



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda Planning Commission

Monday, July 22, 2024

7:30 PM

Betty J. Glick Assembly Chambers

Zoom Meeting ID 907 714 2200

Remote participation will be available through Zoom, or other audio or video means, wherever technically feasible

Hearing procedures for Planning Commission public hearings are as follows:

- 1) Staff will present a report on the item.
- 2) The Chair will ask for petitioner's presentation given by Petitioner(s) / Applicant (s) or their representative – 10 minutes
- 3) Public testimony on the issue. – 5 minutes per person
- 4) After testimony is completed, the Planning Commission may follow with questions. A person may only testify once on an issue unless questioned by the Planning Commission.
- 5) Staff may respond to any testimony given and the Commission may ask staff questions.
- 6) Rebuttal by the Petitioner(s) / Applicant(s) to rebut evidence or provide clarification but should not present new testimony or evidence.
- 7) The Chair closes the hearing and no further public comment will be heard.
- 8) The Chair entertains a motion and the Commission deliberates and makes a decision.

All those wishing to testify must wait for recognition by the Chair. Each person that testifies must write his or her name and mailing address on the sign-in sheet located by the microphone provided for public comment. They must begin by stating their name and address for the record at the microphone. All questions will be directed to the Chair. Testimony must be kept to the subject at hand and shall not deal with personalities. Decorum must be maintained at all times and all testifiers shall be treated with respect.

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF CONSENT AND REGULAR AGENDA

All items marked with an asterisk () are consent agenda items. Consent agenda items are considered routine and non-controversial by the Planning Commission and will be approved by one motion. There will be no separate discussion of consent agenda items unless a Planning Commissioner so requests in which case the item will be removed from the consent agenda and considered in its normal sequence on the regular agenda.*

If you wish to comment on a consent agenda item or a regular agenda item other than a public hearing, please advise the recording secretary before the meeting begins, and she will inform the Chairman of your wish to comment.

1. Time Extension Request

[KPB-6180](#) Princess Lakes Estates Phase 6; KPB File 2018-042

Attachments: [C1. TE Princess Lakes Estates Phase 6 Packet](#)

2. Planning Commission Resolutions - NONE**3. Plats Granted Administrative Approval**

[KPB-6181](#) Canyon View No. 6 2023 Replat; KPB File 2023-129
Fort Raymond Subdivision Replat Number 7; KPB File 2023-107
Kachemak Estates 17; KPB File 2022-144P1
Kachemak Heights 2023; KPB File 2023-093
St. Luke Lutheran Church Replat; KPB File 2023-118
Surreal Subdivision 2023; KPB File 2023-137

Attachments: [C3. Admin Approvals](#)

4. Plats Granted Final Approval (KPB 20.10.040)

[KPB-6182](#) Cinderella Subdivision Glover Replat; KPB File 2024-027
Ninilchik River Estates Thayer Replat; KPB File 2023-102

Attachments: [C4. Final Approvals](#)

5. Plat Amendment Request - NONE**6. Commissioner Excused Absences - NONE****7. Minutes**

[KPB-6183](#) June 24, 2024 Planning Commission Meeting Minutes

Attachments: [C7. 062424 PC Minutes](#)

D. OLD BUSINESS - NONE

E. NEW BUSINESS

1. [KPB-6184](#) Utility Easement Vacation; KPB File 2023-014V
 Segesser Surveys / Hilltop Properties, LLC
 Request: Vacates the approximate 8525 square foot utility easement on
 Lots 19 & 20 Block 6 Gateway Sub. Hilltop Addn. Plat SW 2024-002.
 City of Seward

Attachments: [E1. Utility Easement Vacation KPB 2023-014V Packet](#)

2. [KPB-6185](#) Right of Way Vacation; KPB File 2024-068V
 Edge Survey & Design / Wildland Projects, LLC
 Request: Vacates the entire 25-foot Hamilton Road ROW & associated
 utility easement granted by Taylor-Wright Subdivision, Plat SW 83-007
 Cooper Landing Area / Cooper Landing APC

Attachments: [E2. ROW Vacation KPB File 2024-068V Packet](#)

3. [KPB-6186](#) Ordinance 2024-20: Amending KPB 2.56.007 to incorporate the Funny
 River Community Plan as an element of the 2019 Kenai Peninsula
 Borough Comprehensive Plan for that portion of the Borough.

Attachments: [E3. Ordinance 2024-20](#)

F. PLAT COMMITTEE REPORT**G. OTHER**

1. Plat Committee for August thru December

H. PUBLIC COMMENT/PRESENTATION

(Items other than those appearing on the agenda or scheduled for public hearing. Limited to five minutes per speaker unless previous arrangements are made)

I. DIRECTOR'S COMMENTS**J. COMMISSIONER COMMENTS****K. ADJOURNMENT**

MISCELLANEOUS INFORMATIONAL ITEMS

NO ACTION REQUIRED

NEXT REGULARLY SCHEDULED PLANNING COMMISSION MEETING

The next regularly scheduled Planning Commission meeting will be held Monday, August 12, 2024 in the Betty J. Glick Assembly Chambers of the Kenai Peninsula Borough George A. Navarre Administration Building, 144 North Binkley Street, Soldotna, Alaska at 7:30 p.m.

CONTACT INFORMATION

KENAI PENINSULA BOROUGH PLANNING DEPARTMENT

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A party of record may file an appeal of a decision of the Planning Commission in accordance with the requirements of the Kenai Peninsula Borough Code of Ordinances. An appeal must be filed with the Borough Clerk within 15 days of the notice of decision, using the proper forms, and be accompanied by the filing and records preparation fees. Vacations of right-of-ways, public areas, or public easements outside city limits cannot be made without the consent of the borough assembly.

Vacations within city limits cannot be made without the consent of the city council. The assembly or city council shall have 30 calendar days from the date of approval in which to veto the planning commission decision. If no veto is received within the specified period, it shall be considered that consent was given.

A denial of a vacation is a final act for which the Kenai Peninsula Borough shall give no further consideration. Upon denial, no reapplication or petition concerning the same vacation may be filed within one calendar year of the date of the final denial action except in the case where new evidence or circumstances exist that were not available or present when the original petition was filed.