



# Kenai Peninsula Borough

144 North Binkley Street  
Soldotna, AK 99669

## Meeting Minutes - Draft

### Assembly

*Brent Johnson, President*

*Tyson Cox, Vice President*

*Kelly Cooper*

*Cindy Ecklund*

*Bill Elam*

*Brent Hibbert*

*Peter Ribbens*

*Ryan Tunseth*

*Mike Tupper*

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Tuesday, October 8, 2024

6:00 PM

Betty J. Glick Assembly Chambers

Meeting ID: 895 1103 3332 Passcode: 193069

[https://yourkpb.zoom.us/j/89511033332?](https://yourkpb.zoom.us/j/89511033332?pwd=GThg6CA4QuaaPihm3rpMKljbZoy5ZG.1)

[pwd=GThg6CA4QuaaPihm3rpMKljbZoy5ZG.1](https://yourkpb.zoom.us/j/89511033332?pwd=GThg6CA4QuaaPihm3rpMKljbZoy5ZG.1)

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### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### INVOCATION

The invocation was given by Tim Weekley, Chaplain for Central Emergency Services.

### ROLL CALL

**Present:** 9 - Brent Hibbert, Cindy Ecklund, Mike Tupper, Brent Johnson, Tyson Cox, Ryan Tunseth, Kelly Cooper, Peter Ribbens, and Bill Elam

Also present were:

Peter A. Micciche, Borough Mayor

Brandi Harbaugh, Finance Director

Sean Kelley, Borough Attorney

Michele Turner, Borough Clerk

Jason Kasper, Deputy Borough Clerk

### COMMITTEE REPORTS

Assembly Member Ribbens stated the Finance Committee met and discussed its agenda items.

*[Present: Cox (via Zoom), Cooper, Ecklund, Elam, Hibbert, Ribbens, Tunseth, Tupper, Johnson/0 Absent]*

Assembly Member Tupper stated the Policies and Procedures Committee met and

discussed its agenda items.

*[9 Present: Cox, Cooper, Ecklund, Elam, Hibbert, Ribbens, Tunseth, Tupper, Johnson/0 Absent]*

Assembly Member Elam stated the Legislative Committee met and discussed its agenda items.

*[9 Present: Cox, Cooper, Ecklund, Elam, Hibbert, Ribbens, Tunseth, Tupper, Johnson/0 Absent]*

Assembly President Johnson stated the Committee of the Whole met and discussed its agenda items.

*[9 Present: Cox, Cooper, Ecklund, Elam, Hibbert, Ribbens, Tunseth, Tupper, Johnson/0 Absent]*

## **APPROVAL OF AGENDA AND CONSENT AGENDA**

**Cox moved to approve the agenda and consent agenda.**

Copies have been made available to the public, Borough Clerk Michele Turner noted by title only the resolutions and ordinances on the consent agenda.

[KPB-6349](#) September 17, 2024 Regular Assembly Meeting Minutes  
approved.

[KPB-6352](#) A Resolution Commending Matt Brown, Founder of Operation Children First for His Exceptional Commitment and Dedication to Supporting Underprivileged Children on the Kenai Peninsula (Elam, Mayor)  
**This Commending Resolution was adopted.**

The following public hearing items met the required conditions of KPB 22.40.110 and were added to the consent agenda:

[2024-19-09](#) An Ordinance Appropriating Funds for the Repair and Replacement of the Water Service Line at North Peninsula Recreational Service Area's Pool Facility (Mayor)  
**This Budget Ordinance was enacted.**

[2024-19-12](#) An Ordinance Appropriating Up To \$53,221.25 to the Disaster Response Fund for Expenditures Responding to the Recent Flooding in the Seward Bear Creek Flood Service Area (Mayor)  
**This Budget Ordinance was enacted.**

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[2024-27](#) An Ordinance Authorizing the Assessor to Accept One Late-Filed Non-Profit Exemption Application and Providing an Exception to KPB 5.12.040(B) (Mayor, Tunseth)

**This Budget Ordinance was enacted.**

New Business

[2024-040](#) A Resolution Approving the 2025 Asset Allocation for the Land Trust Investment Fund (Mayor)

[Clerk's Note: A 20 minute presentation was given during the Finance Committee meeting.]

