



# Kenai Peninsula Borough

144 North Binkley Street  
Soldotna, AK 99669

## Meeting Agenda Assembly

*Blaine Gilman, President*  
*Brent Johnson, Vice President*  
*Dale Bagley*  
*Kelly Cooper*  
*Willy Dunne*  
*Brandii Holmdahl*  
*Gary Knopp*  
*Wayne Ogle*  
*Stan Welles*

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Tuesday, May 3, 2016

6:00 PM

Assembly Chambers

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### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### INVOCATION

### ROLL CALL

### COMMITTEE REPORTS

### APPROVAL OF AGENDA AND CONSENT AGENDA

*(All items listed with an asterisk (\*) are considered to be routine and non-controversial by the Assembly and will be approved by one motion. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)*

### G. APPROVAL OF MINUTES

- \*1. [KPB-699](#) April 19, 2016 Regular Assembly Meeting Minutes

Attachments: [041916 Regular Assembly Meeting Minutes](#)

### COMMENDING RESOLUTIONS AND PROCLAMATIONS

1. [KPB-696](#) Mayor's Proclamation Declaring May 2016 as "National Water Safety Month"

Attachments: [Mayors Proclamation - National Water Safety Month](#)

2. [KPB-702](#) LAYDOWN Mayor's Proclamation Declaring May 8 - 14th as National Hospital and Nursing Home Week (Mayor)

Attachments: [LAYDOWN Mayors Proclamation National Hospital Week](#)

### PRESENTATIONS WITH PRIOR NOTICE

1. [KPB-698](#) Kenai Peninsula Borough School District Quarterly Report

Attachments: [KPBSD Quarterly Report](#)

### PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

### MAYOR'S REPORT

1. Assembly Requests/Responses - None.

2. Agreements and Contracts

- a. [KPB-689](#) Authorization to Award Contract for ITB16-029 East Poppy Pedestrian Path to Foster Construction, Soldotna, Alaska

Attachments: [Authorization to Award Contract - Foster Construction](#)

- b. [KPB-691](#) Request for Approval for Single Source Procurement - Seismic Inspection Phase 2 - Nelson Engineering P.C.

Attachments: [Request for Single Source Procurement - Nelson Engineering P.C.](#)

3. Other

- a. [KPB-692](#) FY16 - 3rd Quarter Senior Grant Narrative Reports

Attachments: [FY16 - 3rd Quarter Senior Grant Narrative Reports](#)

- b. [KPB-693](#) FY16 - 3rd Quarter Non-Department Grant Reports

Attachments: [FY16 - 3rd Quarter Non-Department Grant Reports](#)

- c. [KPB-694](#) Project Reports - March 31, 2016

Attachments: [Project Reports - March 31, 2016](#)

**ITEMS NOT COMPLETED FROM PRIOR AGENDA - None.**

### PUBLIC HEARINGS ON ORDINANCES

Ordinances referred to Lands Committee

[2016-03](#) (Mayor, Johnson) Substitute: An Ordinance Amending KPB Chapters 21.44 and 21.46 Regarding Local Option Zoning, and Repealing KPB 21.50.050 Relating to Fines and Reenacting as KPB 21.50.055 (Mayor, Johnson)

Attachments:

[O2016-03 SUB](#)

[Substitute Memo](#)

[Substitute Planning Commission Recommendations \(dealt with on 04/05/16\)](#)

[Substitute Advisory Planning Commission Recommendations \(dealt with on 04/05/16\)](#)

[Substitute Knopp Amendment \(dealt with on 04/05/16\)](#)

[MJTF Recommendation](#)

[Advisory Planning Commission Recommendations \(dealt with on 04/05/16\)](#)

[Public Comment](#)

[Planning Commission's Request for Additional Public Hearing and Joint Workse](#)

[Additional Public Comment](#)

[eComments Report](#)

[O2016-03 \(Amended by Substitute on 04/05/16\)](#)

[Memo](#)

[Sectional Analysis](#)

[Proposed KPB 21.44 with no legislative format](#)

[01/25/16 Amendment Memo \(not moved\)](#)

[02/02/16 Bagley Amendment \(not moved\)](#)

[02/11/16 Mayor Johnson Amendment \(not moved\)](#)

[02/23/16 Welles Amendment \(not moved\)](#)

[03/24/16 Welles Amendment \(dealt with on 04/05/16\)](#)

Ordinances referred to Finance Committee

[2016-09](#) An Ordinance Amending KPB 5.18.200 to Change the Seasonal Exemption from Sales Taxes of Non-Prepared Food Items to Apply From October 1 to March 31 of Each Year (Bagley)

Attachments:

[O2016-09](#)

[Memo](#)

[04/12/16 eComment Report](#)

[LAYDOWN Public Comments](#)

[LAYDOWN Additional Public Comments](#)

Ordinances referred to Policies and Procedures Committee

[2016-11](#) An Ordinance Repealing the Central Kenai Peninsula Hospital Service Area Board (Bagley)

*Attachments:* [O2016-11](#)  
[Memo](#)  
[Service Area Board Recommendations](#)  
[LAYDOWN Public Comment](#)

