


KENAI PENINSULA BOROUGH
Community & Fiscal Projects

MEMORANDIUM

TO: Charlie Pierce, Mayor
FROM: Brenda Ahlberg, Community & Fiscal Projects Manager 
DATE: July 21, 2020
SUBJECT: FY20-4Q Senior Center Grant Reports

The following senior grant reports have been submitted:

- Anchor Point Senior Citizens
- Cooper Landing Senior Citizens
- Forget-Me-Not Center
- Homer Senior Center
- Kenai Senior Citizens (narrative only)
- Nikiski Senior Citizens
- Ninilchik Senior Center
- Seldovia Senior Center – 3Q Final Report
- Seward Seniors Citizens
- Sterling Area Senior Citizens

Organizations that have completed grant close out:

- Homer Friendship Center
- Kenai Senior Citizens
- Soldotna Area Senior Center



Community & Fiscal Projects

144 N. Binkley Street, Soldotna, Alaska 99669 • (907) 714-2150 • (907) 714-2377

From: Anchor Point Senior Citizens, Inc.
Account: 100.62110.ANCSR.43011

Award Amount: \$44,869
2019/2020 Senior Grant Program

Submit Report To:
Brenda Ahlberg, Community & Fiscal Projects
bahlberg@kpb.us
Kenai Peninsula Borough
144 N. Binkley St., Soldotna, AK 99669

Period of Performance for this Report: 3rd Quarter
Start Date: April 1st, 2020
End Date: June 30th, 2020
FINAL REPORT

FINAL REPORT IS DUE BEFORE 07/10/20

<< DOUBLE-CLICK THE SPREADSHEET. FILL IN THE BUDGET COLUMN TO ACTIVATE THE EMBEDDED FORMULAS >>

Cost Category	Authorized budget	Total expenditures from ALL prior reports	Expenditures to reimburse this period	Total expenditures to date	Balance of Funds
Labor	\$ 32,789.00	\$ 27,607.72	\$ 2,454.90	\$ 30,062.62	\$ 2,726.38
Contract Services	\$ 3,451.00	\$ 6,640.34	\$ -	\$ 6,640.34	\$ (3,189.34)
Supplies	\$ 8,629.00	\$ 4,785.99	\$ 3,380.05	\$ 8,166.04	\$ 462.96
	\$ -		\$ -	\$ -	\$ -
TOTALS	\$ 44,869.00	39,034.05	\$ 5,834.95	\$ 44,869.00	\$ -

Expenditures this period to be reimbursed >>>

\$ 5,834.95

PROGRESS REPORT: Describe activities that have occurred during this reporting period. Describe any challenges you may have experienced, any foreseen problems, and/or any special requests. Attach additional pages.

The Anchor Point Senior Center has Bingo with concessions every Friday night APSCI hosts a community dinner every Thursday night, weekday lunch to those in need, a monthly luncheon, and a once a month all-you-can eat breakfast. Our facility has agreed to once again be a USDA agent for Seniors Farmer Market Nutrition Program in 2020 and filed NRCS compliance reports for growing in two high tunnels. Haircuts in the center are available, and the salon opened February 1st. Monday and Wednesday mornings are exercise class and vary on being inside or outside dependent on the weather.

Doors closed to public activities on the Ides of March. Most avenues of revenue are closed due to social distancing or by Governor mandate. APSCI has been on advised restricted access and has only partially reopened programs with social distancing in place. What APSCI has excelled at is providing TAKEOUT meals. Care packages and costless shopping of tens of thousands of pounds of fresh produce, fish, dairy, and bakery items have been passed out into the Anchor Point Community

We wish you well in these times and thank you for your generous support.

Grantee Certification: I certify that the above information is true and correct, and that expenditures are made for the purpose of, and in accordance with applicable grant agreement terms and conditions.

Signature: Roberta Ness Date: 07/07/2020

Printed Name and Title: ROBERTA NESS



Community & Fiscal Projects

144 N. Binkley Street, Soldotna, Alaska 99669 • (907) 714-2150 • (907) 714-2377

From: Cooper Landing Senior Citizens.
Account: 100.621115.00000.43011

Award Amount: \$18,665
2019/2020 Senior Grant Program

Submit Report To:
 Brenda Ahlberg, Community & Fiscal Projects
 bahlberg@kpb.us
 Kenai Peninsula Borough
 144 N. Binkley St., Soldotna, AK 99669

Period of Performance for this Report:
Start Date: April 1, 2020
End Date: June 30, 2020

FINAL REPORT IS DUE BEFORE 07/10/20

<< DOUBLE-CLICK THE SPREADSHEET. FILL IN THE BUDGET COLUMN TO ACTIVATE THE EMBEDDED FORMULAS >>

Cost Category	Authorized budget	Total expenditures from ALL prior reports.	Expenditures to reimburse this period	Total expenditures to date	Balance of Funds
Utilities	\$ 2,140.00	\$ 1,480.79	\$ -	\$ 1,480.79	\$ 659.21
Contract Services	\$ 11,000.00	\$ 11,432.00	\$ 4,792.05	\$ 16,224.05	\$ (5,224.05)
Supplies	\$ 2,525.00	\$ 795.16	\$ -	\$ 795.16	\$ 1,729.84
Insurance	\$ 3,000.00	\$ 165.00	\$ -	\$ 165.00	\$ 2,835.00
TOTALS	\$ 18,665.00	13,872.95	\$ 4,792.05	\$ 18,665.00	\$ -

Expenditures this period to be reimbursed >>>

\$ 4,792.05

PROGRESS REPORT: Describe activities that have occurred during this reporting period. Describe any challenges you may have experienced, any foreseen problems, and/or any special requests. Attach additional pages.

