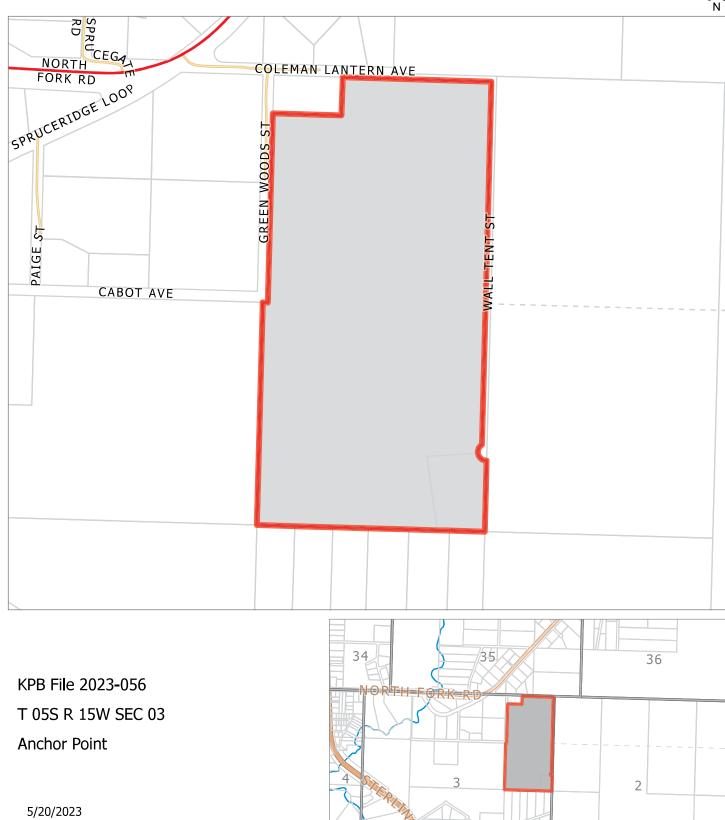
# **E. NEW BUSINESS**

Butterfly Meadows No. 3; KPB File 2023-056
 Orion Surveys
 Don w. Bailey & Gloria Ann Bailey Living Trust, Bailey
 Location: Green Woods St., Coleman Lantern Ave. & Wall Tent St.
 Anchor Point Area / Anchor Point APC

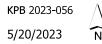




0 500 1,000 Feet

The information depicted hereon is for a graphical representation only of best available sources. The Kenai Peninsula Borough assumes no responsibility for any errors on this map.

