

# **DESK PACKET**

**(MATERIALS SUBMITTED AFTER MEETING PACKET PUBLICATION)**

## **C. CONSENT AGENDA**

- \*2. Planning Commission Resolutions**
  - a. PC Resolution 2024-01**

**Conditional Use Permit  
Anadromous Waters Habitat Protection District  
Staff Report**

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<b>KPB File No.</b>	<b>2024-01</b>
<b>Planning Commission Meeting:</b>	<b>January 22, 2024</b>
<b>Applicant</b>	<b>Alaska Department of Natural Resources Division of Parks and Recreation</b>
<b>Mailing Address</b>	<b>550 W 7<sup>th</sup> Ave, Suite 1340 Anchorage, AK 99501</b>
<b>Legal Description</b>	<b>T 3N R 12W SEC 12 SM KN 0960083 COAL CREEK COUNTRY ESTATES TRUJILLO ADDN LOT 4B</b>
<b>Physical Address</b>	<b>26035 Williamson Lane</b>
<b>KPB Parcel Number</b>	<b>133-320-39</b>

**Project Description**

A Conditional Use Permit is sought pursuant to KPB 21.18 for the construction of placement of fill and three fish cleaning tables within the 50-foot Habitat Protection District of the Kasilof River, as established in KPB 21.18.040.

A public hearing for this Conditional Use Permit application was held by the Planning Commission on January 8, 2024. The original application requested to add 110 cubic yards of gravel fill and three fish cleaning tables to a State Recreation Area along the Kasilof River. The Planning Commission denied the request to place fish cleaning tables based on the following findings:

- Standard 3 was not met as the design and the location of the fish cleaning tables would not sufficient to push fish carcasses out into the river.
- The fish cleaning tables would have an adverse effect on adjacent properties due to the lack of water flow in the river and it would cause an accumulation of fish carcasses on the surrounding banks.

The Resolution, 2024-01, was adopted at the January 8, 2024 meeting as amended. Resolution 2024-01 has been revised to reflect the resolution as adopted by the Planning Commission. Under Section 2, findings 14 and 15 have been added to reflect the findings stated above and to note that the fishing cleaning tables have been denied. Resolution 2024-01 will allow for the fill within the 50 foot habitat protection district as outlined within the project application.

Resolution 2024-01 is being presented at this meeting on the consent agenda. This is being done to allow the Planning Commissioner's the opportunity to verify that the final Resolution has been revised as intended by the Planning Commission and their motions.

**KENAI PENINSULA BOROUGH PLANNING COMMISSION**

**RESOLUTION 2024-01**

**A RESOLUTION GRANTING A CONDITIONAL USE PERMIT PURSUANT TO KPB 21.18 FOR THE CONSTRUCTION OF FILL WITHIN THE 50-FOOT HABITAT PROTECTION DISTRICT OF THE KASILOF RIVER.**

- WHEREAS,** Chapter 21.18 provides for the approval of Conditional Use Permits for certain activities within the habitat protection district; and
- WHEREAS,** KPB 21.18.081 provides that a conditional use permit is required for construction not meeting the standards of KPB 21.18.071; and
- WHEREAS,** KPB 21.18.091 provides for mitigation measures by the planning department staff to address impacts to the Habitat Protection District from a proposed, ongoing, or completed project; and
- WHEREAS,** public notice was sent to all property owners within a 300-foot radius of the proposed activity as provided in Section 21.11.030; and
- WHEREAS,** public notice was published in the Peninsula Clarion on December 28, 2023 and January 3, 2024 as provided in Section 21.11.020; and
- WHEREAS,** public testimony was received at the January 8, 2024 meeting of the Kenai Peninsula Borough Planning Commission;

**NOW, THEREFORE, BE IT RESOLVED BY THE PLANNING COMMISSION OF THE KENAI PENINSULA BOROUGH:**

That the Planning Commission makes the following findings of fact pursuant to KPB 21.18:

**Section 1. Project Details Within the 50-foot Habitat Protection District:**

1. Placement of 110 cubic yards of gravel fill.
2. Removal of a minimum amount of vegetative material.

**Section 2. Findings of fact pursuant to KPB 21.18.081:**

1. Portions of this proposed project are within the 50-foot habitat protection district as defined by KPB 21.18.040.
2. Pursuant to KPB 21.18.081(B)(4), construction of public owned facilities, parks, campgrounds, and their related uses and structures may be approved as a conditional structure/use within the habitat protection district.
3. Pursuant to 21.18.081(D) General Standards, staff finds that the proposed project meets the five general standards.
4. Pursuant to KPB 21.18.020(A), this chapter was established to protect and preserve the stability of anadromous fish through controlling shoreline alterations and disturbances along anadromous waters and to preserve nearshore habitat.