CLSCCI continues to hold monthly board meetings via Telecom because of the COVID-19 pandemic.
 During the April meeting, Shirley Wilmoth moved to accept the Endowment Board's six grant funding proposals provided by a spreadsheet and presented and explained by Glen Parker with two caveats: 1. Each grant to be overseen (bird dogged) by an Endowment Board member, and 2. Grant funds to be paid incrementally as the project work is being done. The Endowment Fund grant awards went to: Cooper Landing Emergency Services Stryker power stretcher-\$9500, Cooper Landing Gun Club's site preparation for the club building-\$1500, Cooper Landing Community Club's improvements to the softball field and kitchen upgrades-\$8000, Cooper Landing Senior Citizen Corp. Inc's Community Garden upgrades-\$2420, and CLSCCI's website-\$1500.

A comprehensive report from Geoff Coble (Coble Geophysical Services) was received in April requesting CLSCCI Board comments which were summarized and included with the letter sent April 15 by CLSCCI President to Rueben Johnson (FHWA) and Cristina Huber (ADOT) regarding the slope repair below Ravens View. CLSCCI proposed a trade of easement for perimeter drain construction to support the stability of the hillside. ADOT and CLSCCI have not yet reached an agreement.

Volunteers from Kenai Lake Baptist Church and Cooper Landing Emergency Services gathered in June to replace and repair raised beds in the Community Garden near Ravens View. CLSCCI Board member Glen Maupin cooked chicken and dumplings for the entire crew which the crew enjoyed very much!

A Ravens View resident moved to her son's home in Anchorage in June and new residents were found almost immediately to move in on July 1.

Grantee Certification: I certify that the above information is true and correct, and that expenditures are made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.

Mona Painter
 MENA PAINTER

7-9-2020
 CLSCCI BOARD SECRETARY 10/3



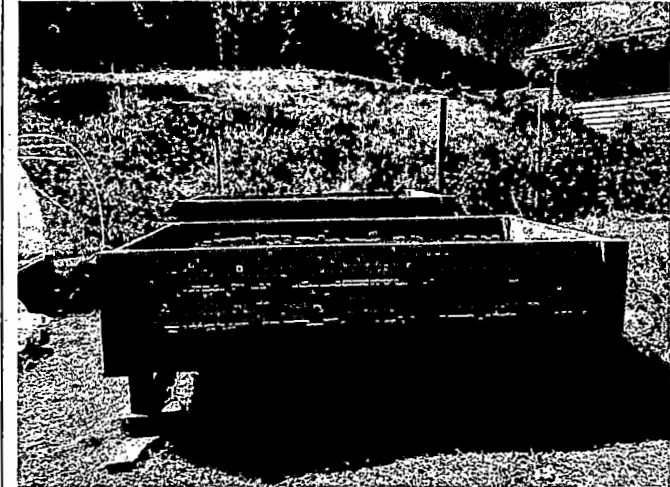
CLSOCI group to
Soidotna Heritage
Place to see
Gretchen 6-9-20



Community Garden workers
6-11-20



Adopt-A-Highway
Crew 5-20-20



Community Garden
Raised Bed

Grantee Certification: I certify that the above information is true and correct, and that expenditures are made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.

Signature: Mona Painter Date: July 9, 2020

Printed Name and Title: MONA PAINTER CLSCEI BOARD SECRETARY



Community & Fiscal Projects

144 N. Binkley Street, Soldotna, Alaska 99669 • (907) 714-2150 • (907) 714-2377

From: Frontier Community Services
Account: 100.62195.FTNCO.43011

Award Amount: \$33,045
2019/2020 Senior Grant Program

Submit Report To:
Brenda Ahlberg, Community & Fiscal Projects
bahlberg@kpb.us
Kenai Peninsula Borough
144 N. Binkley St., Soldotna, AK 99669

Period of Performance for this Report:
Start Date: 04/01/2020
End Date: 06/30/2020

<< DOUBLE-CLICK THE SPREADSHEET. FILL IN THE BUDGET COLUMN TO ACTIVATE THE EMBEDDED FORMULAS >>

Cost Category	Authorized budget	Total expenditures from ALL prior reports	Expenditures to reimburse this period	Total expenditures to date	Balance of Funds
Transportation	\$ 1,500.00	\$ 1,500.00	\$ -	\$ 1,500.00	\$ -
Senior Events	\$ 3,000.00	\$ 2,321.98	\$ 678.02	\$ 3,000.00	\$ -
Program Supplies	\$ 6,545.00	\$ 4,826.85	\$ 1,718.15	\$ 6,545.00	\$ -
FMN Program Assista	\$ 22,000.00	\$ 16,444.00	\$ 5,556.00	\$ 22,000.00	\$ -
TOTALS	\$ 33,045.00	25,092.83	\$ 7,952.17	\$ 33,045.00	\$ -

Expenditures this period to be reimbursed >>>

\$ 7,952.17

Describe activities that have occurred during this reporting period. Describe any challenges you may have experienced, any foreseen problems, and/or any special requests. Attach additional pages.

Forget-Me-Not (FMN) Adult Day Center Final Narrative, FY20

FCS temporarily closed its adult day program on March 17, 2020 following the State of Alaska's Health Mandate 007. The Mandate suspended all services provided in congregate settings. During the closure, the Forget-Me-Not (FMN) program took the opportunity to do deep cleaning and updating to the program facilities. Staff used the opportunity to order craft supplies and create craft kits in anticipation of when participants would return. Program personnel delivered care packages that included craft supplies, snacks, and personalized personal protective equipment (PPE) to the individual participants. The Program Manager and other agency personnel kept in contact with participants, their families, and /or assisted living homes during the closure. The Program Manager also took the opportunity to provide program staff with trainings related to dementia, stroke, stress, Parkinson's disease, and other relevant topics regarding the elder population. In anticipation of the re-opening of the FMN program additional PPE has been ordered, new protocols involving sanitation due to the COVID-19 virus, and social distancing are being put into place. Both recipients and program personnel are eagerly anticipating when services can resume safely.