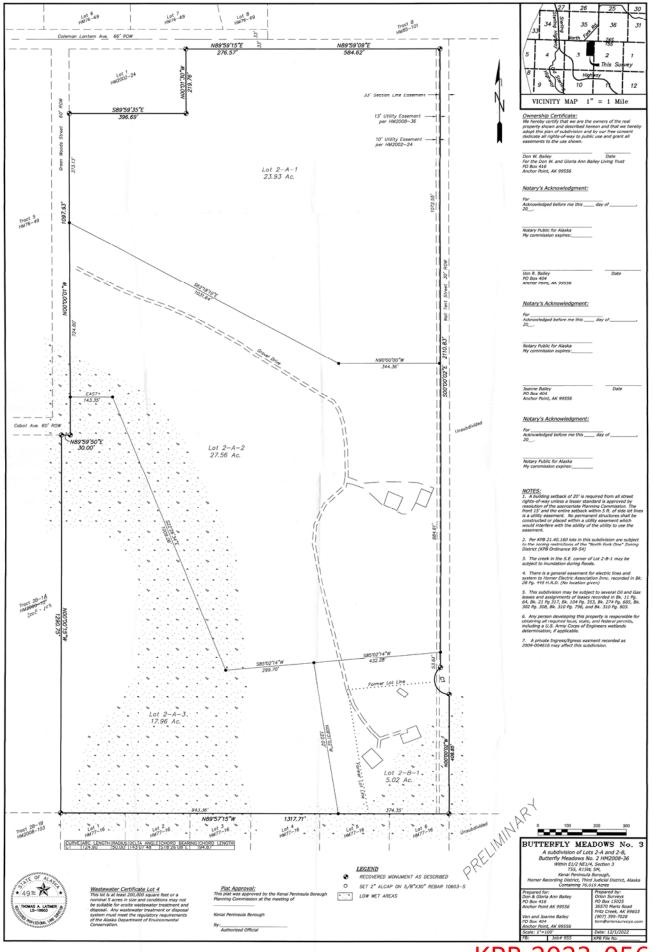
GRINER AVE





Aerial View





KPB 2023-056

#### AGENDA ITEM E. NEW BUSINESS

KPB File No.	2023-056
Plat Committee Meeting:	June 12, 2023
Applicant / Owner:	The Don W. Bailey and Gloria Ann Bailey Living Trust of Anchor Point, Alaska
	Von and Joanne Bailey of Anchor Point, Alaska
Surveyor:	Tom Latimer / Orion Surveys
General Location:	Green Woods Street, Coleman Lantern Avenue, and Wall Tent Street, Anchor
	Point Area / Anchor Point APC

#### ITEM #2 - BUTTERFLY MEADOWS NO 3

Parent Parcel No.:	169-190-30 and 169-190-31
Legal Description:	Lots 2-A and 2-B, Butterfly Meadows No 2, Plat HM 2008-36
Assessing Use:	Residential
Zoning:	Single-family Dwellings (R-1), North Fork One LOZD
Water / Wastewater	On site

#### **STAFF REPORT**

<u>Specific Request / Scope of Subdivision:</u> The proposed plat will reconfigure two lots into four lots ranging in size from 5.02 acres to up to 27.56 acres.

#### Location and Legal Access (existing and proposed):

Coleman Lantern Avenue, previously named Anchor Point Avenue, is a 66-foot-wide right-of-way atop of a section line easement along the northern boundary of the subdivision. A portion of Coleman Lantern Avenue is borough maintained, but maintenance ends in front of the adjacent Lot 1 Butterfly Meadows HM 2002-24. The parent plat, Butterfly Meadows HM 2002-24, granted a matching 33 feet to Trident Subdivision HM 76-69 33 foot dedication, to complete the full 66 foot right-of-way.

Green Woods Street is a 60-foot-wide dedication along the west boundary. Green Woods Street is partially constructed and borough maintained. Green Woods Street was originally half dedicated from Spruceridge Subdivision HM 76-49 for 1320 feet. Butterfly Meadows HM 2002-24 granted a matching 30 feet for the total width of 60 feet. An exception for KPB 20.30.030 Proposed Street Layout has been requested to not continue the dedication of Green Woods Street.

Wall Tent Street is a 30-foot-wide half dedication ending in a cul-de-sac on the east boundary. Butterfly Meadows No 2 HM 2008-36 dedicated Wall Tent Street atop a 66-foot-wide section line easement. When the adjacent parcel subdivides, the owners will be required to provide a matching dedication for a full 60 feet.

There is a 33-foot section line easement along the east line of the plat that still affects Lot 2-B-1 and 3 feet of Lots 2-A-1 and 2-A-2.

The block length is not compliant. Due to wetlands, and large parcels in the area. An exception for KPB 20.30.170 Block Length has been requested.

There is currently a private easement for the benefit of Lot 2-B Butterfly Meadows No 2 HM 2008-36. It was recorded in the Homer Recording District under serial number 2009-004616-0. The correct plat note is shown.

KPB Roads Dept. comments	Out of Jurisdiction: No
	Roads Director: Griebel, Scott

	Comments: Lot 2-B-1 will continue to be stranded without full ROW dedication and accessed only through private drive. ROW access for lot 2-A-3 is centered on an area noted as a "drainage way".
SOA DOT comments	No comments - Engineering

#### Site Investigation:

Both existing lots have structures built on them.

