



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Minutes - Draft

Assembly

Peter Ribbens, President
Kelly Cooper, Vice President
James Baisden
Tyson Cox
Willy Dunne
Cindy Ecklund
Brent Johnson
Leslie Morton
Ryan Tunseth

Tuesday, September 16, 2025

6:00 PM

Betty J. Glick Assembly Chambers
Meeting ID: 835 6358 3837 Passcode: 606672
[https://yourkpb.zoom.us/j/83563583837?](https://yourkpb.zoom.us/j/83563583837?pwd=eTO4Um9ao1JJGaVtBJG86PXlsuNvm.1)
[pwd=eTO4Um9ao1JJGaVtBJG86PXlsuNvm.1](https://yourkpb.zoom.us/j/83563583837?pwd=eTO4Um9ao1JJGaVtBJG86PXlsuNvm.1)

Meeting ID: 835 6358 3837 Passcode: 606672

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

The invocation was given by Frank Alioto, Chaplain for Central Emergency Services.

ROLLCALL

Present: 6 - Brent Johnson, Tyson Cox, Ryan Tunseth, Vice President Kelly Cooper, President Peter Ribbens, and Cindy Ecklund
Excused: 3 - James Baisden, Willy Dunne, and Leslie Morton

Also present were:

Peter A. Micciche, Borough Mayor
Brandi Harbaugh, Finance Director
Sean Kelley, Borough Attorney
Michele Turner, Borough Clerk
Sue Ellen Essert, Deputy Borough Clerk

COMMITTEE REPORTS

Assembly President Ribbens stated the Committee of the Whole met and discussed its agenda items.

[6 Present: Cox, Cooper, Ecklund, Johnson, Tunseth, Ribbens]

[3 Excused: Baisden, Dunne, Morton]

Assembly Member Tunseth stated the Finance Committee met and discussed its agenda items.

[6 Present: Cox, Cooper, Ecklund, Johnson, Tunseth, Ribbens]

[3 Excused: Baisden, Dunne, Morton]

Assembly Member Ecklund stated the Lands Committee met and discussed its agenda items.

[6 Present: Cox, Cooper, Ecklund, Johnson, Tunseth, Ribbens]

[3 Excused: Baisden, Dunne, Morton]

Assembly Member Cox stated the Policies and Procedures Committee met and discussed its agenda items.

[6 Present: Cox, Cooper, Ecklund, Johnson, Tunseth, Ribbens]

[3 Excused: Baisden, Dunne, Morton]

APPROVAL OF AGENDA AND CONSENT AGENDA

Cooper moved to approve the agenda and consent agenda.

Copies have been made available to the public, Borough Clerk Michele Turner noted by title only the resolutions, ordinances and other new business items that were on the consent agenda.

APPROVAL OF MINUTES

[KPB-7178](#) September 2, 2025 Regular Assembly Meeting Minutes

The following public hearing items met the required conditions of KPB 22.40.110 and were added to the consent agenda:

[2025-19-10](#) An Ordinance Accepting and Appropriating Grant Funds of \$18,200 to the Kenai Peninsula Borough for the River Center Access and Restoration Demonstration Project (Mayor)

[Clerk's Note: Section 4 of Ordinance 2025-19-10 was amended to read, "That match funds in the amount of [\$18,200] \$18,710 have been previously appropriated to River Center Department accounts 100.21135.4XXXXs during the FY26 annual budgetary process and are available to match the program."]

This Budget Ordinance was enacted as amended.

[2025-19-11](#) An Ordinance Accepting and Appropriating Grant and Funds for the Purchase of Three Slip-On Tanker Units (Mayor)

This Budget Ordinance was enacted.

[2025-19-12](#) An Ordinance Appropriating Funds from the Insurance and Litigation Fund Balance for Additional Insurance Premiums and Claim Reserves (Mayor)

[Clerk's Note: Section 2 of Ordinance 2025-19-12 was amended to read, "That funds in the amount of [\$695,295] \$870,295 are appropriated from the Insurance and Litigation Fund, fund balance to account no. 700.11237.43999 for additional insurance premiums and claim reserves."]

This Budget Ordinance was enacted as amended.

NEW BUSINESS

[2025-038](#) A Resolution Authorizing the Mayor to Execute Agreements with the State of Alaska for E911 Dispatch Services in Southeast Alaska, and to Execute New Memoranda of Agreement with Entities Utilizing Dispatch Services in the Region (Mayor)

This Resolution was adopted.