Grantee Certification: I certify that the above information is true and correct, and that expenditures are made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.

Signature: Amanda Faulkner Date: 07/08/2020
Printed Name and Title: Amanda Faulkner, Executive Director



Community & Fiscal Projects

144 N. Binkley Street, Soldotna, Alaska 99669 • (907) 714-2150 • (907) 714-2377

From: Homer Senior Citizens, Inc.
Account: 100.62120.HOMSR.43011

Award Amount: \$132,668
2019/2020 Senior Grant Program

Submit Report To:
Brenda Ahlberg, Community & Fiscal Projects
bahlberg@kpb.us
Kenai Peninsula Borough
144 N. Binkley St., Soldotna, AK 99669

Period of Performance for this Report: 4
Start Date: 04/01/2020
End Date: 06/30/2020

FINAL REPORT IS DUE BEFORE 07/10/20

<< DOUBLE-CLICK THE SPREADSHEET. FILL IN THE BUDGET COLUMN TO ACTIVATE THE EMBEDDED FORMULAS >>

Cost Category	Authorized budget	Total expenditures from ALL prior reports	Expenditures to reimburse this period	Total expenditures to date	Balance of Funds
Labor	\$ 48,800.00	\$ 36,877.11	\$ 11,922.89	\$ 48,800.00	\$ -
Supplies	\$ 83,868.00	\$ 66,939.85	\$ 16,928.15	\$ 83,868.00	\$ -
		\$ -	\$ -	\$ -	\$ -
TOTALS	\$ 132,668.00	103,816.96	\$ 28,851.04	\$ 132,668.00	\$ -

Expenditures this period to be reimbursed >>>

\$ 28,851.04

PROGRESS REPORT: Describe activities that have occurred during this reporting period. Describe any challenges you may have experienced, any foreseen problems, and/or any special requests. Attach additional pages.

Provided wages for Food Services Department. Meals were served to the senior population, Adult Day Services, and Meals on Wheels program. We serve quality meals that are home cooked and do not use packaged materials.

Effective March 18th, in order to observe Social Distancing, we closed our dining room to the Congregate Meal program and made it Pick-Up Only. Participants call into the office in the morning and come pick their meal up at lunchtime. Our employees are masked and gloved when the meals are delivered to the participants. We continue to observe this policy and will do so until the likelihood of contracting the virus has diminished.

We served 349 meals in our Congregate Meal program, which includes community members that come to PickUp a daily lunch instead of eating in the dining room. We served 4,740 Home Delivered Meals, which includes the Meals on Wheels program, those who live in our Assisted Living Facility and 935 served due to COVID-19. Together we were able to serve 6,024 meals for the quarter. Thank you for helping us make this possible.

We are updating our Adult Days Services program and the Activities program by implementing more technology to offer seniors more of a variety of cognitive exercises while observing social distancing. Several computer stations will be set up for the seniors use and the HSC Smartboard will be utilized for other group activities. Our program will still offer outings into the community, games, and arts & crafts but reworked to observe social distancing while still taking care of their individual and social needs. Snacks will be provided on the outings and during the day while at the program.

Grantee Certification: I certify that the above information is true and correct, and that expenditures are made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.

Signature: Keren Kelley Date: 7/15/2020

Printed Name and Title: Keren Kelley, Executive Director

Homer Senior Citizens, Inc.
Earnings History
From 4/1/2020 Through 6/30/2020

Homer Senior Citizens, Inc.

NTS	4/30/2020	\$	5,545.08	Sysco
NTS	5/31/2020	\$	6,004.43	Sysco
NTS	6/30/2020	\$	5,378.64	Sysco
			<hr/>	
		\$	16,928.15	Total Expenses

Payroll				
	4/10/2020	\$	3,769.25	
	4/24/2020	\$	4,350.00	
	5/8/2020	\$	3,803.64	
			<hr/>	
		\$	11,922.89	Total Payroll

\$ 28,851.04 TOTAL REIMBURSEMENT REQUESTED

Agency Summary Report

Service Period: From 4/1/2020 to 4/30/2020

7/15/2020

- HSC - Monthly Agency Summary

April 2020

	* Consumers/ Consumer Groups	Units
Agency: SDS Grants		
Service: HCB Adult Day Services		
Subservice: (No Subservice)		
Subtotal for Subservice:	13 / 0	512.00
Subtotal for Service:	13 / 0	512.00
Service: MW Adult Day Services		
Subservice: MW ADS ADRD 60+		
Subtotal for Subservice:	4 / 0	186.00
Subservice: MW ADS Frail Elderly 60+		
Subtotal for Subservice:	2 / 0	72.50
Subservice: MW ADS Mentally Ill 60+		
Subtotal for Subservice:	1 / 0	38.00
Subtotal for Service:	7 / 0	296.50
Service: MW Home Delivered Meals		
Subservice: (No Subservice)		
Subtotal for Subservice:	3 / 0	69.00
Subtotal for Service:	3 / 0	69.00
Service: NTS Congregate Meals		
Subservice: (No Subservice)		
Subtotal for Subservice:	6 / 0	126.00
Subtotal for Service:	6 / 0	126.00
Service: NTS Home Delivered Meals		
Subservice: COVID Home Delivered Meals		
Subtotal for Subservice:	25 / 0	231.00
Subservice: HD MEALS COMMUNITY		
Subtotal for Subservice:	20 / 0	401.00
Subservice: HDM AL/RF		
Subtotal for Subservice:	31 / 0	897.00
Subtotal for Service:	76 / 0	1,529.00
Service: Other ADS/Health		
Subservice: Other ADS ADRD 60+		
Subtotal for Subservice:	5 / 0	192.50
Subservice: Other ADS Frail/Elderly 60+		
Subtotal for Subservice:	1 / 0	41.50
Subservice: Other ADS Mentally Ill 60+		
Subtotal for Subservice:	1 / 0	43.50
Subtotal for Service:	7 / 0	277.50
Service: Other Employee Meals		
Subservice: (No Subservice)		
Subtotal for Subservice:	6 / 0	130.00
Subtotal for Service:	6 / 0	130.00
Total For Agency:	85 / 0	2,940.00
Grand Total:	85 / 0	2,940.00

* Consumer counts are distinct over group totals. Grand Total represents the distinct count of consumers served.