From KPB imagery and the submitted preliminary design the structures within proposed Lot 2-A-2 one of the structures was built in 2011 after Butterfly Meadows No 2 HM 2008-36 was filed. This building could possibly be in the building setback that was granted on Butterfly Meadows No. 2 HM 2008-36. *Staff recommends: the surveyor determine if the building's location and if subject to the 20 foot setback, if so, the surveyor should submit in writing how encroachment will be addressed.* 

The majority of the subdivision is flat lying east of the drainageway running through it starting near Green Woods Street. There are some steep slopes on the western side of the plat that need shown. *Staff recommends: the steep slopes be indicated on the final with a top and toe shown.* 

There are large areas classified by the Kenai Watershed Forum within the subdivision. The two classifications found are Drainageway and Riverine and can be seen on the Wetland Map provided.

The subdivision is designated in FEMA Flood Hazard Zone D, which is an area of undetermined flood hazard.

KPB River Center review	A. Floodplain Reviewer: Hindman, Julie Floodplain Status: IS in flood hazard area Comments: Flood Zone: D Map Panel: 02122C-1895E In Floodway: False Floodway Panel:
	<ul> <li>B. Habitat Protection</li> <li>Reviewer: Aldridge, Morgan</li> <li>Habitat Protection District Status: IS totally or partially within HPD</li> <li>Comments: i:0#.w kpb\maldridge</li> <li>C. State Parks</li> <li>Reviewer: VACANT</li> <li>Comments:</li> </ul>
State of Alaska Fish and Game	No objections

<u>Staff Analysis</u> the land was originally divided by Butterfly Meadows HM 2002-24 from the E1/2 of the NE1/4 of Sec 3, T5S, R15W, SM, Third Judicial District, Alaska

Lot 2 of Butterfly Meadows HM 2002-24 was subdivided again by Butterfly Meadows No 2 HM 2008-36 which created the current configurations of the lots.

Current Lot 2-B had a soils report done and is on file with the borough. Per KPB Code 20.40.020(A1B and A2) Lot 2-B is increasing in size and a new soils report will not be required.

A soils report will not be required for Lots 2-A-1, 2-A-2 or 2-A-3 as they are over 200,000 sq ft.

Per the preliminary Certificate to Plat, beneficial interest holders do not affect the proposed plat. Notification per KPB 20.25.090 will not be required unless the final Certificate to Plat states the property is affected by beneficial interest holders.

Anchor Point Advisory Planning Commission minutes were not available when the staff report was prepared (KPB 21.02.020). These will be provided with the desk packet if available.

This subdivision is subject to the North Fork One Local Option Zoning District (LOZD). The Planner has reviewed the preliminary design and determined the plat complies with zoning. His comments can also be found in this report.

<u>Utility Easements</u> there is a 10 foot utility easement from the previous plat Butterfly Meadow No. 2 HM 2008-36 to be carried forward and to be shown along all rights-of-way.

There is also a 20 foot building setback line from the previous plat Butterfly Meadow No. 2 HM 2008-36 to be carried forward and to be shown along all rights-of-way.

**Staff recommends** both the utility easement and the setback either be shown on the plat or a typical detail of them be added to reduce congestion on the plat.

The affected utility providers were emailed the subdivision plat public hearing notice as part of the routine notification process. **Staff recommends** to grant utility easements requested by the utility providers or work with the utility providers to obtain approval.

#### Utility provider review:

HEA	No comments	
ENSTAR	No comments or recommendations.	
ACS	No objections	
GCI	Approved as shown	

#### KPB department / agency review:

KPB department / agency review:	
Reviewer: Leavitt, Rhealyn	
Affected Addresses:	
34186 GREEN WOOD ST, 34184 GREEN WOODS ST	
Existing Street Names are Correct: Yes	
List of Correct Street Names:	
CABOT AVE, GREEN WOODS ST, COLEMAN LANTERN AVE, WALL TENT ST.	
Existing Street Name Corrections Needed:	
° ·	
All New Street Names are Approved: No	
List of Approved Street Names:	
List of Street Names Denied:	
List of Street Names Defiled.	
Comments:	
ASSIGNED ADDRESSES WILL REMAIN WITH RESPECTIVE LOTS	
Reviewer: Ogren, Eric	

