
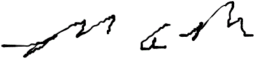



# Kenai Peninsula Borough Planning Department

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## MEMORANDUM

**TO:** Assembly President  
Members, Kenai Peninsula Borough Assembly

**THRU:** Charlie Pierce, Mayor   
Marcus Mueller, Acting Planning Director 

**FROM:** Scott Huff, Planning Manager 

**DATE:** October 29, 2020

**SUBJECT:** Amendment to Ordinance 2020-45, Amending KPB 2.40, Planning Commission, KPB Title 20, Subdivisions, and KPB 21.20, Hearing and Appeals, to Correct Grammatical Errors, and Clarify and Improve Certain Administrative Procedures (Mayor)

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At its meeting on October 12, 2020, the borough's planning commission unanimously voted to recommend the following amendment to Section 37 of Ordinance 2020-45. The amendment fixes a clerical error by adding text that was inadvertently omitted from the ordinance.

[Please note the bold underlined language is new.]

- Amend Section 37, as follows:

**SECTION 37.** That KPB Chapter 20.65, Vacations, is hereby enacted as follows:

CHAPTER 20.65 – VACATIONS.

...

20.65.070. Alteration of platted utility easements

...

H. Upon approval, the alteration of a utility easement can be finalized by either.

1. Recording of a subdivision plat which complies with Chapter 20.
2. Recording of a utility easement alteration resolution. Upon approval of an alteration to a platted utility easement, not

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associated with the vacation of a right-of-way, not requiring transfer of title, or changing of boundary lines, a resolution may be adopted by the planning commission and recorded by the planning department within the time frame set out in the resolution to finalize the approval. The petitioner is responsible for the recording fees. **The resolution will require an exhibit drawing showing, and dimensioning, the utility easement alteration area. The exhibit drawing shall be prepared, signed and sealed by a licensed land surveyor.**

Your consideration of this amendment is appreciated.