5. Pursuant to KPB 21.18.20(B)(5), one purpose of this chapter was established to separate conflicting land uses.
6. Additional gravel area will allow for easier movement of vehicles through the facility.
7. Pursuant to KPB 21.06.081(D)(3), the proposed work will occur on the applicant's property and shall not have an adverse effect on adjoining properties.
8. Kenai Peninsula Borough Planning Commission Resolution 2015-35 defines water-dependent as:  
*"...a use or structure located on, in or adjacent to water areas because the use requires access to the waterbody. The definition is applicable to facilities or activities that must be located at or near the shoreline and within the 50-foot buffer. An activity is considered water dependent if it is dependent on the water as part of the intrinsic nature of its operation. Examples of water dependent facilities may include, but are not limited to, piers, boat ramps, and elevated walkways."*
9. The River Center found the application complete and scheduled a public hearing for January 8, 2024.
10. Agency review was distributed on December 22, 2023. No comments or objections have been received from resource agencies to date.
11. Pursuant to KPB 21.11.030, public notice was mailed to all property owners within a radius of 300 feet of the project on December 22, 2023. A total of 8 mailings were sent.
12. Pursuant to KPB 21.11.020, public notice was published in the Peninsula Clarion on December 28, 2023 and January 3, 2024.
13. The applicant is currently in compliance with Borough permits and ordinances.
14. Applicant initially requested three fish cleaning stations as a part of this project. At the January 8, 2024 meeting, the Planning Commission voted to deny the request for fish cleaning stations, finding that General Standard #3 could not be met because the design and location of the fish cleaning tables would not be sufficient to push the fish carcasses out into the river.
15. Applicant initially requested three fish cleaning stations as a part of this project. At the January 8, 2024 meeting, the Planning Commission voted to deny the request for fish cleaning stations, finding that General Standard #3 could not be met because the fish cleaning tables would have an adverse effect on adjacent properties due to the lack of water flow in the river which would cause an accumulation of fish carcasses on the surrounding banks.

### **Section 3. Permit Conditions:**

1. Construction techniques and best management practices shall be utilized to ensure that land disturbing activities do not result in runoff or sedimentation to the Kasilof River.
2. The placement of fill must be designed and installed to meet KPB floodplain requirements.
3. The permittee shall minimize damage to all vegetation and shall revegetate all disturbed areas with native vegetation.
4. For each tree removed, two seedlings less than 5.5-feet tall of a species native to the region will be planted within the 50-foot HPD.
5. Storage or use of fuel is prohibited within 50-feet of any open water.
6. The River Center shall be notified at least 3 days prior to the start of the project.
7. If changes to the approved project described above are proposed prior to or during its siting, construction, or operation, the permittee is required to notify the River Center to determine if additional approval is required.
8. The permittee shall be held responsible for the actions of the contractors, agents, or others who perform work to accomplish the approved plan.

9. The construction or installation phase of this Conditional Use Permit must be completed within three calendar years from the date of the permit's issuance, or the Conditional Use Permit shall expire unless the Planning Commission finds that more time is necessary to effectuate the purposes of this chapter, in which case the commission may extend the deadline for a maximum of six years from the date of issuance. Prior to its expiration date and upon written request, the Planning Director may grant a Conditional Use Permit extension for 12 months (KPB 21.18.081 (H)).
10. In addition to the penalties provided by KPB 21.18.110, and pursuant to KPB 21.50, the permit may be revoked if the permittee fails to comply with the provisions of this chapter or the terms and conditions of a permit issued under this chapter. The Borough Clerk shall provide at least 15 day's written notice to the permittee of a revocation hearing before the hearing officer (KPB 21.18.082).
11. The permittee shall comply with the terms, conditions and requirements of the Kenai Peninsula Borough Code of Ordinances Chapter 21.18, and any regulations adopted pursuant to this chapter.
12. The permittee is responsible for abiding by all other federal, state, and local laws, regulations, and permitting requirements applicable to the project (KPB 21.18.081 (G)).

**Section 4. Pursuant to 21.18.081(D) General Standards, the following standards shall be met before conditional use approval may be granted:**

1. The use or structure will not cause significant erosion, sedimentation, damage within the habitat protection district, an increase in ground or surface water pollution, and damage to riparian wetlands and riparian ecosystems; **Conditions 1-3 appear to support this standard.**
2. Granting of the conditional use shall be consistent with the purposes of this chapter, the borough comprehensive plan, other applicable chapters of the borough Code, and other applicable planning documents adopted by the borough; **Findings 1-4, 7-12 appear to support this standard.**
3. The development of the use or structure shall not physically damage the adjoining property; **Finding 7 appears to support this standard.**
4. The proposed use or structure is water-dependent; **Findings 4 and 8 appear to support this standard.**
5. Applicant's or owner's compliance with other borough permits and ordinance requirements. **Finding 13 appears to support this standard.**

THIS CONDITIONAL USE PERMIT EFFECTIVE ON \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024.

\_\_\_\_\_  
 Jeremy Brantley, Chairperson  
 Planning Commission

ATTEST:

\_\_\_\_\_  
 Ann Shirnberg  
 Administrative Assistant

**Note: An appeal of a decision of the Planning Commission may be filed to the hearing officer, in accordance with the requirements of the KPB Code of Ordinances, Chapter 21.20.250. An appeal must be filed with the Borough Clerk within 15 days of date of the notice of the decision using the proper forms and be accompanied by the filing and records preparation fee.**