	Comments: No comments
Planner	Reviewer: Raidmae, Ryan
	Located Within an LOZD
	LOZD Name: North Fork One
	LOZD Comments:
	This proposed plat is located within the North Fork One Local Option Zoning District. The zoning designation for this property is Single-Family Dwellings (R-1). The proposed plat meets the requirements of the R-1 District. The new parcels will continue to be subject to the land use regulations contained in KPB 21.44 generally, and specifically KPB 21.44.160.
	Conditional Land Use Permit
	CLUP Resolution Number: 2018-22
	CLUP Approval Date: 7/16/2018
	Material Site Comments:
	An existing CLUP is located on the adjacent parcel 169-190-32, which is
	directly West of the parcel in question.
Assessing	Reviewer: Windsor, Heather
	Comments: No comment
Anchor Point Advisory Planning Commission	

The subdivision plat has been reviewed and generally complies with the 2019 Kenai Peninsula Borough Comprehensive plan.

## STAFF RECOMMENDATIONS

**CORRECTIONS / EDITS** 

Add distance on line in northwest corner of Lot 2-A-3

#### FLOOD HAZARD NOTICE:

Some or all of the property shown on this plat has been designated by FEMA or the Kenai Peninsula Borough Seward Mapped Flood Data Area as a flood hazard area district as of the date this plat is recorded with the district recorder's office. Prior to development, the Kenai Peninsula Borough floodplain administrator should be contacted for current information and regulations. Development must comply with Chapter 21.06 of the Kenai Peninsula Borough Code.

#### ANADROMOUS WATERS HABITAT PROTECTION DISTRICT NOTE:

Portions of this subdivision are within the Kenai Peninsula Borough Anadromous Waters Habitat Protection District. See KPB Chapter 21.18, as may be amended, for restrictions that affect development in this subdivision. Width of the habitat protection district shall be in accordance with KPB 21.18.040.

#### KPB 20.25.070 – Form and contents required

**Staff recommendation**: final plat submittals must comply with 20.25.070. Additional information, revisions, and/or corrections are required as noted below.

A. Within the Title Block

1. Name of the subdivision which shall not be the same as an existing city, town, tract, or subdivision of land in the borough, of which a plat has been previously recorded, or so nearly the same as to mislead the public or cause confusion. The parent plat's name shall be the primary name of the preliminary plat.

2. Legal description, location, date, and total area in acres of the proposed subdivision;

3. Name and address of owner(s), as shown on the KPB records and the certificate to plat, and registered land surveyor.

**Staff recommendation:** The owners name should reflect what is on the deeds and certificate to plat.

- D. A vicinity map, drawn to scale showing location of proposed subdivision, north arrow if different from plat orientation, township and range, section lines, roads, political boundaries, and prominent natural and manmade features, such as shorelines or streams;
   Staff recommendation: Please correct any overstrikes. Please depict all ranges within the vicinity.
- G. The status of adjacent lands within 100 feet of the proposed subdivision boundary or the land status across from any dedicated rights-of-way that adjoin the propose subdivision boundary, including names of subdivisions, lot lines, block numbers, lot numbers, rights-of-way; or an indication that the adjacent land is not subdivided;

**Staff recommendation:** There are missing block designations in the subdivisions to the north and south. To the northwest there are two tracts created by HM 76-49 needing to be shown. To the southwest the labeling needs corrected.

N. Apparent encroachments, with a statement indicating how the encroachments will be resolved prior to final plat approval;

**Staff recommendation:** Please determine if the structure within proposed lot 2-A-2 is encroaching and subject to the building setback. If it is found the structure is encroaching in the building setback, please detail in writing how the encroachment will be addressed.

## **KPB 20.30 – Subdivision Design Requirements**

**Staff recommendation**: final plat submittals must comply with 20.30. Additional information, revisions, and/or corrections are required as noted below.

