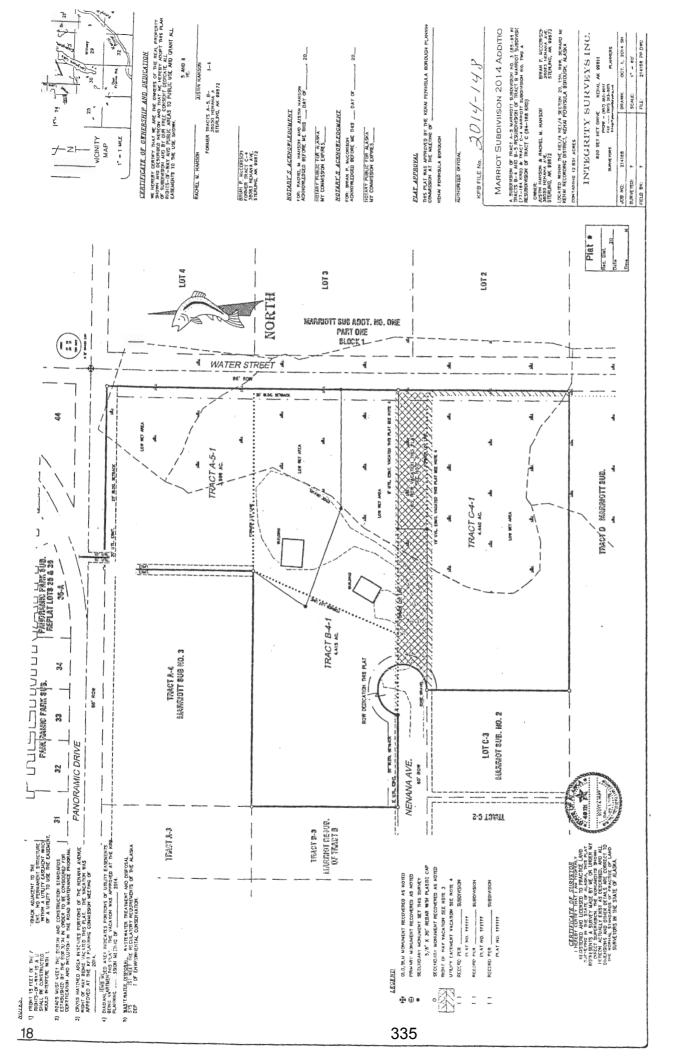
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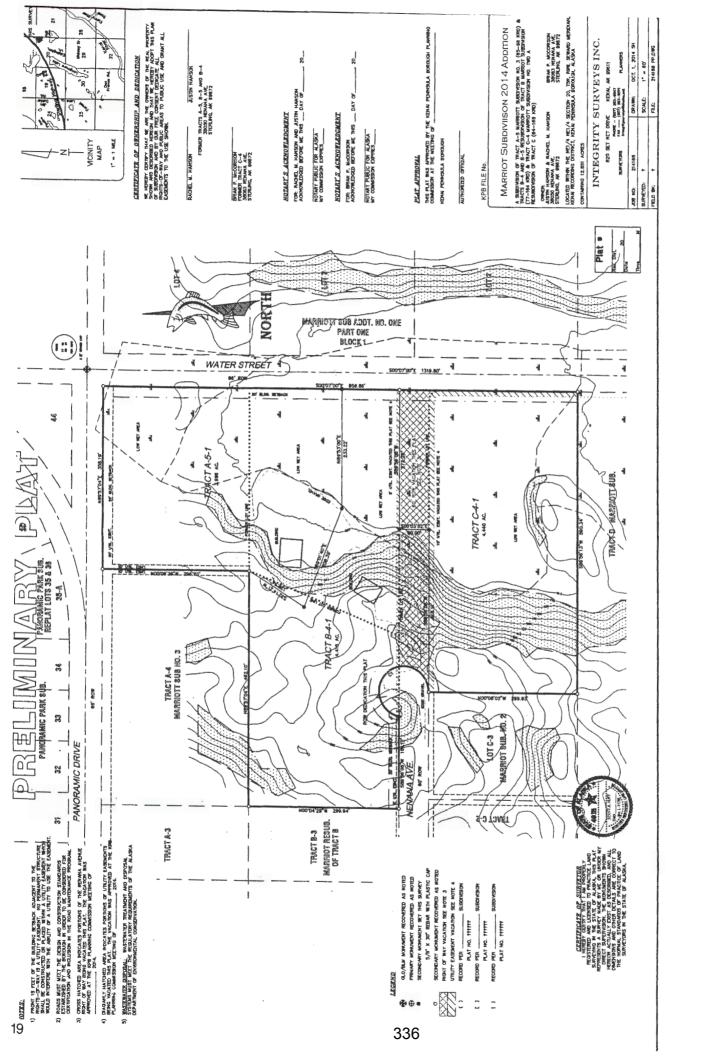
If the vacation is approved, the Kenai Peninsula Borough Assembly has thirty days in which they may veto Planning Commission approval of the vacation.

