



# Kenai Peninsula Borough

144 North Binkley Street  
Soldotna, AK 99669

## Meeting Minutes - Draft

### Assembly

*Blaine Gilman, President*

*Brent Johnson, Vice President*

*Dale Bagley*

*Kelly Cooper*

*Willy Dunne*

*Brandii Holmdahl*

*Gary Knopp*

*Wayne Ogle*

*Stan Welles*

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Tuesday, January 19, 2016

6:00 PM

Assembly Chambers

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#### A. CALL TO ORDER

#### PLEDGE OF ALLEGIANCE

#### INVOCATION

The invocation was given by Pastor Gene Engalbretson from Soldotna Church of God.

#### ROLL CALL

**Present:** 8 - President Dale Bagley, Willy Dunne, Blaine Gilman, Brandii Holmdahl, Brent Johnson, Gary Knopp, Wayne Ogle, and Stan Welles

**Absent:** 1 - Kelly Cooper

[Clerk's Note: Stan Welles attended by teleconference.]

Also present were:

Colette Thompson, Borough Attorney

Johni Blankenship, Borough Clerk

Michele Turner, Deputy Borough Clerk

#### COMMITTEE REPORTS

Assembly Member Dunne stated the Finance Committee met and discussed its agenda items.

Assembly Member Knopp stated the Policies and Procedures Committee met and discussed its agenda items.

Assembly Member Ogle stated the Legislative Committee met and discussed its agenda item.

**APPROVAL OF AGENDA AND CONSENT AGENDA**

**Johnson moved to approve the agenda and consent agenda.**

Copies have been made available to the public, Borough Clerk Johni Blankenship noted by title only the resolutions and ordinances on the consent agenda.

[KPB-0579](#) January 5, 2016 Regular Assembly Meeting Minutes

**Attachments:** [010516 Regular Assembly Meeting Minutes](#)

**The minutes were approved.**

The following public hearing items met the required conditions of KPB 22.40.110 and were added to the consent agenda:

[2015-19-20](#) An Ordinance Expanding the Scope of Work For Funds Previously Appropriated by Ordinance 2014-19-43 to Include Design Services for Phase V of the CPH Radiology Expansion Project (Mayor)

**Attachments:** [O2015-19-20](#)

[LAYDOWN Amendment Memo](#)

[Memo](#)

[Hyperlink to O2014-19-43](#)

*[Clerk's Note: Ordinance 2015-19-20 was amended by deleting the second to last Whereas clause, "[WHEREAS, AT ITS MEETING OF \_\_\_\_\_, THE CPGH, INC. BOARD OF DIRECTORS VOTED TO \_\_\_\_\_; AND], and amending the final Whereas clause to read, "WHEREAS, at its meeting of January 11, 2016, the Central Kenai Peninsula Hospital Service Area Board recommended approval;"*

**This Budget Ordinance was enacted as amended.**

[2016-02](#) An Ordinance of Assessment Confirming the Assessment Roll for the Winridge Avenue - Eagle Ridge Court Road Improvement Assessment District (Mayor)

**Attachments:** [O2016-02](#)

[Memo](#)

[Exhibit A - Final Assessment Roll](#)

**This Ordinance was enacted.**

[2016-04](#) An Ordinance of Assessment Confirming the Assessment Roll for the

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Diamond View Estates Utility Special Assessment District and Establishing the Method for Terminating Assessments and Making Refunds to Property Owners (Mayor)

**Attachments:** [O2016-04](#)

[Memo](#)

[Exhibit A - Final Assessment Roll](#)

**This Budget Ordinance was enacted.**

#### New Business

[2016-001](#) Establishing Kenai Peninsula Borough State Capital Priorities for the Year 2016 (Legislative Committee)

**Attachments:** [R2016-001](#)

[2016 Capital Priorities Book DRAFT](#)

*[Clerk's Note: The 2016 State Capital Priority Book was amended by removing the Crooked Creek Bridge Road project on page 12.]*

**This Resolution was adopted as amended.**

[2015-19-22](#) An Ordinance Appropriating Estimated Insurance Proceeds of \$3,543,135 for Costs Associated with the Susan B. English School Shop Restoration Project (Mayor)

**Attachments:** [O2015-19-22](#)

[Memo](#)

[O2014-19-49](#)

[O2015-19-02](#)

**This Budget Ordinance was introduced and set for public hearing.**

[2016-05](#) An Ordinance Enacting KPB 2.40.110 and KPB Chapter 7.20 – Marijuana Regulation, and Designating the Planning Commission as the Local Regulatory Authority Within the Kenai Peninsula Borough Under Alaska Statute Chapter 17.38 for Marijuana Establishments (Mayor) (Hearing on 02/23/16)

**Attachments:** [O2016-05](#)

[Memo](#)

[Public Comments](#)

**This Ordinance was introduced and set for public hearing.**

[KPB-0575](#) Confirming Appointments to the Seldovia Recreation Service Area

## Board (Mayor)

Tamara Von Gemmingen, Seat B, Term Expires October, 2016

Amy Gilson, Seat E, Term Expires October, 2016

Attachments: [Memo to Assembly Recommending Appointment](#)

[Gemmingen Application](#)

[Gilson Application](#)

The appointments were approved.

