

Kenai Peninsula Borough Office of Emergency Management

MEMORANDUM

TO: Charlie Pierce, Mayor

THRU: John Hedges, Purchasing & Contracting Director *LF for JH*

FROM: Dan Nelson, OEM Manager *DN*

DATE: September 3, 2020

RE: Authorization to Award a Contract for RFP21-002 Communications Engineering Analysis (CAR18)

The Purchasing and Contracting Office formally solicited and received proposals for RFP21-002 Communications Engineering Analysis (CAR18). Proposal packets were released and the Request for Proposal was advertised in the Peninsula Clarion on July 14, 2020.

The project consists of providing a comprehensive communications study for the Kenai Peninsula Borough to include general business and first responder communications, as well as a specific emphasis on the Sterling/Seward Highway corridor that encompasses the East Peninsula Highway Emergency Service Area (EPHESA). The study will provide specific recommendations on siting of future communications sites and how to provide redundancy to current communications.

On the due date of August 17, 2020 two (2) proposals were received and ranked by a review committee as follows:

<u>FIRM</u>	<u>LOCATION</u>	<u>TOTAL SCORE</u>
Tusa Consulting Services II, LLC	Covington, LA	250
New Horizons Telecom, Inc.	Palmer, AK	167

The highest ranking proposal, which includes a cost factor, was submitted by Tusa Consulting Services II, LLC with a lump sum cost proposal of \$46,800.00. The proposal review committee recommends award of a contract to Tusa Consulting Services II, LLC out of Covington, Louisiana. Your approval for this award is hereby requested.

Funding for this project is in account number 271.95171.CAR18.43011.



 Charlie Pierce, Mayor

9/3/2020

 Date

NOTES: n/a

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No. <u>271.95171.CAR18.43011</u>	
Amount <u>\$46,800.00</u>	
By: <u>PP BH</u>	Date: <u>9/3/2020</u>