**This Resolution was adopted.**

[2024-041](#) A Resolution Authorizing the Mayor to Execute a Computer Aided Dispatch Services Agreement with the City of Seward (Mayor)

**This Resolution was adopted.**

[2024-042](#) LAYDOWN A Resolution Certifying the Results of the October 1, 2024 Regular Election (Johnson at the request of the Borough Clerk)

**This Resolution was adopted.**

[2024-043](#) A Resolution Urging the State of Alaska to Maintain Funding for the Public Libraries Assistance Grants and the Statewide Library Electronic Doorway at FY 2024 Levels (Mayor, Johnson, Cox, Cooper, Ecklund)

**This Resolution was adopted.**

New Business

[2024-19-13](#) An Ordinance Appropriating \$256,275 from the Land Trust Fund to be Transferred to the Land Trust Investment Fund Representing the Fiscal Year 2024 Transfer of Land Sales Revenue to the Land Trust Investment Fund per KPB 5.20.080(B) (Mayor) (Hearing on 10/22/24)

**This Budget Ordinance was introduced and set for public hearing.**

[2024-19-14](#) An Ordinance Accepting and Appropriating Grant Funds and Capital Project Fund Balance for the Purchase of one Slip-On Tanker Unit (Mayor) (Hearing on 10/22/24)

**This Budget Ordinance was introduced and set for public hearing.**

[2024-19-15](#) An Ordinance Appropriating Funds from the South Peninsula Hospital Plant Replacement and Expansion Fund for the Women's Health Center Project at South Peninsula Hospital (Mayor) (Hearing on 10/22/24)

**This Budget Ordinance was introduced and set for public hearing.**

[2024-28](#) An Ordinance Adopting the Updated 2024 Kenai Peninsula Borough Hazard Mitigation Plan, a Multi-Jurisdictional Plan Including the Cities of Seldovia and Seward (Mayor) (Hearing on 11/12/24)

**This Ordinance was introduced and set for public hearing.**

[KPB-6351](#) Confirming Appointments to the Advisory Planning Commissions (Mayor)

Hope/Sunrise

Flip Foldager, Seat A, Term Expires 09/30/2027

Richard L. Hogan, Seat B, Term Expires 09/30/2027

Moose Pass

Bruce Jaffa, Seat D, Term Expires 09/30/2027

David Pearson, Seat E, Term Expires 09/30/2027

Nikiski

Lenora Niesen, Seat D, Term Expires 09/30/2027

**approved.**

Approval of the Agenda and Consent Agenda

President Johnson called for public comment with none being offered.

**The motion to approve the Agenda and Consent Agenda as amended carried by the following vote:**

**Yes:** 9 - Hibbert, Ecklund, Tupper, Johnson, Cox, Tunseth, Cooper, Ribbens, and Elam

## **VACANCY, DESIGNATION OR SEATING MEMBERS**

### 1. Swear-In Newly Elected Assembly Members

James Baisden, District 1- Kalifornsky

Cindy Ecklund, District 6 - East Peninsula

*[Clerk's Note: Newly elected Willy Dunne, District 9 - South Peninsula, was unable to attend and was sworn in at the Clerk's office.]*

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**COMMENDING RESOLUTIONS AND PROCLAMATIONS**

[KPB-6347](#) Mayor's Proclamation Declaring October as "Domestic Violence Awareness Month"

*[Clerk's Note: Mayor Micciche presented the Mayor's proclamation to Stacie McCleod, Emergency Shelter Manager, LeeShore Center.]*

[KPB-6352](#) A Resolution Commending Matt Brown, Founder of Operation Children First for His Exceptional Commitment and Dedication to Supporting Underprivileged Children on the Kenai Peninsula (Elam, Mayor)

*[Clerk's Note: Assembly Member Elam read the Commending Resolution commending Matt Brown, Founder of Operation Children First.]*

**PRESENTATIONS WITH PRIOR NOTICE**

None.

**PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

President Johnson called for public comment.

The following people addressed the Assembly regarding Proposition No. 1 and South Peninsula Hospital:

**Paul Raymond**, Homer  
**Phil Needham**, Homer  
**Nora Raymond**, Homer

The following people addressed the Assembly regarding the drainage project on K-Beach:

**Toby Burke**, Kenai  
**Lisa Gray**, Kenai

The 20 minute aggregate was reached and the public comment was closed.

**MAYOR'S REPORT**

Mayor's Report Cover Memo

[KPB-6339](#) Mayor's Cover Memo

## 1. Assembly Requests/Responses

None.