Agency Summary Report

Service Period: From 5/1/2020 to 5/31/2020

7/15/2020

- HSC - Monthly Agency Summary

May 2020

	* Consumers/ Consumer Groups	Units
Agency: SDS Grants		
Service: HCB Adult Day Services		
Subservice: (No Subservice)		
Subtotal for Subservice:	9 / 0	71.75
Subtotal for Service:	9 / 0	71.75
Service: MW Adult Day Services		
Subservice: MW ADS ADRD 60+		
Subtotal for Subservice:	1 / 0	52.50
Subservice: MW ADS Frail Elderly 60+		
Subtotal for Subservice:	2 / 0	4.00
Subtotal for Service:	3 / 0	56.50
Service: MW Home Delivered Meals		
Subservice: (No Subservice)		
Subtotal for Subservice:	3 / 0	71.00
Subtotal for Service:	3 / 0	71.00
Service: NTS Congregate Meals		
Subservice: (No Subservice)		
Subtotal for Subservice:	6 / 0	119.00
Subservice: CM AL/RF		
Subtotal for Subservice:	31 / 0	921.00 ✓
Subtotal for Service:	37 / 0	1,040.00 Ⓢ
Service: NTS Home Delivered Meals		
Subservice: COVID Home Delivered Meals		
Subtotal for Subservice:	41 / 0	545.00
Subservice: HD MEALS COMMUNITY		
Subtotal for Subservice:	20 / 0	386.00
Subtotal for Service:	42 / 0	931.00 ✓Ⓢ
Service: Other ADS/Health		
Subservice: Other ADS ADRD 60+		
Subtotal for Subservice:	6 / 0	15.25
Subtotal for Service:	6 / 0	15.25
Service: Other Employee Meals		
Subservice: (No Subservice)		
Subtotal for Subservice:	6 / 0	121.00
Subtotal for Service:	6 / 0	121.00
Service: Other Volunteer Services		
Subservice: (No Subservice)		
Subtotal for Subservice:	7 / 0	7.00
Subtotal for Service:	7 / 0	7.00
Total For Agency:	86 / 0	2,313.50
Grand Total:	86 / 0	2,313.50

* Consumer counts are distinct over group totals. Grand Total represents the distinct count of consumers served.

Agency Summary Report

Service Period: From 6/1/2020 to 6/30/2020

7/15/2020

- HSC - Monthly Agency Summary

June 2020

	* Consumers/ Consumer Groups	Units
Agency: SDS Grants		
Service: HCB Adult Day Services		
Subservice: (No Subservice)		
Subtotal for Subservice:	1 / 0	20.00
Subtotal for Service:	1 / 0	20.00
Service: MW Adult Day Services		
Subservice: MW ADS ADRD 60+		
Subtotal for Subservice:	1 / 0	20.00
Subtotal for Service:	1 / 0	20.00
Service: MW Home Delivered Meals		
Subservice: (No Subservice)		
Subtotal for Subservice:	3 / 0	67.00
Subtotal for Service:	3 / 0	67.00
Service: NTS Congregate Meals		
Subservice: (No Subservice)		
Subtotal for Subservice:	5 / 0	104.00
Subservice: CM AL/RF		
Subtotal for Subservice:	30 / 0	860.00 ✓
Subtotal for Service:	35 / 0	964.00 ✓
Service: NTS Home Delivered Meals		
Subservice: COVID Home Delivered Meals		
Subtotal for Subservice:	17 / 0	159.00
Subservice: HD MEALS COMMUNITY		
Subtotal for Subservice:	16 / 0	340.00
Subtotal for Service:	33 / 0	499.00 ✓
Service: Other Employee Meals		
Subservice: (No Subservice)		
Subtotal for Subservice:	7 / 0	132.00
Subtotal for Service:	7 / 0	132.00
Total For Agency:	73 / 0	1,702.00
Grand Total:	73 / 0	1,702.00

* Consumer counts are distinct over group totals. Grand Total represents the distinct count of consumers served.



KENAI PENINSULA BOROUGH

144 North Binkley Street • Soldotna, Alaska 99669-7599
PHONE: (907) 714-2153 • FAX: (907) 714-2377
EMAIL: bahlberg@kpb.us

FROM: City of Kenai dba Kenai Senior Services
KPB ACCOUNT: 100.62130.KENSR.43011

Award Amount: \$126,207
Ending: 30 June 2020

Financial / Progress Report

Submit Report To:

Brenda Ahlberg

Community & Fiscal Projects Manager

Kenai Peninsula Borough

144-N. Binkley St., Soldotna, AK 99669.

Project Name: FY20 Senior Grant Program

Date: 07/06/2020

Report No.: 4

Quarter From: 04/01/2020

To: 06/30/2020

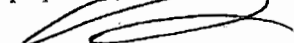
FINANCIAL REPORT: FINAL REPORT DUE ON OR BEFORE 10 JULY 2020

Cost Category	Authorized Budget	Expenditures from Last Report	Expenditures This Period	Total Expenditures to Date	Balance of Funds
Personnel	\$ 72,032	72,032.00		72,032.00	\$ -
Contractual	\$ 22,004	22,004.00		22,004.00	\$ -
Supplies	\$ 32,171	32,171.00		32,171.00	\$ -
					\$ -
TOTALS	\$ 126,207.00	126,207.00	\$ -	\$ 126,207.00	\$ -
Payment Request					\$ -

PROGRESS REPORT: Reference attachment D to ensure eligible cost compliance. Describe activities that have occurred during this reporting period. Describe any challenges you may have experienced, any foreseen problems, and/or any special requests. Attach additional pages.