[2016-12](#) An Ordinance Amending KPB 7.30.020 to Change the Way Minimum Distances are Measured Between Marijuana Establishments and Schools, Churches and Correctional Facilities, and Imposing Minimum Distances Between Marijuana Establishments and Local Option Zoning Districts (Welles)

*Attachments:* [O2016-12](#)  
[Memo](#)  
[Planning Commission Recommendations](#)  
[Marijuana Task Force Recommendation](#)  
[LAYDOWN 05/03/16 eComment Report](#)  
[LAYDOWN Welles Amendment](#)  
[LAYDOWN Johnson Amendment](#)

## UNFINISHED BUSINESS

### 1. Postponed Item

Unfinished Business referred to Finance Committee

\*a. [2016-017](#) A Resolution Authorizing the Acceptance of a Donation of Engineering Work and Permits for the North Road Extension Project From Apache Corporation (Mayor)

*Attachments:* [R2016-017](#)  
[Memo](#)  
[LAYDOWN MOU Memo](#)  
[LAYDOWN Memorandum of Understanding](#)  
[LAYDOWN Asset List](#)  
[Memorandum of Understanding](#)  
[Request for Postponement 2 \(dealt with on 04/19/16\)](#)  
[Request for Postponement \(dealt with on 04/05/16\)](#)  
[04/19/16 eComment](#)

**NEW BUSINESS**

## 1. Resolutions

Resolutions referred to Finance Committee

- \*a. [2016-024](#) A Resolution Accepting a Medical Gurney from the Southern Region Emergency Medical Services Council, Inc. on behalf of Anchor Point Fire and Emergency Medical Service Area (Mayor)

Attachments: [R2016-024](#)  
[Memo](#)  
[Grant Award Letter](#)

- \*b. [2016-025](#) A Resolution Determining the Amount to be Provided From Local Sources for School Purposes During Fiscal Year 2017 and Approving the Kenai Peninsula Borough School District Total Budget (Mayor)

Attachments: [R2016-025](#)  
[R2016-025 Memo](#)  
[KPBSD Budget Letter](#)

- \*c. [2016-026](#) A Resolution Approving the Sole Source Acquisition of Two Fire Engines, One Ladder Truck and Two Ambulances for Central Emergency Services (Mayor)

Attachments: [R2016-026](#)  
[Memo](#)

Resolutions referred to Policies and Procedures Committee

- \*d. [2016-027](#) A Resolution Supporting Volunteer Efforts to Organize the 2017 Event Titled "150 Years: Kenai Peninsula History Conference" (Johnson)

Attachments: [R2016-027](#)  
[Memo](#)

[2016-028](#) A Resolution Approving a New Collective Bargaining Agreement (Mayor)

Attachments: [R2016-028](#)  
[Memo](#)  
[2016-2019 Tentative Agreement](#)  
[KBEA Contract Change Highlights](#)  
[KPB Health Care Plan Changes](#)

## 2. Ordinances for Introduction

Ordinances for Introduction and referred to Finance Committee

\*a. [2015-19-30](#) An Ordinance Appropriating \$50,000 in Supplemental Funding for the Homer Medical Center Design from the South Kenai Peninsula Hospital Service Area Capital Project Fund for Additional Building Expansion Design (Mayor)

Attachments: [O2015-19-30](#)  
[Memo](#)

\*b. [2016-19](#) An Ordinance Appropriating Funds for Fiscal Year 2017 (Mayor) (Final Hearing on 06/07/16)

Attachments: [O2016-19](#)  
[Memo](#)  
[FY17 Mayor's Proposed Budget](#)  
[FY17 Budget Presentation](#)

Ordinances for Introduction and referred to the Policies and Procedures Committee

\*c. [2016-13](#) An Ordinance Amending the Borough Code to Incorporate the Capital Projects Department into the Purchasing and Contracting Department and Make Other Associated Amendments (Mayor) (Hearing on 06/07/16)

Attachments: [O2016-13](#)  
[Memo](#)

## PUBLIC COMMENTS AND PUBLIC PRESENTATIONS

## ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

1. May 4, 2016 Budget Work Session Assembly Chambers, Borough Administration Building 10:00 AM

2. May 17, 2016 Regular Assembly Meeting, Assembly Chambers, Borough Administration Building 6:00 PM
3. May 18, 2016 Health Care Task Force Meeting, Assembly Chambers, Borough Administration Building 6:30 PM

## **ASSEMBLY COMMENTS**

### **S. PENDING LEGISLATION**

*(This item lists legislation which will be addressed at a later date as noted.)*

### **T. INFORMATIONAL MATERIALS AND REPORTS**

### **NOTICE OF NEXT MEETING AND ADJOURNMENT**

*The next meeting of the Kenai Peninsula Borough Assembly will be held on May 17, 2016 at 6:00 P.M. in the Borough Assembly Chambers, Soldotna, Alaska.*

*This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), K201AO-FM 88.1 (East Peninsula).*

*Copies of agenda items are available at the Borough Clerk's Office in the Meeting Room just prior to the meeting. For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at [www.borough.kenai.ak.us](http://www.borough.kenai.ak.us) for copies of the agenda, meeting summaries, ordinances and resolutions.*