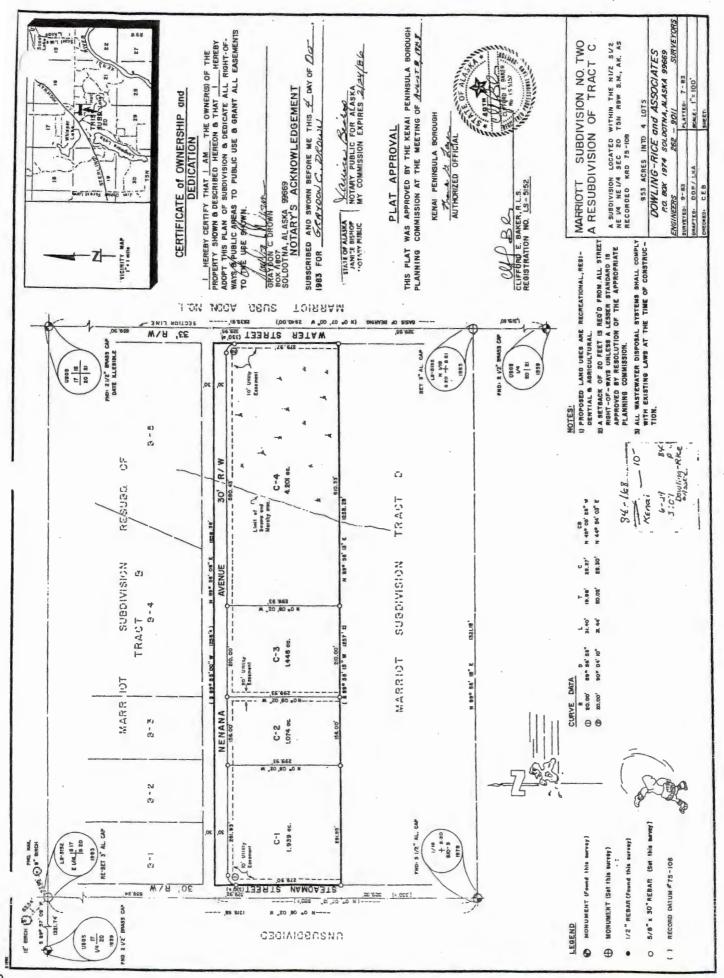
# Per KPB 20.70.120:

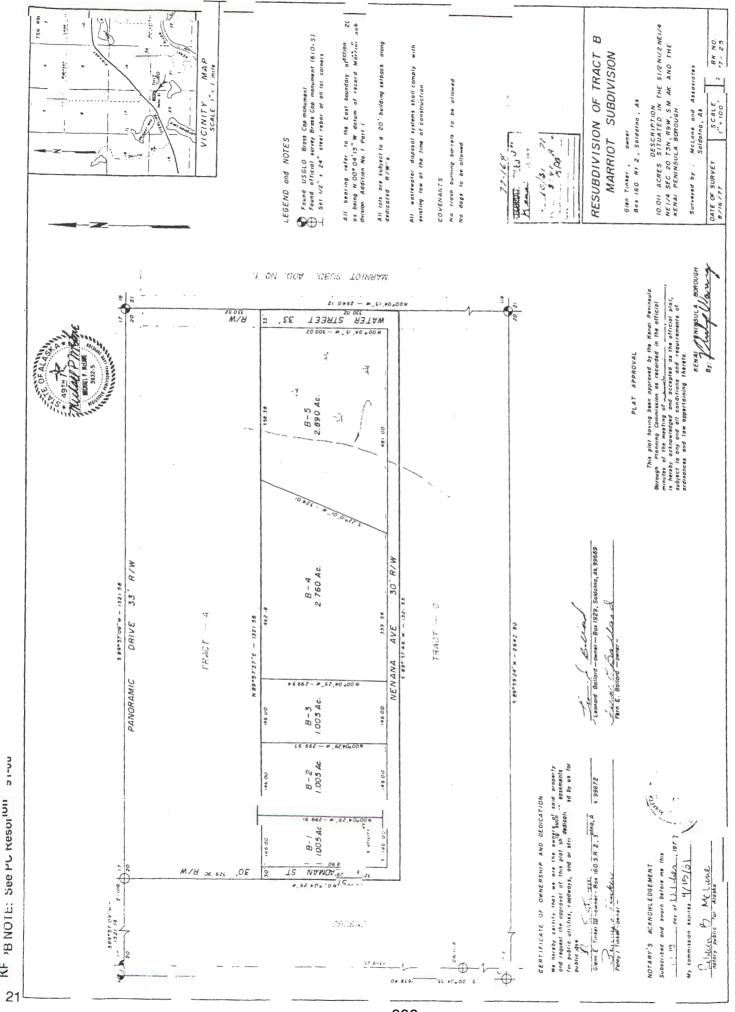
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- B. Upon denial by the planning commission, no reapplication or petition concerning the same vacation may be filed within one calendar year of the date of the final denial action except in the case where new evidence or circumstances exist that were not available or present when the original petition was filed.

