



## KENAI PENINSULA BOROUGH

Purchasing & Contracting  
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MIKE NAVARRE  
BOROUGH MAYOR

### MEMORANDUM

**TO:** Mike Navarre, Mayor  
**THRU:** Valentina Sustaita, Purchasing & Contracting Director *R.C. for V.S.*  
**FROM:** John Hedges, Project Manager *[Signature]*  
**DATE:** June 15, 2016  
**SUBJECT:** Authorization to Award Contract for RFP16-008 Central Peninsula Hospital Transitional Housing Professional Design Services

The Purchasing and Contracting Office formally solicited and received proposals for RFP16-008 Central Peninsula Hospital Transitional Housing Professional Design Services. Proposal packets were released and the Request for Proposal was advertised in the Peninsula Clarion and the Alaska Dispatch News on April 20, 2016.

The project consists of architectural and engineering services to develop and renovate an approximately 11,000 sf facility at 362 Tyee Street, Soldotna, Alaska, into a 16 bed youth and young adult transitional housing facility.

On the due date of May 18, 2016 six (6) proposals were received and ranked by a review committee as follows:

<u>FIRM</u>	<u>TOTAL SCORE</u>
Klauder & Company Architects, Inc.	389.57
K+A designstudios	381.52
Nvision Architects	380.75
Architects Alaska	366.09
Stantec Architecture	315.14
LeMay Engineering	290.16

The highest ranking proposal, which includes a cost factor, was submitted by Klauder & Company, Inc. with a lump sum cost proposal of \$33,400.00. The proposal review committee recommends award of a contract to Klauder & Company Architects, Inc., Kenai, Alaska. Your approval for this award is hereby requested.

Funding for this project is in account number 490.81110.16TRA.49311.

Mike Navarre  
Mike Navarre, Mayor

6/15/2016  
Date

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No.	<u>490.81110.16TRA.49311</u>
Amount	<u>\$33,400.00</u>
By: <u>B. N. C. Hyslop</u>	Date: <u>6/15/16</u>

## KENAI PENINSULA BOROUGH

## Expenditure Statement by Project w/ Totals

For the Period July 1, 2015 through June 30, 2016

FUND 490: CPGH CAPITAL PROJECT FUND

DEPT 81110: CENTRAL HOSPITAL ADMIN

PROJ 16TRA: FY16 CPGH TRANSITIONAL HOUSING

Account Number	Account Name	CYTD Original Budget	CYTD Revised Budget	P-T-D Expenditures	Y-T-D Expenditures	ITD Encumbrances	Available Budget	CYTD Percent of Budget Remaining
EXPENDITURES								
490.81110.16TRA.43310	ADVERTISING	\$ 0.00	\$ 700.00	\$ <u>280.65</u>	\$ <u>280.65</u>	\$ <u>0.00</u>	\$ 419.35	59.91%
490.81110.16TRA.43600	PROJECT MANAGEMENT	0.00	20,000.00	<u>2,090.00</u>	<u>2,090.00</u>	<u>0.00</u>	17,910.00	89.55%
TOTAL SERVICES		\$ 0.00	\$ 20,700.00	\$ 2,370.65	\$ 2,370.65	\$ 0.00	\$ 18,329.35	88.55%
490.81110.16TRA.48620	BUILDING PURCHASE	\$ 0.00	\$ 603,000.00	\$ <u>601,238.52</u>	\$ <u>601,238.52</u>	\$ <u>0.00</u>	\$ 1,761.48	0.29%
490.81110.16TRA.49101	GENERAL CONSTRUCTION	0.00	400,000.00	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	400,000.00	100.00%
490.81110.16TRA.49311	DESIGN SERVICES	0.00	50,000.00	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	50,000.00	100.00%
490.81110.16TRA.49999	FY16 CPH TRANSITIONAL HOUSING PROJECT	0.00	414,433.00	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	414,433.00	100.00%
TOTAL CAPITAL OUTLAY		\$ 0.00	\$ 1,467,433.00	\$ 601,238.52	\$ 601,238.52	\$ 0.00	\$ 866,194.48	59.03%
490.81110.16TRA.61990	ADMIN SERVICE FEE	\$ 0.00	\$ 11,867.00	\$ <u>3,006.19</u>	\$ <u>3,006.19</u>	\$ <u>0.00</u>	\$ 8,860.81	74.67%

## TOTAL INTER DEPT CHARGES

\$	0.00	\$	11,867.00	\$	3,006.19	\$	3,006.19	\$	0.00	\$	8,860.81	74.67%
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## TOTAL EXPENDITURES

\$	0.00	\$1,500,000.00	\$ 606,615.36	\$ 606,615.36	\$	0.00	\$893,384.64	59.56%
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Total for PROJ 16TRA: FY16 CPGH TRANSITIONAL  
HOUSING

\$	0.00	\$1,500,000.00	\$ 606,615.36	\$ 606,615.36	\$	0.00	\$893,384.64	59.56%
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Total for DEPT 81110: CENTRAL HOSPITAL ADMIN

\$	0.00	\$1,500,000.00	\$ 606,615.36	\$ 606,615.36	\$	0.00	\$893,384.64	59.56%
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