## 2. Agreements and Contracts

- a. [KPB-6340](#) Authorization to Award Contract ITB24-006 – Snow Removal and Sanding of Various Borough Schools and Facilities
  - b. [KPB-6341](#) Authorization to Award Contract ITB25-011 – Steambed Maintenance Salmon Creek at Nautical Ave
  - c. [KPB-6342](#) Authorization to Award Contract RFP25-002 – Inspection & Engineering of KPB Roads Service Area Bridges
  - d. [KPB-6343](#) Solid Waste Sole Source Waiver – Yard Tractor
3. Other
- a. [KPB-6344](#) Budget Revisions - August 2024
  - b. [KPB-6345](#) Revenue-Expenditure Report – August 2024
  - c. [KPB-6346](#) Tax Adjustment Request Approval

**ITEMS NOT COMPLETED FROM PRIOR AGENDA**

None.

**PUBLIC HEARINGS ON ORDINANCES**

- [2024-19-11](#) An Ordinance Deobligating Some or All In-Kind Services by the Cities of Kenai, Soldotna, and Homer and Appropriating their Cash Contributions as Required Match Funds for the Safe Streets and Roads for All Grant Project (Mayor)

**Ribbens moved to enact Budget Ordinance 2024-19-11.**

President Johnson called for public comment with none being offered.

**Ribbens moved to postpone Budget Ordinance 2024-19-11 to 11/12/24.**

**The motion to postpone Budget Ordinance 2024-19-11 to 11//12/24 carried by the following vote:**

**Yes:** 9 - Hibbert, Ecklund, Tupper, Johnson, Cox, Tunseth, Cooper, Ribbens, and Elam

**UNFINISHED BUSINESS**

None.

## NEW BUSINESS

None.

## PUBLIC COMMENTS AND PUBLIC PRESENTATIONS

President Johnson called for public comment.

The following people addressed the Assembly regarding South Peninsula Hospital concerns:

**Martha Cotton**, Homer

**Paul Raymond**, Homer

**Guy Rosey**, Homer

**Jenny Neyman**, Tsalteshi Trails Administrative Coordinator, invited the public to the Tsalteshi Trails Association open house at their new maintenance building on Saturday October 12, 2024 from 1 to 4 p.m.

**Mary Knox Dodge** addressed the Assembly regarding the drainage project on K-Beach.

There being no one else who wished to speak, the public comment period was closed.

## ASSEMBLY COMMENTS

Assembly Member Elam stated he appreciated the public testimony and thanked the speakers for attending.

Assembly Member Ribbens congratulated the newly elected assembly members and thanked the departing members.

Assembly Member Hibbert thanked the Borough employees. He thanked the Mayor for his leadership and Assembly Member Cooper for her mentorship.

Assembly Member Tunseth stated that he appreciated community members for their testimony. He thanked the newly elected assembly members for running for office and stated he was going to miss the departing assembly members. He thanked everyone for attending.

Assembly Member Cooper congratulated the newly elected assembly members and

stated she was going to miss the departing assembly members. She stated that she appreciated the public testimony.

Assembly Member Tupper stated that communities should voice concerns to the Service Area Boards since they were advisory to the Assembly. He stated that he was going to miss the assembly members and thanked them for their leadership.

Assembly Member Ecklund stated she appreciated the public testimony. She thanked the departing Assembly members. She stated that the Seward Girls Cross Country team were champions for the third year in a row and academic champions for this year. She thanked Rachel Dow and the Seward Athletic Booster Club for their support. She also thanked Athletic Director Ron Himstock for his efforts. She stated the Seward High School football team was playing against the Nikiski High School football team on October 12, 2024 for the State Championship. She thanked the staff for all of their hard work.

Vice President Cox stated the Seward Cross County team were the ones to watch in the next few years. He stated he was disappointed in the lack of people running for municipal offices and boards. He welcomed the newly elected Assembly members. He thanked the departing Assembly members.

President Johnson thanked the departing members for their service. He congratulated the newly elected Assembly members. He stated he attended a running race where Lee Fry and Elizabeth Hardee took first in their age class. He stated he appreciated the public testimony.

## INFORMATIONAL MATERIALS AND REPORTS

1. [KPB-6354](#) Update Regarding Ordinance 2024-16 Approving the Use of Funds for Promotion of KPB Proposition No. 1

## ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

October 22, 2024 6:00 PM  
Regular Assembly Meeting  
Betty J. Glick Assembly Chambers  
Borough Administration Building  
Remote participation available through Zoom  
Meeting ID: 895 1103 3332 Passcode: 193069

## ADJOURNMENT

With no further business to come before the assembly, President Johnson adjourned the meeting at 7:58 p.m.



I certify the above represents accurate minutes of the Kenai Peninsula Borough Assembly meeting of October 8, 2024.

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Michele Turner, CMC, Borough Clerk

Approved by the Assembly: \_\_\_\_\_