**END OF STAFF REPORT** 

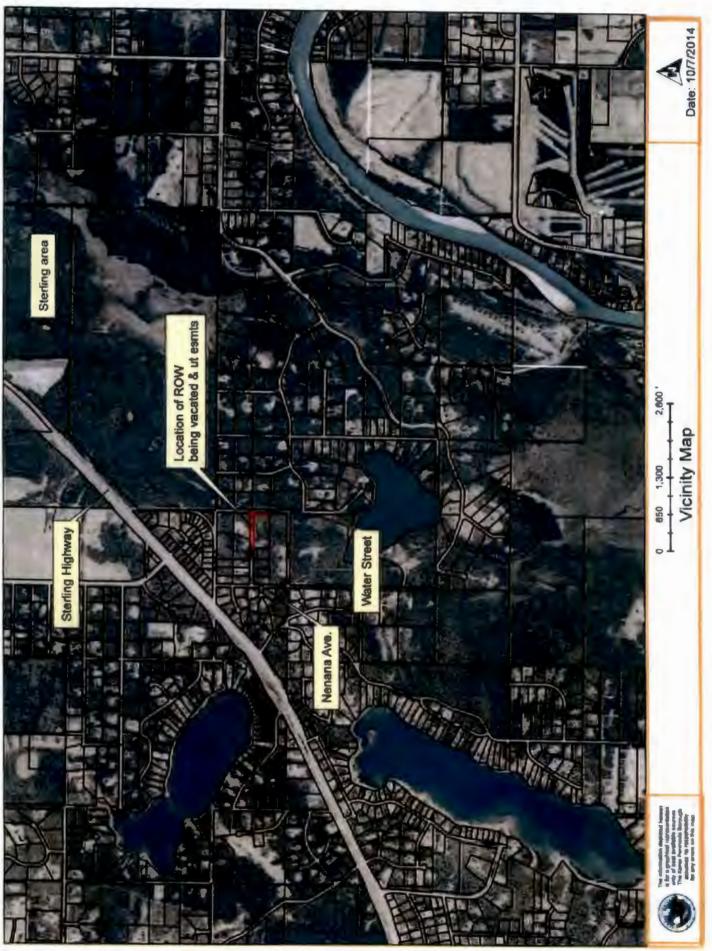


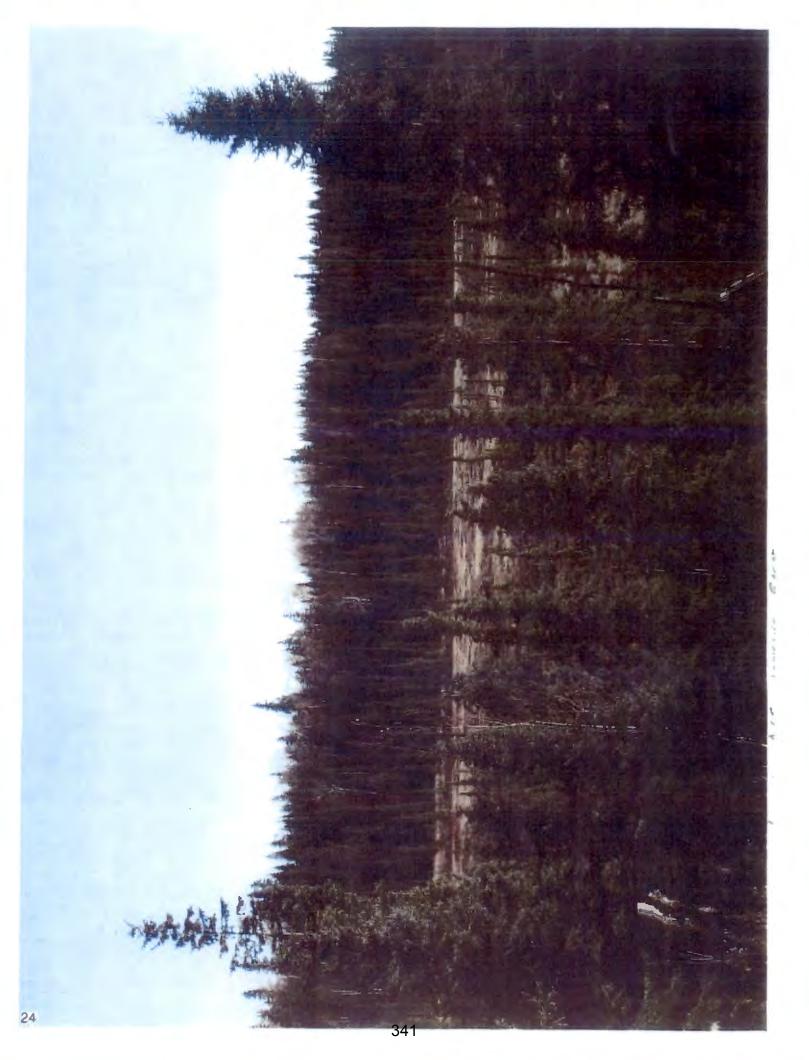




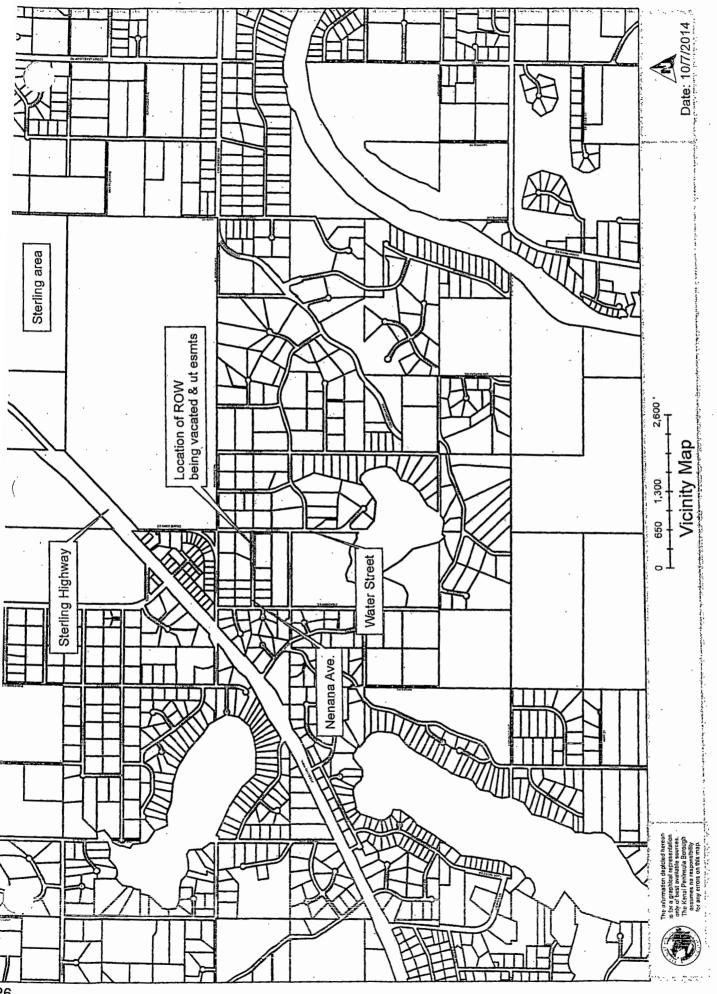












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OCT 2 2014 2 October 20

Paul Voeller, Platting Officer Kenai Peninsula Borough 144 North Binkley St. Soldotna, AK 99669

KENAI PENINSULA BOROUGH PLANNING DEPARTMENT

Re: Marriott Subdivision 2014 Addition with ROW Vacation of a portion of Nenana Ave.

Mr. Paul Voeller,

Please find attached to this letter the submittal packages for the vacation of a portion of Nenana Ave. and the corresponding subdivision plat that will finalize the vacation and adjust property lines. The owner of Tracts A-5, B-5 and B-4 would like to adjust the lot lines around the existing structures so that he can sell the parcels separately. Currently the shop and house are on the same parcel.

The two land owners would like to vacate Nenana Ave. so that it can be blocked off to help prevent trespassing. Currently many people snow machine in the low wet area and trespass on the lots within this subdivision. The snowmachiners do not stay within the ROW because it is not usable and it has not been constructed. Because of this the snowmachiners tend to drive through the private gravel driveways and cut through the middle of the tracts within this subdivision. The following findings support the vacation of Nenana Ave.

- Nenana Ave has not been constructed for public use and it not currently being used by the public to access any adjoining parcels.
- All parcels will still front on a dedicated ROW
- To my knowledge utilities have not been placed within the ROW. If there are utilities within the ROW an easement will be granted to the utility company.
- The ROW crosses over steep terrain and low wet areas. Because of this the cost to construct a roadway will be cost prohibitive.
- Additional ROW is being dedicated this plat to provide for a cul-de-sac turn around
- It will help to stop trespassing on private property
- Tract A-5-1 will front on Panoramic Drive and Water Street.

The ROW vacation is not being replatted in the normal manner. Usually the two parcels will be replatted to the centerline of the vacated ROW. In this case the ROW is being replatted so that tract B-4-1 will retain the west area of the vacated ROW where the private drive is located. Tract C-4-1 will retain the east portion of the vacated ROW. The two land owners are in agreement to the replatting of the ROW in this manner.

A new driveway will be installed in the future to access the building on Tract A-5-1. If land ownership of Tract A-5-1 is transferred then Tract B-4-1 will grant a private access easement to Tract A-5-1. This will be completed by separate document.

Should you have any questions, please feel free to call me. Thank you for your efforts on this project.

