

Kenai Peninsula Borough
Mayor's Office

MEMORANDUM

TO: Brent Johnson, Assembly President
Members, Kenai Peninsula Borough Assembly

FROM: Charlie Pierce, Mayor CP
Bill Elam, Assembly Member BE

DATE: November 23, 2021

SUBJECT: Pierce Amendment #2 to Ordinance 2021-40, Amending KPB 2.40.015 Regarding Planning Commission Membership and Apportionment (Cox, Chesley)

This amendment is brought in an effort to bring consistency and uniformity to the process for noticing vacancies and/or expiring terms on the planning commission. The planning commission is a borough function. As a borough commission, the borough should own the process. This means that the borough will be responsible for associated costs and will be responsive to public record requests related to the process for filling vacancies and/or expiring terms on the planning commission.

[Please note the bold underlined language is new and the strikeout language in brackets is to be deleted.]

➤ Amend Section 1 by adding a new subsection E as follows:

E. A vacancy or expiring term on the planning commission will be noticed for at least 30 days by the borough clerk's office. All applications to fill a vacancy or expiring term must be submitted through the borough clerk's office. Applications to fill a city seat shall be transmitted to the city clerk's office at the close of the application period.