See Attached.

Grantee Certification: I certify that the above information is true and correct, and that expenditures have been made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.

Signature: 

Date: 7/6/20

Printed Name and Title: Christine Cunningham, Acting City Manager

Kenai Senior Services
Borough Quarterly Progress Report
4th Quarter Ending June 30, 2020

It would be safe to say this last quarter has been unlike anything our staff and seniors have ever experienced. To see the majority of our center quiet, without the people and personalities who bring it to life, holds a certain sadness. We stand ready and waiting, wanting to see those faces and welcome them back when the timing is right.

Our Facebook page has become a popular way to communicate, especially now during this pandemic. We post our monthly newsletter, daily reminders, menu changes, interesting stories, and up-to-date scams or COVID-19 information. Just a few dollars each month will boost the information out all over our local area. One of the flyers we created and boosted throughout this pandemic was a reminder that our local area senior centers were continuing to deliver home meals and provided the names and phone numbers of each center. The post has now reached 4,616 people on Facebook! The response from folks around the area was overwhelmingly positive as they would refer their elderly neighbors or knew someone who wasn't able to get out and shop for food. It puts a fresh reminder to the community of the basic services senior centers are able to provide, especially in a crisis time.

During this last quarter, the Director (via Zoom) attended six City Department Head meetings, one Council on Aging meeting, and eight Senior Center Staff meetings.

The Director and/or the Administrative Assistant participated in the following trainings or teleconferences throughout this quarter:

- SDS Information Sharing
- AGENET
- SDS COVID-19
- Alaska Diabetes Coalition
- Community Conversation: Leadership in the time of COVID-19
- NTS TITLE III Teleconferences
- Supporting Family Caregivers of Older Adults through Times of Stress
- National Developments in Addressing Older Adult Malnutrition
- SFMNP Farmer's Market Coupon
- Fundraising in a Crisis
- Enhancing Partnerships to Address the Social Determinates of Health
- SDS Webinar to discuss proposed SOA guidelines for reopening Senior Centers

Though our doors have been closed to the public since mid-March, staff at the Kenai Senior Center have remained busy and diligent preparing home delivered meals, pick-up meals, shelf-stable meals, answering phone questions, delivering groceries and prescriptions and making telecare calls. The outreach to our seniors continues, it just has taken on a new look. We

continue to try and provide new information as it becomes available and be their trusted resource.

Drive up meals began which was a wonderful new concept for individuals who want to remain independent. Through social media and local news, we were able to get the word out for home delivered meals. These have increased rapidly during this time and continue to do so. Folks were calling in referring us to their neighbors who they had been helping or family members from out of state would call about their loved ones.

In addition, the staff have been working on various internal projects including:

- Consolidating, cleaning, and re-organizing closets and storage spaces.
- Deep cleaning of the kitchen and dining room.
- Winter yard cleanup.
- Preparation of 100 shelf stable food bags.
- Document Retention Schedule shredding preparation.
- Organization and preparation for internal capital projects.
- Researching and writing grant opportunities.
- COVID-19 online information training.
- Draft Volunteer Handbook.
- Shelf Stable food boxes for senior pick up and home delivery.
- Reopening phases research and development.
- Finalizing FY20 Grant Reports
- COVID-19 frozen home meals.

During April – June, we served 8,037 home delivered meals, 568 pick-up meals, and 65 different shopping assistances. This is usually the time of year where we see our “snowbirds” return, begin our summer Mystery Tours, celebrate our Volunteers, and enjoy picnics and outdoors activities. It has been a difficult time for our seniors as we hear on a daily basis. While some have family who live close, there are many who depend on either a senior center or a church to provide their socialization. Our challenge has been to find ways to connect with our clients and give them opportunities for socialization in spite of the current pandemic.

Home meals has been a wonderful outlet to set the stage for not only meals, but also a day-to-day assessment of how this crisis is affecting our clients. Mental illness is prevalent among all age groups, but we see it often with seniors. While our summers are beautiful beyond description, we know the winters are dark and long, and can often fuel their struggle.

One of our long-term clients, “Teresa”, has struggled with depression and mental illness for many years. After losing her husband, she slowly drifted back into isolation and became increasingly distant. The COVID-19 Crisis brought out new threats to her peace of mind and after numerous trips to the ER throughout the last couple of months, we were able to connect with

her again and she started to let us bring her an occasional meal. One meal per week grew to seven and now we hear from her almost daily. Her ER visits stopped and the deliver of her meal gives her something to look forward to and also realize someone is looking out for her. Her fear and insecurity of dying alone has been diminished and it's been wonderful to see her come back to life. She recently sent a note with the following:

"To the Center Staff – and all employees who have treated me so gently, kindly and with such warm hearts. I thank you ALL from the bottom of my heart. The meals are the best this side of the Canadian border. I have missed you all so much and now my heart skips a beat more than once for being rude and staying away from the best senior center....I am excited and look forward to the day when the Senior Center will be open for all to partake...I'm sure glad my Bi-Polar is back on track and feel alive and aware once again. Again, thanks to all you have managed so very well to provide meals on wheels, the monthly Centerline, and always make others like me feel special....I do appreciate all the good you do not only for me, but all of the seniors. Sincerely, Teresa"

COVID-19 definitely did affect our daily operations and business as usual will become something of the past. Initially we didn't know when or to what extent the pandemic would hit our area, so we began to immediately prepare frozen meals in addition to our daily deliveries. We ordered prepared frozen meals to prepare for any upcoming complete closures. As we have been shut down to the public since March, essential personnel have been the only ones working. Due to the age of our volunteers, we have only been able to utilize employees.