Sincerely,

Scott Huff, RLS Integrity Surveys

Attachments

Preliminary plat submittal package ROW vacation submittal package



# Kenai Peninsula Borough Planning Department 144 North Binkley Soldotna, Alaska 99669-7599



Toll free within the Borough 1-800-478-4441, extension 2200 (907) 714-2200

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be in	the Planning Department at least 30 days prior to the	preferred hearing date.	By State Statute and	
Boro	ugh Code, the public hearing must be scheduled within 60	days of receipt of complet	te application.	
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<u>N</u>	\$500 non-refundable fee to help defray costs of advertis	ng nublic hearing		
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Ц	City Advisory Planning Commission. Copy of minutes at	which this item was acted	on, along with a copy	
	of City Staff Report.			
□ .				•
	Newaya Ave Subdivision, filed	as Plat No. 84-168	4 11-164 in	
	Recording District.			
呂	Are there associated utility easements to be vacated?	⊠ Yes □	No	
X	Are easements in use by any utility company? If so, whi	ch company No		
	Easement for public road or right-of-way as	set out in (specify	type of document)	
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	Recording District. (Copy of re	corded document musi	de submitted with	
	petition.)			
Ø	Submit three copies of plat or map showing area pro	posed to be vacated. N	lust not excéed 11x17	
	inches in size. In the case of public right-of-way, the	submittal must include a	sketch showing which	
	parcels the vacated area will be attached to. Propos	ed alternative dedication	is to be shown and	
	labeled on the sketch.		2. 10	
		☐ Yes	No Trivation	
	Has right-of-way been fully or partially constructed?	=	DV 1 VC	
	Is right-of-way used by vehicles / pedestrians / other?	☐ Yes	□ No	
	Is alternative right-of-way being provided?	☐ Yes	□ No	
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The	petition must be signed (written signature) by owners o	f the majority of land from	nting the right-of-	
way	easement, or platted public area proposed to be vacat	ed, 🕆 Each petitioner mus	st include address	
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ROW Eosement Vocation Petition & Procedures Revised 2/21/14

tract & mount sub



November 4, 2014

ENSTAR Natural Gas Company P.O. Box 190288 Anchorage, AK 99519-0288 (907) 277-5551

Paul Voeller, Platting Officer Kenai Peninsula Borough Planning Department 144 North Binkley Street Soldotna, Alaska 99669-7520

Re: Va

Vacation of ROW

Dear Mr. Voeller:

ENSTAR Natural Gas Company has reviewed the Vacation of ROW for Marriot Sub 2014 Addn, KPB File No. 2014-148. ENSTAR requests a Ten foot (10 FT) wide gas easement, centered on the existing natural gas service line that crosses the proposed Tract B-4-1 to serve Tract A-5-1 and Tract C.

I have enclosed a drawing showing the approximate location of the aforementioned gas lines.

If you have any questions regarding our comments, please do not hesitate to contact me at 334-7753 or email to jennifer.diederich@enstarnaturalgas.com.