20.30.240. Building setbacks.

D. When a subdivision is affected by a Local Option Zoning District (LOZD), an approved by the assembly, all building setbacks shall be graphically depicted and labeled on the lots. A local option zoning setback shall be noted on the plat in the following format:

Building setback – This subdivision is located within (name of LOZD) Local Option Zoning District as contained in KPB Chapters 21.44 and 21.46 and adopted by KPB Ordinance (number), recorded under (serial no. and recording district). Information regarding the zoning restrictions and copies of the ordinance are available from the KPB Planning Department.

**Staff recommendation:** if depiction of the building setback interferes with data, please provide a typical description.

20.30.290. Anadromous Waters Habitat Protection District. If any portion of a subdivision or replat is located within an anadromous waters habitat protection district, the plat shall contain the following note:

#### ANADROMOUS WATERS HABITAT PROTECTION DISTRICT NOTE:

Portions of this subdivision are within the Kenai Peninsula Borough Anadromous Waters Habitat Protection District. See KPB Chapter 21.18, as may be amended, for restrictions that affect development in this subdivision. Width of the habitat protection district shall be in accordance with KPB 21.18.040.

Platting Staff Comments:

Staff recommendation: comply with 20.30.290.

#### KPB 20.40 – Wastewater Disposal

**Staff recommendation**: final plat submittals must comply with 20.40. Additional information, revisions, and/or corrections are required as noted below.

20.40.010 Wastewater disposal.

Platting Staff Comments: the note will need to be updated to "Lots which are at least 200,000 square feet in size may not be suitable for onsite wastewater treatment and disposal. Any wastewater treatment of disposal system must meet the regulatory requirements of the Alaska Department of Environmental Conservation."

Staff recommendation: Remove Lot 4 from the note and comply with 20.40.

#### KPB 20.60 – Final Plat

**Staff recommendation**: final plat submittals must comply with 20.60. Additional information, revisions, and/or corrections are required as noted below.

20.60.110. Dimensional data required.

C. Any discrepancy between the survey and the record description, and the source of all information used in making the survey shall be indicated. When an inconsistency is found including a gap or overlap, excess or deficiency, erroneously located boundary lines or monuments, or when any doubt as to the location on the ground of the true boundary or property rights exists, the nature of the inconsistency shall be clearly shown on the drawing.

Staff recommendation: comply with 20.60.110.

On the east line, the distance shown is 0.43 feet longer than the previous plat. Surveyor should verify in field the data shown on parent plat Butterfly Meadows No. 2 HM 2008-36 Detail A and reference to Plat Southeast Forty HM 85-101 and Detail A as shown and use information to best of surveyor's knowledge.

20.60.150. Utility easements.

A. The utility easements approved by the planning commission shall be clearly shown on the final plat in dimensioned graphic form or as a note.

B. The following note shall be shown on the final plat:

No permanent structure shall be constructed or placed within a utility easement which would interfere with the ability of a utility to use the easement.

*Staff recommendation*: 33 foot Section Line Easement should be labeled in Lot 2-B-1 and comply with 20.60.150.

20.60.180. Plat notes.

A. Plat notes shall not be placed on a final plat unless required by borough code or by the planning commission in order to promote or protect the public health, safety, and welfare consistent with borough and state law.

B. Revision of, or not carrying forward, an existing plat note from the parent plat will adhere to KPB 20.50.010. Separate advertising of the plat note removal is not required, Notification of the requested change will be sent by regular mail to all owners within the subdivision (parent plat and subsequent replats) as shown on the borough tax rolls. Upon approval by the planning commission, the revision or removal of the record plat note shall be finalized by recording a planning commission resolution or subdivision plat. *Staff recommendation:* Place the following notes on the plat.

If the travel way shown on the plat is a private drive, **staff suggests** the following note be placed on the final plat to avoid confusion about public use in the future: Private road shown is for use of owners only and is <u>not</u> dedicated to public use.

