



KENAI PENINSULA BOROUGH

Maintenance Department
47140 East Poppy Lane, Soldotna Alaska
phone (907) 262-4011 fax (907) 262-5882
www.borough.kenai.ak.us

MIKE NAVARRE
MAYOR

MEMORANDUM

TO: Mike Navarre, Mayor *Craig C Chapman, for*
THRU: Mark Fowler, Purchasing & Contracting Director
FROM: Scott Griebel, Maintenance Director *SG*
DATE: July 27, 2015
SUBJECT: Authorization to Award Contract for Ninilchik School Wheelchair Lift Upgrade

The Purchasing and Contracting Office formally solicited and received bids for above referenced project. Bid packets were released on June 3, 2015 and the Invitation to Bid was advertised in the Peninsula Clarion on June 3, 2015.

The project consists of providing all labor, materials and equipment to remove and dispose of the existing wheelchair lift and furnish and install new wheelchair lift and other accessories as specified in the contract at Ninilchik School, 15735 Sterling Highway, Ninilchik, Alaska.

On the due date of July 3, 2013, one (1) bid was received and reviewed to ensure that all the specifications and delivery schedules were met. The bid of \$83,300 was submitted by Alaska Stairlift & Elevator, LLC, 230 E. Potter Dr., Ste 5, Anchorage, AK 99518.

In order to get the project within budget negotiations were conducted and minor changes in warranty and inspection trips were addressed. These changes resulted in a \$4,200 decrease, with a new bid amount of \$78,800.

Your approval for this bid award is hereby requested. Funding for this project is in account number 400.78050.12803.43780 - \$57,329.14 and 400.78050.16782.43780 - \$21,470.86.

Approved:

Craig C Chapman, for
Mike Navarre, Mayor

7-29-15
Date

FINANCE DEPARTMENT FUNDS VERIFIED 12803	
Acct #400.78050.12803.43780 - \$57,329.14 400.78050.16782.43780 - \$21,470.86	
BY: <i>BA</i>	DATE: <u>7/28/15</u>

C Chapman