Sincerely,

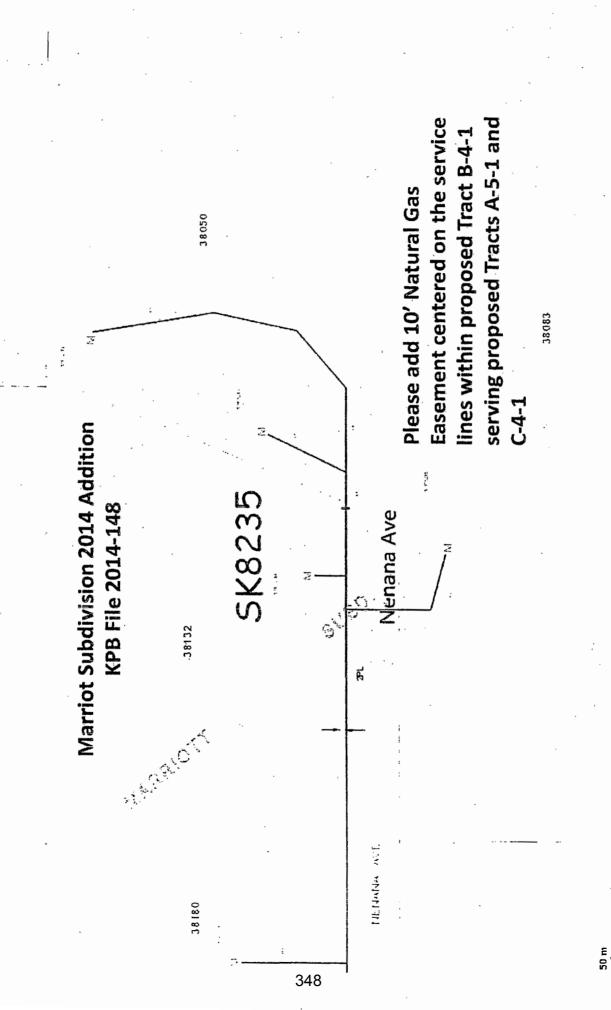
Jennifer Diederich

Right-of-Way Supervisor

**ENSTAR Natural Gas Company** 

cc:

File



29-2



# KENAI PENINSULA BOROUGH

PLANNING DEPARTMENT

144 North Binkley Street ● Soldotna, Alaska 99669-7520 PHONE: (907) 714-2200 ● FAX: (907) 714-2378 Toll-free within the Borough: 1-800-478-4441, Ext. 2215 www.borough.kenai.ak.us

> MIKE NAVARRE BOROUGH MAYOR

November 12, 2014

# KENAI PENINSULA BOROUGH PLANNING COMMISSION NOTICE OF DECISION

# **MEETING OF NOVEMBER 10, 2014**

RE: Vacate the east 590 feet of Nenana Avenue a 60-foot right-of-way. 1) The north 30-feet adjacent to a portion of Lot B-4 and the entire length of Lot B-5 dedicated by Resubdivision of Tract B Marriot Subdivision (Plat KN 77-164); 2) and the south 30-feet adjacent to the entire length of Lot C-4 dedicated by Marriott Subdivision No. Two A Resubdivision of Tract C (Plat KN 84-168); and vacate the 10-foot utility easement along the north and east boundary of Tract C-4; and the 5-foot utility easement along the south boundary of Lots B-4 and B-5 adjacent to the proposed right-of- way; all within Section 20, Township 5 North, Range 9 West, Seward Meridian, Alaska and within the Kenai Peninsula Borough; Location: On Nenana Avenue in Sterling; KPB File 2014-148

During their regularly scheduled meeting of November 10, 2014 the Kenai Peninsula Borough Planning Commission granted approval of the proposed vacation based on the following findings of fact.

# **Findings**

- 1. Nenana Avenue has not been constructed for public use.
- 2. Nenana Avenue is not currently being used by the public to access any adjoining parcels.
- 3. All parcels will still front on a dedicated ROW
- 4. To my knowledge, utilities have not been placed within the ROW. If there are utilities within the ROW, an easement will be granted to the utility company.
- 5. The ROW crosses over steep terrain and low wet areas.
- 6. Because of this (steep and wet terrain), the cost to construct a roadway will be cost prohibitive.
- 7. Additional ROW is being dedicated this plat to provide for a cul-de-sac turn around
- No surrounding properties will be denied access.
- 11. Block length will still comply with KPB 20.30.170 if the requested vacation is approved.
- 13. All subdivision plats finalizing vacations are sent to utility companies for review and easement requirements.
- Slopes greater than 20 percent were shown and labeled on the preliminary plat.
- 15. Low wet areas were shown and labeled on the preliminary plat.
- 16. Four-foot contours were provided on the preliminary plat.

In accordance with AS 29.40.140, no vacation of a Borough right-of-way and/or easement may be made without the consent of the Borough Assembly. The proposed vacation will be forwarded to the Borough Assembly. The Assembly shall have 30 calendar days from the date of approval (November 10, 2014) in which to veto the Planning Commission decision. If the Planning Director receives no veto within the specified period, the Assembly shall be considered to have given consent to the vacation.

Please contact the Borough Clerk's office (907-714-2160 or 1-800-478-4441 toll-free within the borough) for additional information.

This notice and unapproved minutes of the subject portion of the meeting were sent November 12, 2014 to:

Integrity Surveys 820 Set Net Dr. Kenai, AK 99611 Brian & Tiffany McCorison 38083 Nenana Ave. Sterling, AK 99672

Justin & Rachel Hanson 38050 Nenana Ave. Sterling, AK 99672