



# KENAI PENINSULA BOROUGH

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MIKE NAVARRE  
BOROUGH MAYOR

## MEMORANDUM

**TO:** Kelly Cooper, Assembly President  
Members of the Kenai Peninsula Borough Assembly

**THRU:** Mike Navarre, Borough Mayor *MN*  
Valentina Sustaita, Purchasing & Capital Projects Director *V. Sustaita*

**FROM:** Craig Chapman, Finance Director *C Chapman*

**DATE:** April 6, 2017

**SUBJECT:** Resolution 2017- *034*, Extending the Contract for External Audit Services for One Year (Mayor)

Resolution 2013-015 awarded a contract for external audit services to BDO USA, LLP ("BDO") (formerly Mikunda Cottrell & Company). This contract was for a period of three years and included an option to extend for two additional one-year periods. In March 2016, through Resolution 2016-015, the contract was extended for the first one year extension.

The administration is requesting that the contract with BDO be extended for the second extension through January 31, 2018 as allowed under the contract. This extension would be for completing the audit for the fiscal year ending June 30, 2017.

FINANCE DEPARTMENT ACCOUNT / FUNDS VERIFIED	
<u>Acct. No.</u>	<u>Amount</u>
100.11110.00000.43012	\$ 97,713
241.94910.00000.43012	\$ 63,476
600.81110.00000.43012	\$ 48,006
601.81210.00000.43012	\$ 47,179
<i>Pending Assembly approval of FY 2018 budget</i>	
By: <i>pp</i>	Date: <i>4/5/17</i>