[2024-19-42](#) An Ordinance Deobligating Some or All In-Kind Services by the City of Seldovia and the City of Seward, and Appropriating Their Cash Contributions as Required Match Funds for the Safe Streets and Roads for All Grant Project (Mayor) (Hearing on 10/14/25)

This Budget Ordinance was introduced and set for public hearing.

[2025-19-13](#) An Ordinance Accepting and Appropriating Remaining Unspent Federal Pass-Through Grant Funds from the State of Alaska for Woody Fuel Disposal and Authorizing the Mayor to Enter into a New Memorandum of Agreement (Mayor) (Hearing on 10/14/25)

This Budget Ordinance was introduced and set for public hearing.

[2025-19-14](#) An Ordinance Appropriating U.S. Treasury Local Assistance and Tribal Consistency Funds to Support the Central Peninsula Landfill Infrastructure Capital Improvements (Mayor) (Hearing on 10/14/25)

This Budget Ordinance was introduced and set for public hearing.

[KPB-7180](#) Approval of Precinct Boards, Canvass Board, and Absentee Voting Officials for the October 7, 2025 Regular Municipal Election (Borough Clerk)

Approved

[KPB-7181](#) Confirming Appointments to the Advisory Planning Commissions (Mayor)

Cooper Landing

Phillip J. Miller, Seat A, Term Expires 09/30/2028

Chris Degernes, Seat B, Term Expires 09/30/2028

David W. Nees, Seat G, Term Expires 09/30/2028

Hope/Sunrise

Gregory Sorensen, Seat C, Term Expires 09/30/2028

Approved

[KPB-7182](#) Confirming Appointment to the Road Service Area Board (Mayor)

Heidi Covery, Board Seat At-Large #1 Seat, Term Expires 09/30/2028
(registered voter of Nikiski)

Approved

[2025-23](#) An Ordinance Amending Borough Code, KPB 22.30.110, Regarding Assembly Compensation to Take Effect in Fiscal Year 2027 (Ribbens) (Hearing on 10/14/25)

This Ordinance was introduced and set for public hearing.

[2025-22](#) WITHDRAWN FROM AGENDA An Ordinance Authorizing the Sale of Certain Parcels Which Do Not Sell in the 2025 Online-Only Auction to be Offered Through an Over-The-Counter Sale Following the Online-Only Auction (Baisden) (Hearing on 10/14/25)

Ecklund withdrew Ordinance 2025-22 from agenda.

Approval of the Agenda and Consent Agenda

President Ribbens called for public comment with none being offered.

The motion to approve the agenda and consent agenda as amended carried by the following vote:

Yes: 6 - Johnson, Cox, Tunseth, Cooper, Ribbens, and Ecklund

Absent: 3 - Baisden, Dunne, and Morton

PRESENTATIONS WITH PRIOR NOTICE

1. [KPB-7179](#) Kenai Peninsula Borough School District Quarterly Report, Kari Dendurent, Assistant Superintendent (10 Minutes)

[Clerk's Note: Kari Dendurent, Assistant Superintendent, presented a quarterly update to the Assembly.]

PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

President Ribbens called for public comment.

Zen Kelly, Board of Education President, delivered a school board update.

There being no one else to speak, the public comment period was closed.

MAYOR'S REPORT

[KPB-7183](#) Mayor's Report Cover Memo

1. Assembly Requests/Responses - None
2. Agreements and Contracts
 - a. [KPB-7184](#) Authorization to Award a Contract for RFP26-001 South Peninsula Hospital Generator System
 - b. [KPB-7185](#) Authorization to Award a Contract for RFP26-002 Emergency Responder Medical Physical / Testing Requirements
 - c. [KPB-7186](#) KCDA CO-OP Bleacher Purchase, Under the Government General Services (GSA) Contract

Other

- a. [KPB-7187](#) Certification of the 2025 Personal Property Supplemental Assessment Roll
- b. [KPB-7188](#) Budget Revisions – July 2025
- c. [KPB-7189](#) Capital Project Reports – June 30, 2025
- d. [KPB-7190](#) Revenue-Expenditure Report – July 2025

ITEMS NOT COMPLETED FROM PRIOR AGENDA

PUBLIC HEARINGS ON ORDINANCES

[2025-18](#) An Ordinance Amending Borough Code, KPB 14.06.240 and KPB 14.06.250 Regarding Decertification (Mayor)

Cox moved to enact Ordinance 2025-18.