## **EXCEPTIONS REQUESTED:**

#### A. KPB 20.30.030 Proposed Street Layout and KPB 20.30.170 Block Length

<u>Surveyor's Discussion:</u> For the extension of Green Woods Street. Access to Lot 2B-1A that does not require crossing wetlands exists via Paige Street and Cabot Avenue. The access we propose to Lot 2-A-3 would be a small driveway rather than a borough standard road. We propose Lot 2-A-3 with the knowledge that a crossing of the wetlands may not be able to be permitted. If that determination can't be made before the final plat we will hold back

the creating of Lot 2-A-3 for a Phase 2 of the plat in the future. Due to wetland and creeks it appears the block cannot be extended south. The lot to the east is owned by the owners of this subdivision and is not planned for development. All lots in this subdivision and surrounding area appear well served by the existing dedications

<u>Staff Discussion:</u> Staff grouped the exceptions together. If the Planning Commission wishes to address the exceptions or the portions of the right-of-way exceptions separately this may be done by making separate motions.

#### Findings:

- 1. There are large wetland areas that make a road difficult to develop.
- 2. Large parcels in the area could provide better location for dedications as owners subdivide.
- 3. Per KPB GIS contour information, south of the wetland is a steep slope.
- 4. Each parcel within the subdivision, and the adjacent parcels, will front on a dedicated right of way.
- 5. A matching dedication for Wall Tent Street in the future will improve the block.
- 6. Large parcels in the area will provide dedications in future subdivisions.
- 7. Habitat Protection District has limited the locations of constructible and permittable rights-of-ways.
- 8. A matching dedication for Wall Tent Street in the future will improve the block
- 9. A dedication extending Green Woods Street would encounter low wet areas.

#### Staff reviewed the exception request and recommends granting approval.

Staff recommends the Committee select the findings they determine are applicable, make additional findings if needed, tie the findings to the following standards, and vote on the exception in a separate motion.

Unless prohibited under this title, the commission (committee) may authorize exceptions to any of the requirements set forth in this title. Application for an exception shall present the commission (committee) with substantial evidence, justifying the requested waiver or exception stating fully the grounds for the application and the facts relied upon. All exceptions must be requested and granted at the time of preliminary plat approval. Exceptions may not be requested with a final plat submittal.

The commission (committee) shall make findings of fact meeting the following standards before granting any exception:

- 1. That special circumstances or conditions affecting the property have been shown by application; **Findings 2-6, 8 and 9 appear to support this standard.**
- That the exception is necessary for the preservation and enjoyment of a substantial property right and is the most practical manner of complying with the intent of this title; Findings 1, 2, 3, 7 and 9 appear to support this standard.
- That the granting of the exception will not be detrimental to the public welfare or injurious to other property in the area in which said property is situated.
   Findings 1, 2, 4-6 and 8 appear to support this standard.

**Staff recommendation**: place notes on the final plat indicating any exceptions granted by the Plat Committee with the meeting date.

Staff reviewed the exception request and recommends granting approval.

#### **RECOMMENDATION:**

#### SUBJECT TO EXCEPTION(S) GRANTED, STAFF RECOMMENDS:

- GRANT APPROVAL OF THE PRELIMINARY PLAT SUBJECT TO STAFF RECOMMENDATIONS, AND
- COMPLIANCE WITH KPB 20.25.070 (FORM AND CONTENTS), KPB 20.25.080 (PETITION REQUIRED), KPB 20.30 (DESIGN REQUIREMENTS); AND KPB 20.40 (WASTEWATER DISPOSAL), AND
- COMPLIANCE WITH KPB 20.60 TO ENSURE ADMINISTRATIVE APPROVAL OF THE FINAL PLAT.

NOTE: 20.25.120. - REVIEW AND APPEAL.

A PARTY OF RECORD MAY REQUEST THAT A DECISION OF THE PLAT COMMITTEE BE REVIEWED BY THE PLANNING COMMISSION BY FILING A WRITTEN REQUEST WITHIN 15 DAYS OF NOTIFICATION OF THE DECISION IN ACCORDANCE WITH KPB 2.40.080.

A DECISION OF THE PLANNING COMMISSION MAY BE APPEALED TO THE HEARING OFFICER BY A PARTY OF RECORD WITHIN 15 DAYS OF THE DATE OF NOTICE OF DECISION IN ACCORDANCE WITH KPB 21.20.250.

