

Kenai Peninsula Borough  
Finance Department

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**MEMORANDUM**

**TO:** Brent Hibbert, Assembly President  
Members of the Kenai Peninsula Borough Assembly

**THRU:** Charlie Pierce, Borough Mayor *CP*

**THRU:** Brandi Harbaugh, Finance Director *BH*

**FROM:** Sarah Hostetter, Payroll Accountant *SH*

**DATE:** October 5, 2021

**RE:** Budget Revisions – September 2021

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Attached is a budget revision listing for September 2021. The attached list contains budget revisions between major expenditure categories (i.e., maintenance & operations and capital outlay). Other minor transfers were processed between object codes within major expenditure categories.

**SEPTEMBER 2021****INCREASE    DECREASE****HUMAN RESOURCES - ADMINISTRATION**

To cover partial cost of the bulk PC order.

100-11230-00000-42410 (Small Tools & Minor Equipment)		\$218.46
100-11230-00000-48710 (Minor Office Equipment)	\$218.46	

**RISK MANAGEMENT**

To purchase custom made tank labels.

700-11234-00000-42210 (Operating Supplies)		\$330.00
700-11234-00000-43011 (Contract Services)	\$330.00	

**SEWARD BEAR CREEK FLOOD SERVICE AREA**

To purchase Microsoft licenses for new computer.

259-21212-00000-48710 (Minor Office Equipment)		\$347.37
259-21212-00000-43019 (Software Licensing)	\$347.37	

**SOLID WASTE - LANDFILL**

To purchase Freon recovery tools.

290-32122-00000-43011 (Contract Services)		\$2,303.42
290-32122-00000-48740 (Minor Machines & Equipment)	\$2,303.42	