President Ribbens called for public comment with none being offered.

Cooper moved to amend Ordinance 2025-18 as follows:

Amend KPB 14.06.240(B)(2) in Section 2 to read,"

B. Procedure. Any road decertification must comply with the following procedures:

....

2. Notice and hearing. A public hearing will be held before the RSA board regarding decertification. Notice of the hearing will be published in accordance with KPB 1.08.180. A notice of the decertification hearing [SHALL] will also be posted for a four-week period prior to the date of the first hearing at the beginning and ending points of the road proposed for decertification if, at the determination of the RSA director or designee, the beginning and ending points of the road proposed for decertification are both accessible and safe."

The motion to amend Ordinance 2025-18 carried by the following vote:

Yes: 6 - Johnson, Cox, Tunseth, Cooper, Ribbens, and Ecklund

Absent: 3 - Baisden, Dunne, and Morton

The motion to enact Ordinance 2025-18 as amended carried by the following vote:

Yes: 6 - Johnson, Cox, Tunseth, Cooper, Ribbens, and Ecklund

Absent: 3 - Baisden, Dunne, and Morton

2025-20

An Ordinance Amending KPB 21.18.025 to Address Adoptions and Deletions of Anadromous Waters Within the West District of the KPB 21.18 Appendix (Mayor, Johnson)

Cox moved to enact Ordinance 2025-20.

President Ribbens called for public comment.

Joan Corr, Kalifornsky, spoke in opposition to Ordinance 2025-20.

There being no one else to speak the public comment period was closed.

The motion to enact Ordinance 2025-20 carried by the following vote:

Yes: 6 - Johnson, Cox, Tunseth, Cooper, Ribbens, and Ecklund

Absent: 3 - Baisden, Dunne, and Morton

UNFINISHED BUSINESS

PUBLIC COMMENTS AND PUBLIC PRESENTATIONS

ASSEMBLY COMMENTS

Assembly Member Johnson thanked the Kenai Peninsula School Board for funding the Ninilchik and Seldovia pools for another year. Mr. Johnson announced a meeting for Spruce Grove Memorial Park Cemetery on September 18, 2025, at 6:00 PM at the Kasilof Fire Station. Mr. Johnson noted the Kenai Peninsula Historical Association Fall Meeting will be held on October 4, 2025, from 9:00 AM to 2:00 PM at the Kenai National Wildlife Refuge Headquarters on SkiHill Road.

Assembly Member Tunseth thanked the Mayor and staff for their work on the school bond projects and the KPB Chapter 5.12 code rewrite.

Assembly Member Cox stated he attended the Kenai Peninsula Economic Development District Housing Roundtable, which he found very informative. Mr. Cox noted that it was homecoming week for the Soldotna Stars.

Assembly Member Ecklund stated she attended the Cooper Landing Soup Supper on September 7, 2025 and the Kenai Peninsula School Board meeting on September 8, 2025. She thanked the school district for pool funding in Ninilchik and Seldovia. Ms. Ecklund stated she attended a candidate forum in Seward on September 10, 2025. Ms. Ecklund reminded everyone to reuse and recycle.

Vice President Cooper thanked all departments involved in the KPB Chapter 5.12 rewrite. Ms. Cooper expressed appreciation to all candidates running for election and wished them good luck. She noted that all election information was available on the Borough website, and voter pamphlets could be requested by contacting the Clerk's Office.

President Ribbens noted that everyone was working hard on the Nikiski Post office closure.

PENDING LEGISLATION

INFORMATIONAL MATERIALS AND REPORTS

ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

1. October 14, 2025 6:00 PM
Regular Assembly Meeting
Betty J. Glick Assembly Chambers
Borough Administration Building
Remote participation available through Zoom
Meeting ID: 835 6358 3837 Passcode: 606672

ADJOURNMENT

With no further business to come before the assembly, President Ribbens adjourned the meeting at 7:25 p.m.

I certify the above represents accurate minutes of the Kenai Peninsula Borough Assembly meeting of September 16, 2025.

Michele Turner, CMC, Borough Clerk

Approved by the Assembly: _____