END OF STAFF REPORT

Orion Surveys PO Box 15025 Fritz Creek, AK 99603

May 31, 2023,

Planning Staff, KPB Planning Department 144 N. Binkley, Soldotna, AK 99669

Re: Butterfly Meadows No. 3, Preliminary Plat submittal additional information

Staff,

We would like to clarify the request for exception to KPB 20.30.030 Proposed Street Layout, for the extension of Green Woods Street. There are some steep slopes along the edges of the wetland near the southern extent of the current dedication of Greenwood St. A direct extension of Greenwood St. would encounter an even larger steep slope at the south edge of the wetlands.

We propose to access Lot 2-A-3 with a driveway from Greenwood St. that will be able to traverse the edges of the wetlands at more opportune spots with less ground disturbance.

Please contact me if you have any questions.

Sincerely

m

Tom Latimer, PLS



Aerial View

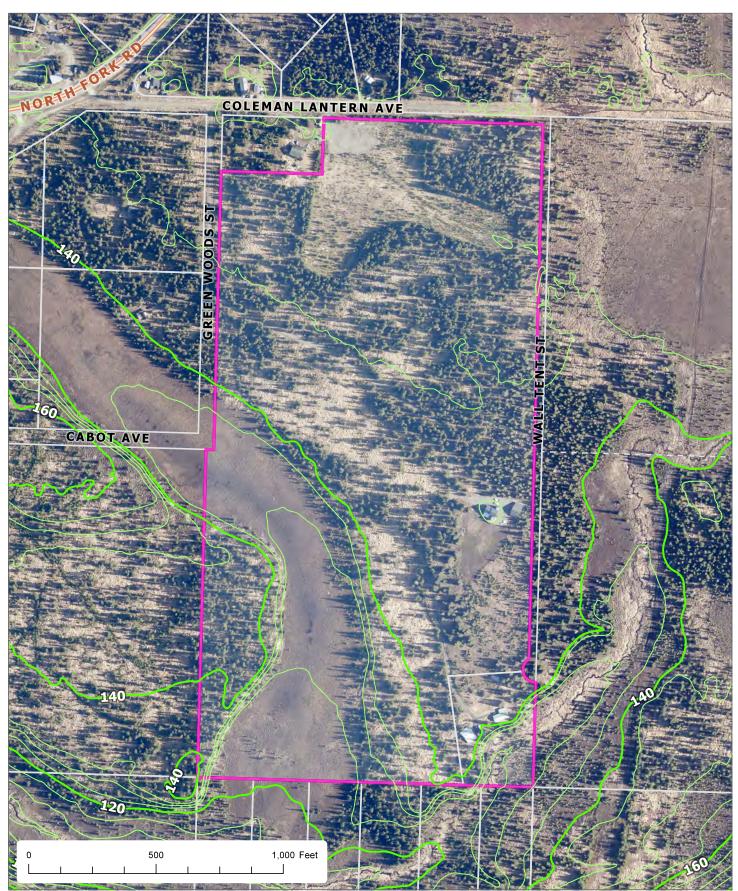
крв 2023-056 5/20/2023

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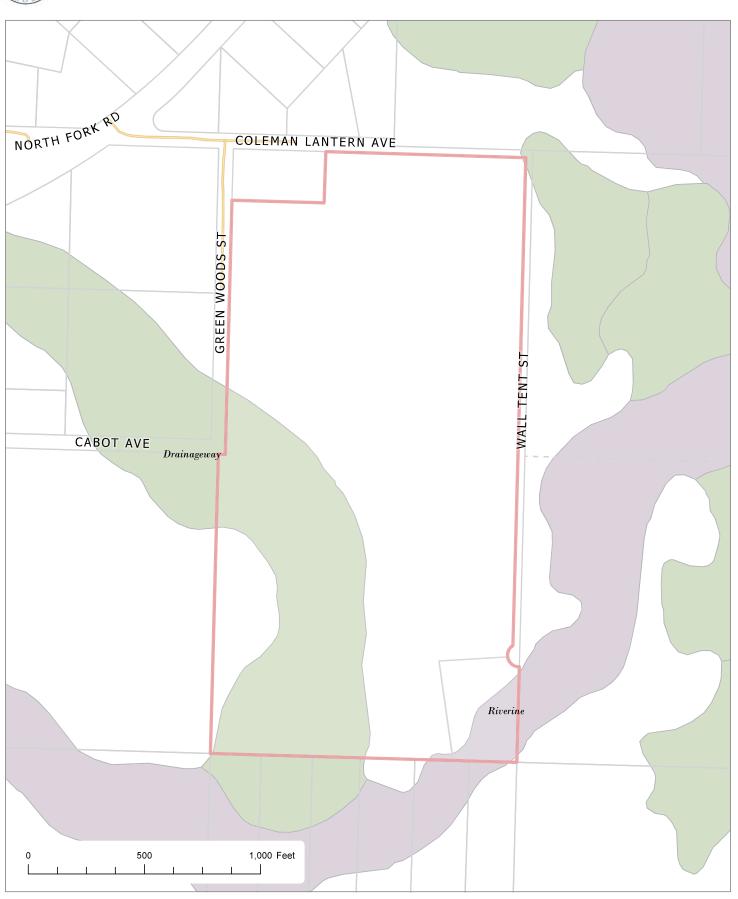


Aerial with 5-foot Contours

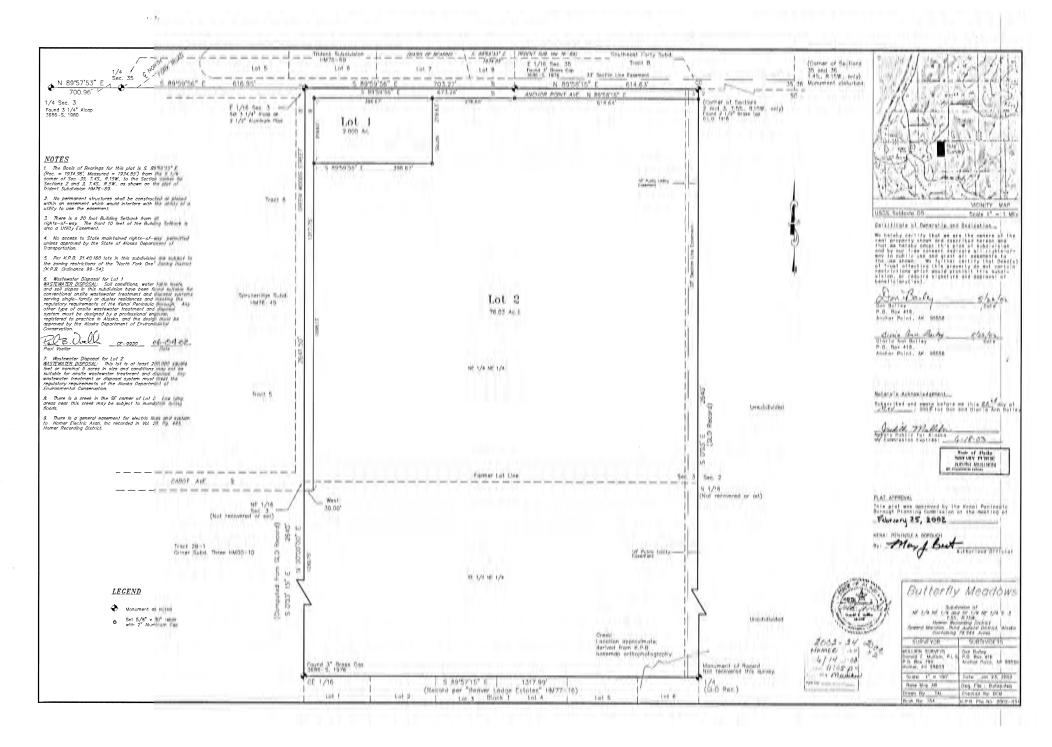




KPB File 2023-056 5/20/2023  $\bigwedge_{\mathbf{N}}$ 







## E2-16