While our staff was familiar with daily cleaning, the extensive cleaning, mask and glove wearing, and social distancing has taken on many new levels. We implemented cleaning schedules and put restrictions in place for delivery drivers and maintenance personnel. One of the biggest issues has been locating cleaning supplies. As we are not a medical facility, our access to these products has been extremely limited. We have been able to problem solve with local vendors as well as making our own sanitizing supplies. Our quilting group made several hundred masks to pass out to seniors and staff. Purchasing cleaning supplies, home meal containers, frozen meals, and kitchen supplies has taken on a whole new meaning when it comes to ordering.

Our kitchen remains busy cooking meals for the noon-day delivery throughout the morning and then making frozen dinners during the afternoon hours. Phone calls remain constant throughout each day with new individuals asking about meal delivery. The seniors who were receiving congregate meals were able to be served via home meal delivery. We also increased the meal deliveries to accommodate for the weekends and some evening meals for individuals with the greatest need. We purchased items for shelf stable meals and created our own bags servicing all of our clients with items that could be utilized in the event we were to close completely down.

We can provide food security, warm meals, grocery and prescription pickups, information, telephone assistance and reassurance, but we cannot provide safe socialization at this time. While we are still unsure as to when our facility will be open, we remain dedicated to our mission.



Community & Fiscal Projects

144 N. Binkley Street, Soldotna, Alaska 99669 • (907) 714-2150 • (907) 714-2377

From: Nikiski Senior Center
Account: 280.63190

Award Amount: \$52,981
2019/2020 Senior Grant Program

Submit Report To:
Brenda Ahlberg, Community & Fiscal Projects
bahlberg@kpb.us
Kenai Peninsula Borough
144 N. Binkley St., Soldotna, AK 99669

Period of Performance for this Report:

Start Date: April 1, 2020

End Date: June 30, 2020

FINAL REPORT IS DUE BEFORE 07/10/20

<< DOUBLE-CLICK THE SPREADSHEET. FILL IN THE BUDGET COLUMN TO ACTIVATE THE EMBEDDED FORMULAS >>

Cost Category	Authorized budget	Total expenditures from ALL prior reports	Expenditures to reimburse this period	Total expenditures to date	Balance of Funds
Personnel	\$ 52,981.00	\$ 39,736.00	\$ 13,245.00	\$ 52,981.00	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
TOTALS	\$ 52,981.00	39,736.00	\$ 13,245.00	\$ 52,981.00	\$ -

Expenditures this period to be reimbursed >>>

\$ 13,245.00

PROGRESS REPORT: Describe activities that have occurred during this reporting period. Describe any challenges you may have experienced, any foreseen problems, and/or any special requests. Attach additional pages.

This grant is to help defray administrative costs for the Nikiski Senior Center. The grant covers the Finance Officer amount at \$9,300.00 and Executive Director at \$3,945 for this quarter.

We are still conducting "Wellness" calls to senior center members in the community. We closed our dining hall until further notice. We continue to serve "Meals on Wheels" and "Takeout" lunches. Our takeout lunches are at a reduced rate, but cost of food continues to rise. We are serving food from our "Food Pantry" for those seniors in need.

Our front doors remain locked due to the pandemic. Staff members package meals or food pantry items for distribution at the front door.

We were unable to hold our Spring Fundraiser. Some events, held at the senior center building for income, have been cancelled because of COVID-19.

Thank you, Sue Tauriainen, Finance Officer

Grantee Certification: I certify that the above information is true and correct, and that expenditures are made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.

Signature: Pamela Knudsen Date: July 8, 2020

Printed Name and Title: Pamela Knudsen, Executive Director



Community & Fiscal Projects

144 N. Binkley Street, Soldotna, Alaska 99669 • (907) 714-2150 • (907) 714-2377

From: Ninilchik Senior Citizens
Account: 100.62140.NINSR.43011

Award Amount: \$26,491
2019/2020 Senior Grant Program

Submit Report To:
 Brenda Ahlberg, Community & Fiscal Projects
 bahlberg@kpb.us
 Kenai Peninsula Borough
 144 N. Binkley St., Soldotna, AK 99669

Period of Performance for this Report:
Start Date: April 1, 2020
End Date: June 30, 2020

FINAL REPORT IS DUE BEFORE 07/10/20

<< DOUBLE-CLICK THE SPREADSHEET. FILL IN THE BUDGET COLUMN TO ACTIVATE THE EMBEDDED FORMULAS >>

Cost Category	Authorized budget	Total expenditures from ALL prior reports	Expenditures to reimburse this period	Total expenditures to date	Balance of Funds
Labor	\$ 26,491.00	\$ -	\$ -	\$ 26,491.00	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
TOTALS	\$ 26,491.00	\$ -	\$ -	\$ 26,491.00	\$ -

Expenditures this period to be reimbursed >>>

\$ -

PROGRESS REPORT: Describe activities that have occurred during this reporting period. Describe any challenges you may have experienced, any foreseen problems, and/or any special requests. Attach additional pages.

FY20 4th quarter – one to remember for sure. This quarter followed suit with the last part of the 3rd quarter – COVID virus is still on the loose. We have continued to be closed to congregate meals due to the virus. Our meal counts have been holding steady for most of the quarter although we were down 200 meals in May of 2020 when compared with May of 2019, mainly due to people being delayed from coming back from the lower 48 and of course many people are just staying home due to the virus. June's numbers bounced back and were actually stronger than 2019 as almost everyone has returned from down south and no one is really travelling outside these days. We restarted our services of taking people to town for doctor appts and shopping in May as well as resumed our homemaker services. From our perspective, it seems that most of our snowbirds have returned to the area despite the virus – they just want to be in Alaska! We will continue supporting our community during this pandemic as much as we can. We have not yet decided when we will resume our congregate meal service but at this time, we are still closed to in-person seating in the dining room.