[KPB-0578](#) Request for Formal Assembly Objection to the Continuance of the Following Liquor Licenses Due to Unpaid Taxes

Trophy King Lodge, Ninilchik

Moosequito's Bar &amp; Moosequito's Liquor, Sterling

Attachments: [Memo](#)

[LAYDOWN Withdrawl Memo - Sacketts Kenai Grill & Smokehouse](#)

[LAYDOWN Withdrawl Memo - La Casa Italiana](#)

[Liquor License Protest](#)

*[Clerk's Note: The request for formal objection to the continuance of liquor licenses was amended by deleting LaCase Italiana and Sackett's Kenai Grill & Smokehouse as they brought their tax delinquencies in compliance.]*

The objections to the continuance of liquor licenses was approved as amended.

## Approval of the Consent Agenda

President Gilman called for public comments with none being offered.

The motion to approve the agenda and consent agenda as amended carried by the following vote:

Yes: 8 - Bagley, Dunne, Gilman, Holmdahl, Johnson, Knopp, Ogle, and Welles

**COMMENDING RESOLUTIONS AND PROCLAMATIONS**

None.

**PRESENTATIONS WITH PRIOR NOTICE**

None.

**PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

President Gilman called for public comments with none being offered.

**MAYOR'S REPORT**

1. Assembly Requests/Responses - None.
2. Agreements and Contracts
  - a. [KPB-0571](#) Authorization to Award Contract for Application of Calcium Chloride 2016  
*Attachments:* [Authorization to Award Contract for Calcium Chloride 2016](#)
3. Other
  - a. [KPB-0572](#) Litigation Status Report  
*Attachments:* [Litigation Status Report](#)
  - b. [KPB-0573](#) Budget Revision - December 2015  
*Attachments:* [Budget Revision - December 2015](#)
  - c. [KPB-0574](#) Revenue - Expenditure Report - December 2015  
*Attachments:* [Revenue - Expenditure Report - December 2015](#)
  - d. [KPB-0581](#) LAYDOWN FY2015 Budget to Actual Variances  
*Attachments:* [FY2015 budget to actual variances](#)

#### **ITEMS NOT COMPLETED FROM PRIOR AGENDA**

None.

#### **N. UNFINISHED BUSINESS**

None.

#### **PUBLIC COMMENTS AND PUBLIC PRESENTATIONS**

President Gilman called for public comments with none being offered.

#### **ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS**

1. January 20, 2016 Health Care Task Force “Provider/Delivery Subcommittee” Meeting  
5:30 PM South Peninsula Hospital, Homer
2. January 20, 2016 Marijuana Task Force Meeting 6:00 PM Assembly Chambers, Borough  
Administration Building
3. February 2, 2016 Regular Assembly Meeting 6:00 PM Assembly Chambers, Borough  
Administration Building

**ASSEMBLY COMMENTS**

Assembly Member Dunne stated he traveled to Seldovia last week and attended a city council meeting and met the council members, staff and public members. He expressed his condolences to Eva Saulitis' family in her passing. Mr. Dunne stated she was a talented biologist, writer and poet who will be dearly missed in Homer.

Assembly Member Welles stated it was 83 degrees in Hawaii and wished everyone a good evening.

Assembly Member Ogle reminded everyone of the Alaska LNG project meeting sponsored by the borough on Thursday, January 21, 2016 from 6:30 p.m. to 8:00 p.m. at the Nikiski Recreation Center. He stated it was a great way to keep the community informed.

**INFORMATIONAL MATERIALS AND REPORTS**

None.

**NOTICE OF NEXT MEETING AND ADJOURNMENT**

With no further business to come before the assembly, President Gilman adjourned the meeting at 6:36 p.m.

I certify the above represents accurate minutes of the Kenai Peninsula Borough Assembly meeting of January 20, 2016.

\_\_\_\_\_  
Johni Blankenship, MMC, Borough Clerk

Approved by the Assembly: \_\_\_\_\_