

# Kenai Peninsula Borough Purchasing & Contracting

## MEMORANDUM

**TO:** Charlie Pierce, Mayor

**THRU:** John D. Hedges, Purchasing & Contracting Director *JH*

**FROM:** Andrew Walsh, Project Manager *AW*

**DATE:** November 2, 2021

**RE:** Authorization to Award a Contract for RFP22-007 Gravel Road Design

On September 13, 2021, the Kenai Peninsula Borough Purchasing & Contracting Department formally solicited proposals for RFP22-007 Gravel Road Design. The request for proposals was advertised in the Peninsula Clarion and the Anchorage Daily News on September 15, 2021.

The project consists of providing professional design services, surveying and construction contract administration services for three groups of gravel roads, (1) Duke St; (2) St. Andrews Rd and (3) Sports Lake Rd, Hakala Dr, Cotman Ct in the Road Service Area (RSA) Capital Improvement Project (CIP).

On the due date of October 13, 2021, three (3) proposals were received and reviewed by a review committee as follows:

<u>FIRMS</u>	<u>LOCATION</u>	<u>TOTAL SCORE</u>
Nelson Engineering P.C.	Kenai, Alaska	331
Larson Engineering & Design P.C.	Kenai, Alaska	330
Wince-Corthell-Bryson	Kenai, Alaska	321

The highest ranking proposal, which includes a cost factor, was submitted by Nelson Engineering P.C. with a lump sum cost proposal of \$86,011. The proposal review committee recommends award of a contract to Nelson Engineering P.C. of Kenai, Alaska. Your approval for this award is hereby requested.

Funding of this contract will be charged to account number 434.33950.N3DUK.49311, 434.33950.W7AND.49311 and 434.33950.C5SPO.49311.

Charlie Pierce  
Charlie Pierce, Mayor

11/16/2021  
Date

NOTES: NA

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No. <u>434.33950.N3DUK.49311</u>	- \$28,670.33
Acct. No. <u>434.33950.W7AND.49311</u>	- \$28,670.33
Acct. No. <u>434.33950.C5SPO.49311</u>	- \$28,670.34
By: <u><i>CJH BH</i></u>	Date: <u>11/15/2021</u>