On a more positive note, the community of Ninilchik has a grocery store once again! 3 Bears opened up a grocery store where the old General Store used to be – what a welcome addition to the community! We're looking forward to a positive FY21!

Grantee Certification: I certify that the above information is true and correct, and that expenditures are made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.

Signature: Julie Otto Date: 7/13/2020
 Printed Name and Title: Julie Otto Executive Director



KENAI PENINSULA BOROUGH

144 North Binkley Street • Soldotna, Alaska 99669-7599
PHONE: (907) 714-2153 • FAX: (907) 714-2377
EMAIL: bahlberg@borough.kenai.ak.us

FROM: City of Seldovia dba Seldovia Senior Center
KPB ACCOUNT: 100.62160.SELSR.43011

Award Amount: \$10,770
Ending: June 30, 2020

Financial / Progress Report

Submit Report To:

Project Name: FY20 Senior Grant Program

Brenda Ahlberg

Date: May 1, 2020

Community & Fiscal Projects Manager

Report No.: 3

Kenai Peninsula Borough

Quarter From: January 1, 2020

144 N. Binkley St., Soldotna, AK 99669

To: March 31, 2020

FINANCIAL REPORT: FINAL REPORT DUE ON OR BEFORE **JUNE 30, 2020.**

Cost Category	Authorized Budget	Expenditures from Last Report	Expenditures This Period	Total Expenditures to Date	Balance of Funds
Supplies	\$ 10,770.00	8,086.00	2,684.00	10,770.00	\$ -
Equipment		-	-	-	\$ -
		-	-	-	\$ -
TOTALS	\$ 10,770.00	8,086.00	\$ 2,684.00	\$ 10,770.00	\$ -

Payment Request

PROGRESS REPORT: Reference attachment D to ensure eligible cost compliance. Describe activities that have occurred during this reporting period. Describe any challenges you may have experienced, any foreseen problems, and/or any special requests. Attach additional pages.

We continually try to provide quality, healthy meals to our attendees. With COVID19 affecting many aspects of our operations, we were able to make adjustments to the program by modifying the program to provide TO GO Drive Thru Service three days per week for the senior meals program. We want to make sure that although congregating is not an option right now, our seniors will continue to receive consistent, healthy meals during this time. During this quarter, we also endured a staffing change, and Jackie Taylor is no longer with the City of Seldovia's team. We have hired a new finance officer and she will begin towards the end of May. We have been trying to keep up with the gap in coverage, hence the delay in this report. We look forward to having the new employee onboard and will introduce her upon her arrival.

Grantee Certification: I certify that the above information is true and correct, and that expenditures have been made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.

Signature: Cassidi Cameron
Printed Name and Title: Cassidi Cameron

Date: May 11, 2020



01/11/2020 11:07 AM

Community & Fiscal Projects

144 N. Binkley Street, Soldotna, Alaska 99669 • (907) 714-2150 • (907) 714-2377

From: Seward Senior Citizens, Inc.
Account: 100.62160.SELSR.43011

Award Amount: \$47,238
2019/2020 Senior Grant Program

Submit Report To:
Brenda Ahlberg, Community & Fiscal Projects
bahlberg@kpb.us
Kenai Peninsula Borough
144 N. Binkley St., Soldotna, AK 99669

Period of Performance for this Report:
Start Date: April 1st, 2020 (4th Qrt Report)
End Date: June 30th, 2020

FINAL REPORT IS DUE BEFORE 07/10/20

<< DOUBLE-CLICK THE SPREADSHEET. FILL IN THE BUDGET COLUMN TO ACTIVATE THE EMBEDDED FORMULAS >>

Cost Category	Authorized budget	Total expenditures from ALL prior reports	Expenditures to reimburse this period	Total expenditures to date	Balance of Funds
Personnel	\$ 47,238.00	\$ 35,428.50	\$ 11,809.50	\$ 47,238.00	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
TOTALS	\$ 47,238.00	35,428.50	\$ 11,809.50	\$ 47,238.00	\$ -

Expenditures this period to be reimbursed >>> \$ 11,809.50

PROGRESS REPORT: Describe activities that have occurred during this reporting period. Describe any challenges you may have experienced, any foreseen problems, and/or any special requests. Attach additional pages.

As of March 13th, the center has been closed to the public, due to COVID19 pandemic. At that time, we adjusted services to support our mission and the integrity of our aging community by providing emergency home delivered meals, between here and Moose Pass.

The center served more than 104 different seniors, an estimated total of 7000 hot, nutritious meals to the senior community, to support self-isolation and self-distancing, as they faced a threat of loss of health or possible loss of life, due to this deadly virus.

Senior survey's reflected on the inclusiveness they felt in their community, while being forced into seclusion, by receiving hot meals and warm smiling eyes (mouth and nose behind a facemask) from daily volunteer drivers. Surveys brought to light that healthy, whole foods were encouraging seniors to eat a better balanced diet and with the improvement of weather, getting outside more frequently improved the outlook on life.

Starting June 1st, the center began supporting outdoor fitness opportunities in the community; walking with poles, offered twice a day and Tai Chi for Health in the park, five days a week, in partnership with the State of Alaska, Department of Health and Social Services.

The June up tick in the virus also provided the necessary information to continue the course of action, as we witness 2% of our population testing positive for the virus, a threat that comes with summer tourism and events, seasonal workers, and the increase in human impact on all public places in Seward.

In partnership with AARP and Medicare, we have sent out with meals: hand sanitizers; lip balm; informational pamphlets; jar openers; refrigerator magnets. Seward Arts Council funded a set of mandala coloring books and colored pens to provide art opportunities for clients. In alignment with the Seward Prevention Coalition, we were able to provide free shopping vouchers for seniors during the months of April, May and June and will continue throughout this year.

Now we prepare to re-open the center this fall, as allowed by the State of Alaska and the current community situation in regards to COVID19. Changes in how we do business is threatening our bottom line, as to provide safe, self-distancing and healthy senior programs, that support and encourage independence for seniors.

title and page number insert

The center transportation program will require a new vehicle that can allow for more than four people to ride at a time, due to allowed safe space and to fulfill a greater community need, as we have witness more and more seniors reliant on community services to age in place.

The center has been fortunately enough to partner with AVTEC culinary program, to access freezer space for the increase in food inventory due to increasing our meal out put by 55% in less than 30 days. Food costs have tripled, we were able to hire a part time dishwasher with emergency funds from the Seward Community Foundation and are heavily reliant on volunteers in food packaging and delivery. Seward residents have been amazing partners in senior service's and we couldn't have pulled this off without their support.

We are thankful for all our supporters during the fy20 4th quarter:

Kenai Peninsula Borough
City of Seward
Seward Community Foundation
AVTEC
Seward Arts Council
State of Alaska
Hertz of Seward
Rotary Club of Seward
Seward Community Health Center
Sew and Bee Cozy Fabric Store (face coverings)
AKCANDO
Seward Prevention Coalition
American Legion, Post 5
Volunteer Drivers and Food Packers
And a resilient group of amazing staff members at the Seward Senior Center.

Grantee Certification: *I certify that the above information is true and correct, and that expenditures are made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.*

Signature: *Dana Paperman* Date: 7-14-2020
Printed Name and Title: DANA PAPERMAN



Community & Fiscal Projects

144 N. Binkley Street, Soldotna, Alaska 99669 • (907) 714-2150 • (907) 714-2377

From: Sterling Area Senior Citizens
 Account: 100.62180.STESR.43011

Award Amount: \$60,376
 2019/2020 Senior Grant Program

Submit Report To:
 Brenda Ahlberg, Community & Fiscal Projects
 bahlberg@kpb.us
 Kenai Peninsula Borough
 144 N. Binkley St., Soldotna, AK 99669

Period of Performance for this Report:
 Start Date: 04/01/2020
 End Date: 06/30/2020

FINAL REPORT IS DUE BEFORE 07/10/20

<< DOUBLE-CLICK THE SPREADSHEET. FILL IN THE BUDGET COLUMN TO ACTIVATE THE EMBEDDED FORMULAS >>

Cost Category	Authorized budget	Total expenditures from ALL prior reports	Expenditures to reimburse this period	Total expenditures to date	Balance of Funds
Labor	\$ 43,000.00	\$ 32,749.98	\$ 10,250.02	\$ 43,000.00	\$ -
Contractual Services	\$ 15,000.00	\$ 10,451.67	\$ 4,548.33	\$ 15,000.00	\$ -
Supplies	\$ 2,376.00	\$ 2,376.00	\$ -	\$ 2,376.00	\$ -
		\$ -	\$ -	\$ -	\$ -
TOTALS	\$ 60,376.00	45,577.65	\$ 14,798.35	\$ 60,376.00	\$ -
Expenditures this period to be reimbursed >>>					\$ 14,798.35

PROGRESS REPORT: Describe activities that have occurred during this reporting period. Describe any challenges you may have experienced, any foreseen problems, and/or any special requests. Attach additional pages.

We had normal operations up until the middle of March. During the months of January and February and the first part of March, we had our congregate meals. Friends and community members came to the Center and enjoyed our activities. We hosted four Saturday breakfast fundraisers, enjoyed by many people of the community.

We had our Card night/ pot luck, Zumba, chair exercises, wood carving, Spanish classes and movie nights. We also offered our assistance and services with computer use, internet access, notary services, fax, copies, caregiver support, medical equipment lending and assistance with Medicare and Medicaid.

We also provide our vital program of meals on wheels.

We were planning our activities and Fundraisers for the upcoming summer, when the Coronavirus struck. We have been shut down to all congregate meals and all inside activities since the middle of March. Our meals on wheels deliveries have more than doubled and we are sending out 32 to 38 meals weekly. We have remained in contact with many of our seniors and the community and provided much information to them on the virus regarding how they maintain safety, health, cleanliness, well-being and what to do if they should fall ill. We are here to help the community in any way we can.

We received a PPP and EIDL grant covering May – July therefore expenses included in this report are April Only. This is our final report.

Grantee Certification: I certify that the above information is true and correct, and that expenditures are made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.

Signature: *Jacque Turpin* Date: 07/01/2020

Printed Name and Title: Jacque Turpin, Treasurer, Board of Directors

Sterling Area Senior Citizens, Inc.

CONTRACT SERVICES APRIL 2020

April 2020

	TOTAL
Income	—
Total Income	
GROSS PROFIT	\$0.00
Expenses	
6000 Contract Services	
6000-10 Other	110.00
6000-11 Building Security	75.00
6000-6 Septic Pumping	375.00
Total 6000 Contract Services	560.00
6004 Office Expense	
6004-2 Dues & Subscriptions	392.09
Total 6004 Office Expense	392.09
6010 Professional Fee's	
6010-6 Service Fee's	229.12
Total 6010 Professional Fee's	229.12
6013 Utilities	
6013-1 Alaska Waste SASC	133.03
6013-3 Electric	1,780.19
6013-4 Gas	649.56
6013-5 Telephone, Telecommunications	623.45
Total 6013 Utilities	3,186.23
Total Expenses	\$4,367.44
NET OPERATING INCOME	\$ -4,367.44
NET INCOME	\$ -4,367.44